

Thriplow Parish Council

Minutes of the Annual Parish Council meeting held on Monday 8th May 2017 in the Village Hall at 7.30 pm.

Prior to the start of the meeting a presentation regarding the possible residential development on land at Rectory Farm, Middle Street was given by Simon from Laragh Homes and Nicky & Rob from Bidwells.

It was stressed that the developers were keen to work with residents and the parish council and this is why they wanted to keep everyone informed from the start. The current plan is to keep to the footprint of existing buildings/barns on the site and an illustration of how this could be achieved was presented. It was explained that the 7 dwellings indicated were 2 x 5 bed houses, 2 x 4 bed houses, 1 x 3 bed house & 2 x 2 bed houses. No affordable homes were proposed as it was preferred to make a financial contribution instead.

13 members of the public were present for this presentation.

The Parish Council meeting commenced after the presentation

Present:

Councillors: Janet Archibald, Jane Gough, Barbara Pointon, Erica Webber, Mark Brogan,
David Easthope, Owen MacKay, Terry Smith,
Acting Clerk: Pat Easthope
Others: Kevin Clarke

Action

1. **Apologies for Absence:** County & District Cllr. Peter Topping, Cllr. Kit Jackson & Parish Clerk Martyn Corbett

The acting clerk took charge of the meeting for the following item:-

2. **Election of Chairman**

Cllr. Gough was proposed by Cllr Easthope, seconded by Cllr Brogan and elected unanimously.

3. **Completion of 'Acceptance of Office' form**

The new chairman completed her acceptance of office form and chaired the remainder of the meeting.

4. **Minutes of the Parish Council meeting held on 13th March 2017**

The minutes had previously been circulated. Two amendments were made namely:-

Item 2 – the words “Acceptance of Office” were added to the final sentence.

Item 5 – the word “matters” was changed to “minutes”

There being no other amendments the minutes were agreed as a correct record and were signed by the chairman.

It was noted that the pages of the signed minutes were numbered consecutively. It was agreed that the minutes issued to councillors should also show these page numbers.

Clerk

5. **Matters arising from the above-mentioned minutes not otherwise covered by the Agenda**

- a) Cllr Easthope was not sure it had been agreed to publish precept details on the web site. What he did request at the last meeting was a copy of the updated precept details showing the changes that were made at the January P C meeting. It was agreed that all councillors should receive an updated copy.

Clerk

- b) Following the Neighbourhood Plan presentation at the last meeting Cllr Easthope felt that the parish council should take a decision whether to proceed with this. After discussion it was agreed to proceed with the preparation of a neighbourhood plan for the whole parish. There will be a lot of “foot slogging” work involved and it will not be a quick process but it was agreed that the first move should be to e-mail the parish asking for anyone interested in helping prepare the plan to put their names forward. Cllr Easthope volunteered to draft the e-mail.

DE

It is important that we try to obtain E-mail addresses for Heathfield residents and it was suggested that the parish clerk and HRA may be able to help here.

6. Elections

a) Vice Chairman

Cllr Smith wished to stand down as vice chairman and Cllr. Gough thanked him for his support during his time in office.

Cllr Gough has spoken to Cllr Jackson who is willing to take on this role. He was proposed by Cllr Gough, seconded by Cllr Webber and elected unanimously.

Persons responsible for the following were all elected unanimously:-

<u>Position</u>	<u>Councillor</u>	<u>Proposer</u>	<u>Seconder</u>
b) Health and Safety	Cllr Easthope	Cllr Smith	Cllr Webber
c) Parish Recreation Grounds } & Parish Maintenance }	Cllrs Smith & Jackson	Cllr Pointon	Cllr Brogan
d) Village Hall Management Committee	Cllr Pointon	Cllr Archibald	Cllr Gough
e) Watercourses	Cllr MacKay	Cllr Brogan	Cllr Smith
f) Police and Neighbourhood Watch	Cllr Gough	Cllr Webber	Cllr Easthope
g) Neighbourhood Forum (IWM)	Cllr Gough	Cllr MacKay	Cllr Webber
h) Web Site	Cllrs Archibald & Webber	Cllr Smith	Cllr Pointon
i) Tree Warden	Matthew Gough	Cllr Easthope	Cllr Smith

7. Health & Safety

Cllr Easthope reported that he had repaired the village hall notice board. He didn't know whether the Heathfield boards had been repaired but Cllr Brogan thought that those in Kingsway and Hurdles way had been fixed – he wasn't sure about the Pepperslade board.

