

THRIPLow PARISH COUNCIL

Minutes of a meeting held on Monday 10th January 2011 at Thriplow Village Hall at 7.30 PM

Present

Councillors: Anthony Cooper, David Easthope, Jane Gough, Derek Pinner, Barbara Pointon, Terry Smith
County Councillor Peter Topping part-time
Clerk to the Council: Martyn Corbet

Action

1.

Apologies for Absence:

Apologies for absence were received from Councillors Kevin Clarke, Colin Rothwell and Tim Spicer

2.

Minutes of the Parish Council meeting held on 8th November 2010

The minutes, having been previously distributed, were signed by the Chairman and agreed as a true record after the following amendments:-

Item 18 a) on Page 406 should read (ex IWM liaison committee)

Stanstead should read Stansted

Item 18 c) Moore should read Murray

3.

Matters Arising from above minutes not otherwise covered by the agenda

Item 18 e) Cllr Pointon raised the issue of the white van which is being parked in Fowlmere Road adjacent to the junction with the Newton Road in Fowlmere. She stated that a dark blue car is now being parked in front of it which adds to the problem. Cllr Gough said the police say the van is not being parked illegally. It was agreed that there is a danger that the white van is posing and not the strict legality of its parking. It was agreed that a letter would be sent to Inspector Savage at Sawston pointing out the danger. A note would be sent to Fowlmere Parish Council asking if their parishioners had encountered similar problems with the white van.

Clerk

4.

Transfer of POS land any payment of S106 funds from Croudace regarding construction of Ringstone

Cllr Pinner explained that Croudace Limited have reneged on the agreement to pay £70,000 as originally agreed. They have refused to accept a payments clause which is subject to an interest penalty in the event of failure to make prompt payments. Cllr Pinner contacted Paul Underwood of Croudace to say that the full amount should be paid now. Croudace have offered to pay £57,082.00 instead which includes indexation. The original amount due was £52-53,000. Cllr Pinner received a copy of a letter which King & co had received from Croudace stating the transfer will be sent to King & Co shortly. Croudace say they have no liability for the LAP payment which is not reflected in the £57,082.00. King & Co have been instructed to go back to Croudace and say the Parish Council will accept the £57,082.00 and then argue later about the LAP payment. It is intended to go back to South Cambridgeshire DC about the LAP payment because they negotiated it. Cllr Easthope said that SCDC should have imposed a LEAP payment on Croudace but they had made a mistake. Croudace

had originally offered £6,700 in lieu and the Parish Council had been advised to take it by SCDC. If no payment is made of £6,700 then Croudace are in breach of their planning conditions as they have to provide a play area. It was agreed to accept the £57,082.00. After this has been received a decision will be made on how to pursue the £6,700 based on the evidence available.

5.

Payment of S106 funds in respect of the conversion of 85 Kingsway. Completion of indemnity agreement with South Cambridgeshire District Council

The Clerk produced a covering letter and copies of an Indemnity Agreement between SCDC and the Parish Council in respect of the S106 monies payable in respect of 85 Kingsway. It was decided that the agreement requires further study before completion. It will be considered at the next meeting.

DP

6.

Footpath/Cycleway update

The Parish Council now has the finger boards. The seats have been purchased and are awaiting installation. Simon Hitchcock has done some good work on installing the footings for the seats.

7.

Appointment of a representative on the TVHMC for 2011

Cllr Gough agreed to continue as representative on the TVMC for 2011 and was duly appointed.

8.

Health and Safety

Progress Report on matters arising from recent reports

Working is progressing on this.

Safety issues highlighted during recent cold weather

Cllr Pinner expressed his concern that some elderly residents in the village had effectively been house-bound in the recent difficult weather conditions. He asked Cllr Cooper to draw up a list of those who might be a priority for help should the weather conditions arise again. Cllr Gough raised the question of legal liability in the event of an accident after an area had been cleared. Cllr Pinner said that he and Cllr Topping had investigated this. People who cleared their paths for people to walk on are not legally liable. Cllr Pointon said that neither the householder nor the Council are liable. Cllr Pinner said that he was only thinking about clearing from the public footpath to the front door. It was agreed that the idea would be further investigated after Cllr Cooper had collected the data.

Salt Bins

Cllr Pointon pointed out that during the recent difficult weather conditions the state of the roads at Sheralds Croft had been horrendous. Residents want to take action themselves but need a salt bin.

Cllr Pinner said that a similar situation has arisen at Pepperslade.

