



The Parish of Thriplow & Heathfield

Report from Parish Council Sub-Committee meeting, 8th Nov 2018 at Green Man pub, Thriplow at 8:00 pm

Present: Terry Smith, Jane Gough, David Schneider and Darren Mullett

Others Attending: None

1. Welcome & Apologies for Absence: Mark Brogan

2. Minutes of last meeting

All agreed and released through website.

3. Set up – is it right? What did TRIC do?

DM outlined difficulties now being encountered whilst applying for grants. Almost all are asking for policies that TPC do not currently have and as a working party / sub-committee we don't have either.

DM was hoping TRIC was set up with these documents but TS doesn't believe so. He suggested the application process was far more complex now than before.

This being the case we need to decide:

a) if we set up as an independent group, with our own governing documents and policies – but use TPC's accounts, or

b) we create these documents for TPC and we can use

Much debate ensued. It was felt at this time that the separate group may work better on many fronts because of the potential complexities trying to incorporate the necessary policies into the larger TPC forum.

JG offered to contact Ian Dewar the following morning to run both scenarios past him and get his advice.

Whatever decision Ian makes we run with. **(Action: JG)**

4. Fundraising

Currently we have £13.5K promised on draw down, which we are confident will be available.

We are awaiting response regarding £1K promise from Duxford Advent Trust which was made some while ago but came too late for under 8 park, so went un-collected. DM has asked Advent Trust if we can re-direct and retain. **(Action with DM to chase)**

DM discussed situation regarding TDW and original HeART proposal and acceptance letter for commitment of £20K to both parks. TS suggested these type of roll over commitments can be agreed but it would be better if we re-applied for 2019 under the new group, and not off the back of HeART application to keep things transparent. DM will apply for remaining £10K but as we know things are totally dependent on TDW receipts so no guarantees on amount. **(Action: DM)**

DM also showed document created to raise funds from local businesses targeted towards specific items. The group accepted the idea and a number of business names were generated as potential sources:

(Action: Would appreciate a volunteer)

Russel Smith

Thriplow Farms

Sanger

Granta Medical Practise

Wyevale

Philimores

Ion science

We would also target the following grant providers once documentation sorted: **(Action: DM)**

WREN

AMEY

Community chest

Tesco

Big Lottery

Once documents generated will need to push on with applications as need to submit within the next month for consideration early 2019. Next rounds are three months later so might just be in time for next summer holidays but not if we include lead times for equipment / installation.



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5. Plans - Proper schematic; press release; publicity; roll out approach

DM provided a sample schematic which the group accepted. This can be used in communications and publicity events / activities.

DM also offered a suggested Press release which the group read through and accepted. This can be communicated via Martyn to chatterbox and Fowlmere and Thriplow magazines. Copies can be put up on noticeboards in Heathfield and Thriplow, and outside shop. Can also be circulated via email chain set up.

(Action: DM to send through to Kevin and Martyn)

The roll out approach was discussed and agreed that we were to target the fitness equipment first followed by in order:

Zip wire

Climbing frame

Swing

Trampoline.

The monkey bars are relatively cheap and can be tagged onto one of the other phases of installation.

This approach ensures people see things happening and we don't wait too long to install things and run risk of grants expiring or mandating restrictions we cannot comply with. Hopefully it will build interest and maintain momentum.

6. Equipment – Trampoline; swing (decision needed)

Two quotes in for trampolines; Huck and Sunken Trampolines. Both price wise reasonably equivalent.

Decision made to go with larger square trampoline on the basis that the longer thin one is more expensive and likely to be used for smaller children or adults and therefore omits part of the target audience.

Preferred choice was Sunken, but might need a third quote dependent on grant provider so will hold off final selection until this is obtained. **(Action: DM)**

Cantilever swing. Decision made to go with wooden but we need alternate quotes. The one we have looks good but as per the above we may need other quotes to justify spend. **(Action: DS to source)**

7. Strategy – communication, transparency?

Lots of discussion on this subject but the underlying theme was the need to outwardly promote full support for this project and be actively seen to be involved.

We need to keep residents engaged and try to gather support from outside of the current group, perhaps using residents from other areas of Heathfield.

There is the potential to ask the school to hold cake sales for the benefit of the park and perhaps run a stall at TDW in aid of the park. DM said that he and DS automatically get associated with Heathfield and HeART (which may not always work in our favour) but they will be occupied with their stall during this time, but if we could rustle up volunteers to help run a stall that they would help set up then it might start sowing the seeds of working together. **(Action: All)**

Suggestions would be welcome on how to achieve greater buy in. Many hands make lighter work.

8. AoB

Darren Mullett confirmed as authorised to submit grant applications initially. If an offer is received, the approval signatory transfers to Martyn Corbet as TPC clerk, on behalf of Thriplow Parish Council.

9. Date, time and venue of next meeting

Thriplow village hall, 19:30, 3rd January 2019

Signed

..... Organiser

Dated09th Nov 2018.....