The Smithy fire extinguisher has had its annual safety check – this was carried out when the village hall extinguishers were checked and he thanked Cllr Gough for letting him know when these checks would take place.

Cllr Easthope has e-mailed Peter Taylor at County highways concerning the worst potholes that definitely need repair and he had attached a map indicating the positions of these. He also mentioned the "Dragons teeth" white markings on all of the speed humps that have almost been worn away and need re-painting. The worst one of these is on the Fowlmere Road where repairs have been carried out to the speed hump which have almost completely obliterated the 'dragons teeth' on the Fowlmere side.

He has also arranged for Cllr & Gough and himself to meet with Evan Laughlin of the County Council regarding overhanging trees obstructing the highway. He explained that whilst the parish council have no powers to insist that highway obstructions are cleared, the County Council do have these powers, they can ask for the work to be carried out and if it is not done they then have the power to get the work done and charge the householders for this.

DE/JG

Cllr MacKay is still seeking a quote for works to the Church Street bus shelter.

OM

Cllr MacKay also raised the matter of gravel from private drives which is encroaching on roads, particularly at the southern end of Church Street. It was suggested that this is picked up in the next Health & Safety inspections and then DE will write to the householder(s) concerned.

Cllr Gough said that a letter has been received from a resident in Fowlmere Road saying that cricket club parking was causing a danger. Cllr Easthope said that he has spoken with Chris Neild of the cricket club who was aware of the problem and thought that it was probably mainly on Tuesday evenings when the junior members were playing and parents were providing the transport.

It was also mentioned that cars have been parking on the village green. After discussion it was agreed that, whilst occasions such as Daffodil Weekend were an exception to the rule, generally cars should not be allowed to park on the green and that "No Parking" signs should be installed. Cllr Smith offered to get quotes for these.

TS

Cllr Gough also mentioned a request from Alice Holmes asking for Toms Trust to use the electricity from The Smithy during the morning of their fun run on 11th June. This was agreed, Cllr Easthope will get a Smithy key to Alice Holmes.

DE

A resident has suggested putting a defibrillator in the old telephone kiosk. This is to be an agenda item for the next meeting.

Clerk

8. Updates

a) Watercourses

Cllr MacKay reported that the clerk is in the process of preparing a letter to be sent to all residents who have a water course crossing, or adjacent to, their property. Information on Riparian rights and obligations will also be enclosed. The letter was not available for this meeting but will go out as soon as possible.

It was agreed that OM will sign the letter on behalf of the parish council and also that the letter should offer a date and time when some parish councillors will be in the meeting room at the village hall to offer advice and answer any queries that residents might have following receipt of the letter.

Clerk/OM

b) Daffodil planting in the parish

The clerk has reported that he is liaising with Paul Earnshaw. He has explained that nothing can be concluded until he has the invoices for payment, together with money from Daffodil W/E. He will then be able to pay the invoices and eventually reclaim the VAT.

It was reported that a problem has been identified with the Thriplow Gold daffodils – some of them have “yellow stripe” disease. It is understood that the suppliers are being approached concerning this.

9. Parish Recreation Grounds and Parish Maintenance

Cllr Smith reported that the moles in the recreation ground have “just about given up!!”

The grass on the open spaces at Heathfield was cut on 20th April and future cuts will be monthly, round about the 20th.