Cllr Pinner stated that last year the Parish Council decided to buy a salt bin for Heathfield. The issue which had arisen was topping it up. In an email dated 23rd December Cambridgeshire CC had stated that they had 2,500 tons of salt left to cover the period between Christmas and New Year. They were seeking further supplies. It was stated that all parish bins had been topped up. Unfortunately the bins at Heathfield and Thriplow were missed. Cllr Pinner contacted Mike Cooper of Cambridgeshire CC Highways. He stated that at the moment the Council were keeping the salt for the spreading lorries. He is investigating the purchase of non-machine spreadable salt. At the moment no topping up is taking place. There is no obligation to re-fill the salt bins regularly. Each bin holds approximately a quarter of a ton of salt. Mike Cooper made it clear that the salt in the bins is for the public highways and should be spread on them. It is not for private usage. If evidence is found of private use then supplies will be withdrawn. It was agreed that a padlock and notice will be put on the Heathfield salt bin. It was agreed to purchase salt bins for Sheralds Croft, Ringstone and Pepperslade. They will cost approximately £100 each. Cambridgeshire CC will fill them once.

Cllr Pinner will deal with liability for accidents in the parish report. Cllr Cooper asked about padlocks.

Cllr Pinner said that it looks as though the Heathfield salt bin might be able to be padlocked. Cllr

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Cooper will consider strategic places to put the salt bin for Sheralds Croft and report back. Cllr Pinner said that it was important to bear in mind the limitation on access for filling the bins. They should be readily accessible to the Council lorries.

AC

DP

9.

Highway Matters

Missing street signage

Cllr Pinner said that he has identified a suitable supplier for the signs but that they want payment before the signs are made. Cllr Pinner will ask them for a pro-forma invoice.

Parking in School Lane

Cllr Pinner said that he and Cllr Gough together with the school headmistress, Victoria Penty, Tim Stone and Mike Cooper had met in School Lane to observe the parking opposite the school. That morning no one had parked there because they saw the party observing them. Things had returned to "normal" afterwards. Yesterday Cllr Pinner was using the road when he observed a young child in the middle of it crossing to the school from a car on the other side of the road. Mike Cooper has stated that the situation is not within his remit but that he will put the case to the Cambridgeshire County Council Highways Engineers for a yellow line parking restriction. There is no problem with the adjacent householders. A letter has been received from Victoria Penty to say the school is worried about the parking. Cllr Pinner is extremely concerned about the potential cost of the exercise. The yellow lines will cost approximately £500 but the legal costs involved may be about £3,000. The legal costs must be expended to enable prosecution of offenders to take place. Mike Cooper has implied that the County Council has no money to assist. Cllr Pinner stated that it seems unfair that the residents of the parish should have to pay money to deal with a few selfish people. Cllr Gough suggested that a letter should be written to the school governors, parents and the headmistress first, to explain the position and that it should be put into the students Book Bags. Cllr Pointon mentioned the possibility of installing a layby for the cars but this was felt to be too expensive to pursue. Cllr Gough will speak to Victoria Penty and ascertain whether she agrees to such a letter being written

Replacement of street light at Woburn Place Heathfield

The Clerk produced a letter from Cambridgeshire CC regarding the replacement of a street light at Woburn Place which has been damaged and needs replacing. Cllr Pinner will get a quote for a replacement street light to ascertain whether it can be provided at a cheaper rate than the quote provided to the Clerk.

Speed Limits on the A505

The Clerk has received a letter relating to proposed speed limit reductions. This will be considered at the next meeting.

DP

JG

DP

10.

Recreation Ground Work and discussions regarding general upgrading

Cllr Smith has received the bark. It has been spread by himself and Cllr Pinner. Cllr Smith is waiting on a price for the painting which is required. Special paint is needed. Cllr Smith has obtained quotes for the tree work and tidying up which is needed. It was agreed to accept the quote from CGM which is for £360.00 plus VAT. This was proposed by Cllr Smith and seconded by Cllr Easthope. Cllr Smith said that there is a TRIC meeting on Thursday evening. It is planned to hold an open meeting in the village hall on the 12th February between 9.00 am and 1.00 pm to discuss upgrading. The Parish Council will pay for the hire of the hall. This was proposed by Cllr Easthope and seconded by Cllr Pointon.

11.

Tree Planting & Tree Work

- a) **Tree Work applications**
Tree work at 14 Middle Street – no objection
- b) **Trees on the village green**
Cllr Pinner confirmed the work has been satisfactorily completed

12.