Cllr Brogan asked whether the grass cuttings could be collected and disposed of. Cllr Smith said that these have never been collected, the grass cutting machines did not have collecting equipment and it would be expensive if we asked for the cuttings to be cleared away.

Cllr Smith will advise the contractor when the village verges can be cut, which will probably be around the end of May/beginning of June when the daffodils have died back.

Cllr Smith also reported that he is chasing quotes for refurbishing the benches.

TS

10. Dog Litter Bins

a) Proposed new bin in Fowlmere Road near the entrance to the Cricket Meadow. The clerk has contacted SCDC regarding this.

b) Possible re-siting of the Church Street bin.

A letter has been received from Mr Seagon saying that the dog litter bin in Church Street obstructs his view when he is driving from his property into Church Street. This bin has already been moved twice and it was thought to be doubtful that agreement can be reached to move it again. This is a District Council matter but it was suggested that the problem is also pointed out to Evan Laughlin next Monday as being a highway safety issue.

It was agreed that following the meeting on Monday morning the clerk should reply to Mr Seagon saying that the matter had been raised.

DE/JG

Clerk

11. Tree Planting & Tree Works

a) Tree Work Applications

S/0645/17/TC – 23 Church St. Prune cherry in drive, thin crown of maple in rear garden & remove 2 lower branches. *No objections*

S/1376/17/TC – 11 Church St – felling beech tree in rear garden.

Cllr Pointon had this application which was currently circulating. She queried the fact that the form was a “Notification of Application” and that there was no plan attached, nor was it on line. She felt she could not comment without seeing a plan and asked why a notification was circulating rather than a full application.

Cllr Gough explained that there was a new procedure for tree work applications. A “Notification of Application” is now submitted and if the parish council have no objections or comments no response needs to be made to SCDC. Responses are only required if the PC wishes to make comments or objections. Plans accompanying notifications can be viewed on the SCDC web site. Cllr Gough felt sure that the tree warden had seen the plan for this notification on line and during the discussion Mr Clarke checked the web site and confirmed that the plan is there. The notification was passed on.

12. Planning Matters

a) Responses to Applications

- S/0725/17/FL 2 classroom block and internal alterations at Thriplow School.
The parish council supports this application. Comments submitted were:-
"No parish councillors object to the development but there are concerns about the effect of increased space on the parking difficulties caused by school users. The parking problem is a real problem to villagers and other road users. Off-street teacher parking is badly needed. There are also concerns about safety issues. Emergency access appears not to have been addressed. This is especially so because the rear access is over a field. There must be a planning condition stipulating that there should be emergency access to the rear of the school at all times."
- S/0774/17/LB Internal & External alteration to Buildings 8 & 9 at the IWM.
Thriplow PC supports this application (which is in Whittlesford parish but copied to Thriplow as it is very close to our parish boundary.)
- S/0773/17/FL Thermal upgrade works for 10 chillers at IWM
Application supported (in Whittlesford parish as previous application)
- S/1215/1/VC Variation of Condition 4 (Accesses to be stopped up) S/0868/16/FL
Comments submitted were:- "The majority of the parish council object to the application. Those that did not object felt that more information is required.
The traffic engineers need to examine the application very carefully. The development will be generating a good deal of truck and car movement to and from the increasingly busy A505. The proposal appears to be hastily concocted. More detail and solutions are required.
The width of access A on the plan provided appears only as wide as a car. It is thought to be far too narrow. Entrance and exit is via the same access point. The traffic using the Pet Crematorium should be segregated from the industrial traffic.
The original planning application had a Condition 4, presumably imposed to limit the number of access points from the site onto the A505. The current application is to alter Condition 4. It says the easternmost access should be permanently closed which agrees with the main plan. The westernmost access should be retained with the gate locked unless in use by authorised persons. The latter part of the application appears to allow Vetspeed to open this access when it sees fit which could presumably be all the time.
On the large plan it states the westernmost access provides access from the A505 to the existing car park and the easternmost access appears stopped up. It is not clear how this ties in with Condition 4 of the approval since it does not state which two accesses should be stopped up.
We are left with the central access which appears to provide access from the A505 to employees car parking, visitor car parking, truck and articulated lorry parking. It also provides access to the Deller land behind. All this is from an access road which narrows down to approximately 5 metres, which is effectively reduced in width to approximately 2.5 metres by car parking. If a car is parked as shown on the plan then a large lorry would have great difficulty getting past onto the car park. If there were to be only one access then this needs to be wide enough for a lorry to be leaving the site at the same time as one is entering. The access needs to continue the width far enough into the site to allow the whole of the entering lorry to leave the A505 before it passes another lorry which may be leaving.
All parish councillors found the application to be unclear and confusing. The points raised indicate more work is needed."

b) Planning Decisions Received

- S/0069/17/FL Demolition of Conservatory and Erection of a Two Storey Rear Extension at 11 Lower St. - Approved
- S/3294/16/FL Front & rear extensions at 13 The Green - Approved

c) Planning Appeals - None notified

- d) Miscellaneous planning items
Cllr Easthope gave the following report:-

Grain Store Site

As we know, there has not yet been an application submitted for the Grain Store site. At the meeting before last a sub-committee of Kit, Owen & myself was formed to consider what the parish council might like to see from such an application and this was reported at the last parish council meeting. Since then I have been endeavouring to arrange a meeting with the planning officer concerned at South Cambs in order to put the parish councils' views. This meeting has now been arranged for next Monday 15th at 2.30 in the Council offices when Kit, Owen & I will speak to the planning officer.

Cricket Club

A further development has occurred since our last meeting which is that I have been approached by Mark Richer concerning the cricket club. I reported at the last meeting that representations had been made by the cricket club suggesting that a piece of land beyond the village beside Fowlmere Road might be gifted to them by Thriplow Farms. The parish council agreed that this was a matter between the cricket club and Thriplow farms and not a matter for the parish council. However, having been approached by Mark Richer he explained to me in a great deal more detail the cricket club's proposals which are stand-alone proposals and are not connected to the grain store site application in any way.

Far from merely being a move of the cricket club to a more suitably sized pitch the plan is considerably far more reaching. The proposal is not to be gifted a plot of land but to purchase a parcel of land from Thriplow Farms, and I believe the area is in the order of 12 acres not the 5 previously mentioned, on which to construct a full sized cricket oval and a smaller one for junior teams. Thriplow cricket club is a very successful club. There are 4 adult teams and 5 junior teams including a ladies team and I believe the membership is probably near to 200. I understand that the Thriplow cricket club are considered to be one of the most progressive clubs in the county. Presently they are playing not only in Thriplow but also in Fowlmere, Whittlesford and Newton which is unsatisfactory as far as the club is concerned. They would really all like to be together centred on one site.

The plans not only incorporate the two cricket pitches and club house but it is also hoped that there might be tennis courts on the site and provision is also to be made for football. All of this will need a fair amount of car parking and a good deal of this space can be made available to the village at Daffodil weekend for parking and, more importantly, the possibility of using some of the ground for coach parking – something that will be lost entirely if the grain store site development goes ahead.

I understand that these plans will raise the standing of the cricket club in the county and with this and the larger playing area will mean that bigger clubs can be attracted to play Thriplow at this venue.

I think that this would be a tremendous asset to the village. Now here is perhaps the most important question – where is the money coming from for all of this? Mark Richer confirmed that he is prepared to purchase the land and to erect the facilities that I've already referred to.