Planning Matters

- a) **Responses to applications**
S/01649/10/CW – Replacement incinerator plant and associated chimney stack –

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Vetspeed Limited, A505 main road, SG8 7RR – Councillors have no objection to the new chimney but do not feel qualified to comment upon the relative merits of the new plant over the existing plant and their relative efficiencies.

b) Planning decisions received

S/1679/09/F – Two detached dwellings and garage on land to the south-west of 8 Woburn Mews and 54 Woburn Place Heathfield – refused

S/1686/10 – Two-storey front extension (app to replace an extant planning permission in order to extend time limit for implementation) 35 Church Street, Thriplow, SG8 7RE – approved

S/1685/10 – Extension to garage to form pitched roof (application to replace extant planning permission in order to extend time for implementation) 35 Church Street, Thriplow, SG 8 7RE – approved

S/1551/10 – Dwelling 79 Kingsway, Heathfield, CB22 4QN – approved

S/1571/10 – Two-storey side extension and single-storey side extension 9 Woburn Place, Heathfield, CB22 4QJ - approved

c) Planning appeals

Appeal APP/W0530/10/2133894- land adjacent to 14 Sheralds Croft Lane, Thriplow SG8 7RB was dismissed.

13.

Financial Matters

a) Precept 2011/12

The Parish Clerk circulated his proposals for the 2011/2012 precept. Following discussion it was agreed to increase the precept from £13,000 to £14,000. This is largely to take account of additional works which need to be carried out in the village. Cllr Easthope proposed and Cllr Pointon seconded acceptance of the precept. This was agreed.

b) Authority was given to pay the following:-

| | Amount | VAT | Total |
|--|---------|---------|---------|
| SMP (Playgrounds) Limited (POS equipment) | 6876.75 | 1203.43 | 8080.18 |
| K Clarke – reimbursement company search | 2.00 | | 2.00 |
| K Clarke – reimbursement company report | 7.50 | 1.31 | 8.81 |
| Townscape Products Limited (footpath seats) | 1116.08 | 195.31 | 1311.39 |
| CGM Cambridge:- | | | |
| Cut & Strim roadside verges – 16/11/10 | 183.00 | 32.03 | |
| Cut & Strim Hurdles Way – 25/10/10 | 65.00 | 11.38 | |
| Prune Hedges Hurdles Way – 25/11/10 | 75.00 | 13.13 | |
| Total Payable | | | 414.79 |
| Spade Oak Construction Co Limited (retention re Heathfield roads) | 7896.45 | 1381.88 | 9278.33 |
| M Corbet – parish clerk’s salary Nov & Dec 2011 | 399.60 | | 399.60 |
| expenses | 12.00 | | 12.00 |
| HMRC – PAYE on parish clerk’s salary | 99.90 | | 99.90 |
| Cambridgeshire CC- Salt Bin Heathfield | 93.00 | 16.28 | 109.28 |
| Cambridgeshire CC – street lighting energy and maintenance charge – 2010/11 | 1667.06 | | 1667.06 |
| Cambridge ACRE – membership renewal | 25.00 | | 25.00 |
| Dr S Wittering – signboards re footpath | 130.00 | | 130.00 |
| Spade Oak Construction Co Limited- additional work at Queens Row, Heathfield | 950.00 | | 950.00 |

c) Credits received

No credits had been received

d) S106 Funds

The only remaining S106 monies are held on Fixed term Deposit in respect of maintenance for the public open spaces provided as part of the planning agreement in respect of Hurdles

Way ie investment matures on the 11th May 2011, interest will be £163.17, maturity sum will be £61,099.02.

e) **Street Lighting – charges 2011/12**

The Clerk produced a letter from Cambridgeshire CC relating to Street Lighting Maintenance and Energy for 2010/11 in respect of Thriplow Village and Heathfield. It was agreed that these charges would be paid when an invoice is received.

14.

Cambridge Acre- Affordable Rural Housing Needs Survey for Thriplow

The survey has been completed. Catherine Shilton of Cambridge ACRE will be attending the May Parish Council Meeting to give its results.

15.

Village War Memorial

The renovation work has yet to be commenced by Ivett & Reed.

16.

Reports (if any):-

a) **Neighbourhood Forum (ex IWM liaison committee)**

Cllr Pinner had nothing to report.

b) **Thriplow Recreation Ground**

Cllr Smith had nothing to report but asked that the next report be headed Thriplow Village and Heathfield.

c) **Village Hall Management Committee**

Review of estimates received to provide additional doorway in meeting room and provision of curtain/scenery hanging and support arrangements in the chair store for TADS productions

Cllr Pinner has obtained quotes for this work. The cheapest is from Simon Hitchcock being £1,600 for the additional doorway and £1,200 for the curtain/scenery hanging and support arrangements. Councillors Easthope and Pointon, being members of TADS, declared an interest in this item It was proposed by Cllr Smith and seconded by Cllr Cooper that the cost estimates be accepted and the work be financed from the Parish Development Fund. This was agreed.

Post meeting note.