13. Financial Matters

	Net	VAT	Total
a) Authority was given to pay the following:			
Parish Clerk Salary 13 March – 8 May	537.60		537.60
Parish Clerk expenses	35.75		35.75
HMRC – PAYE on Parish Clerk's salary	134.40		134.40
CAPALC – Annual subscription	312.41		312.41
O MacKay – work on Farm Lane & Village Green	110.00	22.00	132.00
British Gas – Smithy electricity (total includes a 20p credit)	38.55	1.92	40.27
D Easthope – reimbursement for V Hall notice board repairs	37.18	7.43	44.61
Balfour Beatty Living Places–Year 3 St. light maintenance contract	749.10	149.82	898.92

The cheque book is currently with the internal auditors and will be collected when the clerk returns from holiday. Payments will then be made.

The clerk handed out sheets detailing the current financial position.

Post Meeting Note: The sheet states "Amount to be paid out after this meeting £2003.55. However, the total of payments agreed is actually £2135.96 (a difference of £132.41)

b) Credits Received

£1,893.21 - VAT refund from HMRC
£8,193.00 - First half of precept from SCDC

c) Section 106 Monies

A message from the clerk states that £1,500.00 has been withdrawn from the Cambridge Building Society 2 account and paid into the Business Interest deposit a/c. This replaces a similar sum that was withdrawn to pay the donation to HeArt previously agreed.

d) Bank Mandates

Cllr Easthope reported that he has been to Lloyds Bank in Shelford for the 2nd time. They have taken two copies of the required documentation, one copy will be sent away for action and the 2nd copy will be kept in the branch until the signatory amendments have been made.

e) Internal Audit

The clerk advises that the books are currently with the internal auditor and will be collected when he returns from holiday. An Extraordinary PC meeting will be needed to approve the Annual Return.

f) S. 137 Donations

A letter from the Village Hall Management Committee requests a donation of £1000 towards the running costs of the village hall. A S.137 donation of £1000 was unanimously agreed.

Clerk

A letter from the Parochial Church Council requests a donation towards the upkeep of the churchyard (estimated cost £300) and towards the cost of installing noticeboards describing plant and wild life that exists in the church grounds (estimated cost of the notice boards is £250). It was unanimously agreed to make a S.137 donation to the PCC of the same amount given to them last year. (£385.00)

Clerk

14. Updating of Standing Orders

The clerk reports that there has been too much going on recently and it has not been possible to re-schedule a meeting. This will be done as soon as possible.

Clerk

15. A505 Junction with Gravel Pit Hill

An e-mail received on 14th March stated *"The allocated funding will be available from 1st April 2017 and Engineers from the Highway Projects team will contact you shortly to develop your proposal in more detail and establish final costs and a timetable for completion. Formal acceptance of your financial contribution, along with any ongoing operational or ownership responsibilities, will be required by 31st July 2017, otherwise your funding may be reallocated to the next prioritised application."* The clerk has heard nothing since then.

He has chased the County Council and as soon as he hears from them he will inform all councillors. A meeting will need to be arranged with the engineers

Clerk

Traffic Calming in the Village and on the A505 outside Pepperslade

The clerk reports that this is an ongoing situation which is still being considered and the concerns of residents have been noted. As soon as possible there will be more detailed discussions.

Cllrs Gough, MacKay and Easthope had attended a meeting at the Flint Cross junction of the A505 at which representatives from Highways and the local M P were present. Thriplow councillors all felt that the meeting was a "cosmetic one". They thought that the meeting would consider a number of junctions along the A505 but only that part of the Flint Cross junction from Barley was looked at.

16. Report on Website update

Cllr Archibald said that the web site manager, Carol Deed, was "up and running". Councillors should let Carol know if anything needs to be changed or updated.

Cllr Gough said that when Amber Gough has finished her university exams she would like to speak to Cllr Archibald about the village hall page. JA said that she will be happy to help.

17. Cleaning of Parish War Memorial

Cllr MacKay has received two quotations for the work:-

Hibbitt Sons Masonry Ltd

Clean memorial & base slabs immediately surrounding obelisk with thermatec steam cleaning system & soft bristle brushes & to repoint any open joints to same	799.00
Paint in inscription to whole of front face in black enamel paint	1104.00 (386 letters)
Provisional sum for letter cutter to attend site & "sharpen up" 12 – 18 No. letters if required, after cleaning and before painting	190.00
Total	£2093.00 ex VAT

Ivett & Reed

Travel to Thriplow, thoroughly clean memorial using non ferose brushes	885.00
To paint black existing inscription * see note below	1260.00
Total	£2145.00 plus VAT

* Note: the existing lettering down the centre of the memorial (under where the wreath design is carved) are very worn. Any re-cutting of the lettering would be charged extra if needed.

After discussion the Hibbitt quotation was the preferred one. Cllr Easthope offered to check with Conservation regarding procedure.

Post Meeting Note: Cllr Easthope has downloaded a publication "The Conservation, Repair and Management of War Memorials" published by Historic England and The War Memorials Trust. The section concerning cleaning states that steam cleaning is acceptable for all stone memorials except those made of Sandstone. Thriplows' is not sandstone.

DE

18. Heathfield Street Lights

The clerk reports "After many travails I have managed to ensure that all the Heathfield street lights are on the maintenance contract. One street light (14) has been removed by Balfour Beatty. No sign of a replacement has yet materialised!"

19. Donation to HeART re Heathfield Playground

The clerk has confirmed that the donation to HeART has been made.

20. Proposal to obtain registered title in respect of the Village Green

The clerk reports:- "Knowles Benning LLP have been instructed and are liaising with me about it. The intention is to obtain a Possessory Title which is probably the best available. Title Absolute would depend upon documents which are not available and in all probability never existed."

21. Village of the Year Competition 2018 with Penelope Keith

Paul Earnshaw, Daffodil Weekend Chairman, has agreed to take this forward. The clerk was asked to write to Paul E thanking him.

Clerk

22. Reports

a) Neighbourhood Forum (ex IWM Liaison Committee)

Cllr Gough had little to report as the next meeting is on Wednesday. She did say that the IWM are concerned about the possible service station on the M11 and would like the support of surrounding villages. She will learn more on Wednesday.

b) Village Hall Management Committee

Cllr Pinton reported that the induction loop had now been fully tested and all was working properly. An application has been submitted to the Daffodil Weekend Trust for a grant towards a new floor for the main hall. The recent folk evening raised £235. The carbon monoxide monitor is to be moved from inside the boiler cupboard to just outside the cupboard. Bookings are slow but steady although Thursday mornings are still vacant. An inventory of kitchen equipment has recently been carried out, a gap in the frame of one of the meeting room windows needs attention and the PAT testing is due in July.

c) Police & Neighbourhood Watch

Cllr Gough said that things have been quiet since the break-ins in Fowlmere Road in March. The white van that had been parked in Fowlmere Road for some time has now been moved.

d) District Council Information Cllr Topping sent the following report:-

Grain store site The public meeting scheduled for 11 May appears to have been cancelled. I have chased up the planning department to ensure that this application – which attracts great local interest – is given proper attention. I have had a brief discussion with a school governor, and clearly the proposals –should they go ahead – need to take account of the potential impact on the school and its capacity, and I will be following this up with the school and the education department.

I have asked SCDC housing to assess reports of **damp** from one of the residents in one of the houses at Sheralds Croft.

Iceni building – blocked off access Residents have asked if the unsightly concrete blocks can be removed. Savills deny responsibility for this and say it is the landlord who has done it. I am still trying to see if the blocks can allow some access for residents to the route along the side of the building but the advice from the very experienced planning enforcement officers at SCDC is that there is a real risk of **unlawful trespass** if they are removed,

Bin collections I wrote to the environmental services manager at South Cambs after people at Heathfield complained that the bins had not been collected for a second week during April. The bins were then collected. I am not aware of any more recent problems.

LED lighting Some parish councils have expressed interest in working with SCDC on seeing how streetlights might be converted to LEDs – there is an upfront capital cost to the conversion work, but the energy savings thereafter are high. The district council is developing a business plan on this to see if it can be viable and the financial risks. If Thriplow is interested in learning more I can pass on details.

e) County Council Information Cllr Topping sent the following report:-

Council elections were held on May 4th. There are now 61 county councillors, down from 69 before the election, because of **boundary changes prescribed** by the Electoral Commission in London.

I am grateful to the residents of Thriplow for **voting to re-elect me**: turnout in the Duxford division was 46%, one of the highest in the county. The division is now a very large rural division of some 12 villages, ranging from Shepreth in the west to Pampisford in the east, and extending as far south as the Chishills. The A505 and the A10 are the principal road routes. Thriplow is roughly the centre.

A505 safety issues. Following our meeting of representatives from 4 parish councils (including Thriplow) at the A505 at Flint Cross in April with county road safety officers and MP Heidi Allen, I suggest that the parish council **joins me in writing to Graham Hughes, the head of highways and infrastructure at the county council seeking next steps action** and proposing that a working group of parish councils, plus highways officers, is set up so that the ideas put forward at the roadside meeting are taken forward. I have asked the other parish councils to do this too. Once I know who is the new chair of the highways committee at the county council I will get him or her to endorse this.

I have written to the highways department asking for a timetable for putting in the new signs at the **junction of A505 and Gravel Pit Road**, following the success of the bid by the parish council under the minor highways initiative. **I suggest that the clerk to the parish council also writes to them.**

Neighbourhood Plan for Thriplow: Based on my experience of co-ordinating the NP at Whittlesford, I would be very willing to meet with the sub-committee of the parish council that is considering taking a NP for Thriplow forward as there are some lessons learned that might assist. NP's cannot prevent development if that development is in the district local plan, but they can provide the opportunity to say where development should and should not be, and they do have a statutory force in planning law when they are adopted.

Duxford IWM I met with the director and his staff, and I attended the public Open Evening to hear about the plans for the future of the museum. These plans seem coherent and well thought out, but need to consider the views of Heathfield residents in particular. I will be attending the IWM Forum meeting on Weds 10 May and recommend **that the parish councils and the IWM need to draw up an action plan regarding how to respond to the proposals for a 24/7 motorway service station** alongside the M11. I have passed on to Duxford IWM a contact at Marshalls in Cambridge on restricting access to air space.

Heathfield Residents Assn tell me that they have resolved with Anglia Water the issue of **drainage tankers** using the estate's roads.

23. Correspondence and Information received

Correspondence

30.03 - TVHMC - Request for Grant

03.04 - CAPALC - Re CAPALC Membership Fee 2017/18

22.04 - Mr J Seagon - Letter regarding dog litter bin at Church Street

29.04 - TPCC - Request for Grant

Emails received

03.05 - Patrick Adams - Weekly Bulletin, 3rd May

29.04 - John Rimmer - Grant for TPCC

28.04 - Angela Harrison - A14, Cambridge to Huntingdon

APAS Planning - Correspondence re Oak Barn, Thriplow Heath

27.04 - Paul Quigley - Re Kingsway Thriplow

Clerk - Hello

Laura Fisher - Rectory Farm

26.04 - Patrick Adams - Weekly Bulletin, Wednesday 26th April

25.04 - Paul Earnshaw - Daffodils

24.04 - Paul Quigley - Re Kingsway Thriplow

Tina Webb - NALC Newsletter 18th April 2017

21.04 - remittance - Please find attached BACS remittance advice

APAS Planning - Correspondence regarding application 11 Church Street

20.04 - Local Projects - Re 2017/18 Panel Results

APAS Planning - Correspondence regarding application 68 Chapel Lane, Fowlmere

Melissa Tayabali - Phone Box

Laura Fisher - Rectory Farm, Middle Street

Clerk - IWM Centenary Open Evening

19.04 - J & C Deed - Re Village Meeting Date

Patrick Adams - Weekly Bulletin, 19th April

18.04 - J & C Deed - Re Village Meeting Date

David Schneider - Re Grass Cutting x 2

Jeremy Murray - New Email address

17.04 - David Schneider - Re FYI x 2

Jeremy Murray - New Email address

13.04 - Heidi Allen - Flint Cross meeting 31st March;

Tina Webb - Fwd Governance & Accountability Update;

12.04 - LDF - Local Plan - Hearing Programme Update;

Patrick Adams - Weekly Bulletin, Wednesday 12th April;

Lisa Chambers - Village of the Year Competition;

11.04 - Tina Webb - Fwd NALC Newsletter - 11th April 2017;

10.04 - cambs-pcc(Cambs) - Parish Council Conference;

LDF - Planning Policy Monthly Update April 2017;

Tina Webb - CAPALC Training;

Tina Webb - Update on Green Book;

John Ramsay - Contact Form Submission x 2

09.04 - John Ramsay - Contact Form Submission;

08.04 - Gateway Confirmation - Successful Receipt for Online Submission;

- Editor - Deadline for May Issue;
- Thriplow - Contact Form Submission;
- 07.04 - Assistant Clerk - Parish Planning Programme;
- 06.04 - Andrew Preston - Flint Cross meeting 31st March;
- APAS Planning - Correspondence regarding land adjacent Pet Crem;
- Wilma Wilkie - Fwd Councillors Weekly Bulletin 5th April;
- Darren Mullet - Release of funds for the playground x 2;
- 05.04 - Patrick Adams - Weekly Bulletin, Wednesday 5th April
- 04.04 - Marie Bedin - Maintenance Contract;
- 03.04 - clerk (Duxford) - Allotments;
- Heidi Duffet - Re new Dog Litter Bin;
- 31.05 - Angela Hewtison - Latest A14 Cambridge to Huntingdon release;
- 30.03 - Stakeholders eng - Newsletter from UK Power Networks;
- 29.03 - Communications - SCDC parish e Bulletin 29th March 2017;
- Patrick Adams - Councillors Weekly Bulletin 29th March;
- British Gas - TPC Manage your account online;
- Clerk - Heathfield Park from SCDC;
- Tina Webb - Clerks Pay Scales 1/04/17 to 31/03/18;
- 28.03 - Darren Mullet - Release of funds etc;
- 27.03 - Peter Topping - Reports
- 24.03 - Peter Topping - Your report;
- 23.03 - Scott Ensor - Scanned Image;
- 22.03 - Patrick Adams - Councillors Weekly Bulletin 22nd March;
- LDF - SC Local Plan - Letter from Inspector regarding Local Green Spaces;
- Myles Bradley - Re Icen Roadway;
- 21.03 - Fowlmere PC - Footpath Fowlmere to Thriplow;
- Myles Bradley - Re Icen Roadway;
- 20.03 - Scott Ensor - Heathfield Street Lights;
- 17.03 - Myles Bradley - Icen Access Road;
- Scott Ensor - Re Heathfield Street Lights;
- 15.03 - Local Projects - Automatic reply LHI 2017/18 Panel results;
- Planning - Decision Notice - Approve S/3294/16/FL - 13 The Green;
- Patrick Adams - Councillors Weekly Bulletin 15th March;
- LDF - Planning Policy Monthly Update March 2017;
- Scott Ensor - Re Kingsway Thriplow;
- 08.03 - Tina Webb - CAPALC March 2017 Bulletin;

Various Advertising Sundries

Clerks & Councils March & April

24. Meeting Dates for the forthcoming year

These were agreed as:-

- 2017 Mondays July 10, September 11, November 13
- 2018 " January 8, March 12, May 14 (Annual Parish Council meeting)
- 2018 Thursday March 22 - Annual Parish Meeting

Clerk to book the village hall for the above dates

Clerk

There being no further business, the chairman thanked everyone for attending and the meeting closed at 10.45

..... Chairman

.....Date