It was not realised at the time that the declarations of interest resulted in the meeting not being quorate therefore the decision is invalid.

d) **School Governors**

Cllr Gough had nothing to report. School has only been back for four days.

e) **Police & Neighbourhood Watch**

Cllr Gough had nothing to report

f) **Village Maintenance**

Cllr Smith had nothing to report but it was noted that the green triangle outside Bassets has been damaged by traffic.

g) **District Council Information**

Cllr Topping attended the police station in Sawston last Tuesday. Crime in the area is down. There was no reported crime in particular in relation to Thriplow. The meeting was quiet. Cllr Topping mentioned a problem with rogue traders going door to door in Shelford offering to clear gutters etc. Cllr Topping mentioned the district budget. The central government has limited payments to 5%. There are hard times ahead. SCDC use a contact centre run by CCC. This is up for review. There are less calls to the customer contact centre and more use of the internet. The review will deal with how customers get information and details of services from SCDC. Cllr Pointon mentioned cutting back on such things as the expensive and glossy magazine. Cllr Topping has heard nothing regarding the IWMs plans for the north site. Cllr Topping also mentioned the initiative from community orchards and said there has been several responses.

h) **County Council Information**

Cllr Stone was not in attendance and no report had been received.

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17.

Correspondence and information received

- A Mr J W Archer – letter re location of searchlights in parish – 22.1.10
 - B Cambridge ACRE & South Cambs DC – Cambridgeshire Village Services and facilities Study – 12/11/10
 - C Cambridgeshire ACRE – membership renewal 2011 – 07/12/10
 - D Cambridgeshire Community Services – letter re becoming an NHS Foundation Trust
 - E Cambridgeshire CC – letter re winter service and localism agenda – opportunities for third Party working agenda
 - F Cambridgeshire CC – letter re speed limit review A505 – 22/10/10
 - G CGM – letter re grounds maintenance contract 2011 – 02/12/10
 - H HMRC – letter re filing PAYE Annual Return – November 2010
 - I HMRC – letter re overdue penalty payment – 13/12/10
 - J HMRC – letter re overdue penalty appeal – 14/12/10
 - K Lloyds TSB letter re change in Corporate Markets Trading Name – November 2010
 - L E Simpkins – letter re winter service for lawn mower
 - M Parsons & Whitney – details re affordable home schemes
 - N SCDC – letter enclosing guidance on Rural Affordable Housing and Developing an Exception Site – 26.10.10
 - O SCDC – letter enclosing copy of register of electors – 8/12/10
 - P SCDC – letter re Orbit Homebuy Agents Drop In Event – 16/12/10
 - Q Sure Start Children's Centre Cambridgeshire – programme of events Jan to March 2011 – 20/12/10
 - R The Royal British Legion – letter and "Great Poppy Party Weekend" brochure – 4/01/11
- Email Messages Received
- A Catherineshilton@cambridgeshireacre.com – re results of survey – 5/01/11
 - B pwwtopping@btopenworld.com – clearing the snow – 5/01/11
 - C amandawarburton@cambridgeshire.gov.uk – Cambridgeshire Older Peoples Newsletter – 4/01/11
 - D philidondi@waitrose.com – re Highway Issues at Pepperslade/A505 – 3/01/11
 - E Joyce.Dawson-Swain@scamsb.gov.com – Next parish Forum 19/01/11 – 23/12/10
 - F Anna.O'Leary@cambridgeshire.gov.uk – invitation to localism events – 22/12/10
 - G accounts@cpalc.org.uk – The Localism Bill – 16/12/10
 - H accounts@cpalc.org.uk – Prayers at Council Meetings – 15/12/10
 - I Sally.Smart@scamsb.gov.uk – Consultation letter & 2011/12 tax base
 - J Linda.Browne@scamsb.gov.uk – Parish Meeting Dates – 9/12/10
 - K Godfrey.Butler@spadeoak.co.uk – Heathfield Release – 9/12/10
 - L Karen.Pell-Coggins@scamsb.gov.uk – 85 Kingsway & 19 Whitehall Gardens – 6/12/10
 - M Karen.Pell-Coggins@scamsb.gov.uk – 85 Kingsway & 19 Whitehall Gardens – 7/12/10
 - N Rob.Mungovan@scamsb.gov.uk – creating orchards for the community – 29/11/10
 - O James.Fisher@scamsb.gov.uk – re 85 Kingsway – 12/11/10

Newsletters and Magazines Received

- A Community Action – Winter 2010
 - B Hanley Grange Wind Farm – Community Newsletter
 - C LCR Magazine – Winter 2010
 - D Wildlife Training Workshops 2011
 - E Clerks and Councils Direct Magazine – January 2011
- Advertising Sundries

18.

Councillors Annual Reports

The Clerk requested that Councillors annual reports should be received as soon as possible.

All

19.

Next Parish Council Meeting – 7th March 2011

Annual parish Meeting – 24th March 2011

There being no further business, the chairman thanked everyone for attending and the meeting ended at 10.35 PM

X

Derek Pinner
Chairman

Date: