

THRIPLow PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 13th May 2019 in the Thriplow Village Hall Committee Room at 7.30 pm

Present

Councillors: Mark Brogan, David Easthope, Kit Jackson, Charlotte Kirby, Owen Mackay, Carly Richman, Terry Smith

District/

County Cllr: Peter Topping (part-time)

Clerk to the

Council: Martyn Corbet

Also in attendance - Tracey Cann, Tony Cann, Carlos Cardoso, Jill Christien, Ros Cross, Jo Markham, Simon Markham, Dawn May, Stuart May, Maria Mosely, Eva Nabbanja, Kevin Rochfort, Stephen Woodard

1. Election of a Chairman

In the absence of Cllr Gough Cllr Brogan took the chair.

Cllr Gough had indicated her intention not to put herself forward for re-election. Cllr Brogan asked for nominations for persons to fill the position of chairman. Cllr Brogan was proposed by Cllr Mackay and seconded by Cllr Smith. Cllr Brogan was elected as chairman by a majority there being 5 in favour and 2 abstentions;

A vote of thanks to Cllr Gough is recorded in recognition of her 5 years as chairman of the parish council.

2. Completion of Acceptance of Office Form by chairman

Cllr Brogan completed the Acceptance of Office form which was witnessed by the parish clerk.

The chairman then closed the meeting to allow comments to be made upon the "Plan for play/leisure equipment on the Heathfield Open Space (formerly the Pepperslade Public Open Space) (Item 17. of the agenda)

Comments on the proposal are set out at the end of these minutes.

3. Apologies for Absence

Apologies for absence were received from Cllr Gough

4. Minutes of the Parish Council Meeting held on the 11th March 2019

These minutes had previously been distributed, The following amendments were agreed:

Subject to these amendments the minutes were approved and signed by the chairman.

On the first page "neesa" should read needs. On the Item 6 (a) Terry Purdew should read Tim Purdew. Also at the request of Cllr Easthope the following has been added to the item relating registration of the village green:

"Cllr Easthope said that the proposed plan included land that is part of the public highway and not previously registered as village green and omitted land originally registered as part of the village green"

Item 16 should be amended as follows by adding at the end. Present parish councillors will be the new trustees.

Item 18 should be amended by adding in "Cllr Easthope reported that s structural engineer felt there were no problems and that he was waiting for written confirmation. He did not know whether the structural engineer would charge for his advice"

5. Matters arising not otherwise covered by this agenda

Cllr Kirby raised the question of the proposed change of the parish name. The parish clerk explained that a response is being awaited from SCDC. This will be an item on the next agenda. Cllr Kirby also raised the cost of grass-cutting paid by Heathfield Residents Association Limited. Cllr Brogan and the parish clerk will discuss this with them. Cllr Easthope referred to the Annual Parish Meeting at which the question of crematorium. The parish clerk will make enquiries with SCDC regarding the present position.

6. Minutes of the Extraordinary Parish Council Meeting held on the 11th April 2019

These minutes had previously been distributed. The minutes were approved without **MC** amendment.

7. Matters arising not otherwise covered by this agenda

There were no matters arising other than those dealt with under paragraph 17 of the agenda.

8. Elections

(a) Vice-chairman

Cllr Brogan explained that Cllr Gough had indicated her interest in standing for this position. It was agreed that an election would not take place until the July meeting. This would enable not only Cllr Gough but anyone else who wished to stand to be present;

(b) Election of Representatives:

(a) **Neighbourhood Forum** – Cllr Gough proposed by Cllr Brogan and seconded by Cllr Easthope;

(b) **Police & Neighbourhood Watch** – Cllr Gough proposed by Cllr Brogan and seconded by Cllr Easthope;

(c) **Watercourses** – no one has been designated to fill this position (see 9 a below);

(d) **Parish Maintenance** – Cllr Smith proposed by Cllr Brogan and seconded by Cllr Easthope. Cllr Smith will supervise work done. The parish council will advertise for a handy man to carry out the work;

(e) **Recreation Grounds** – Cllr Smith (Village) Cllrs Kirby & Richman (Heathfield) proposed by Cllr Jackson and seconded by Cllr Easthope;

(f) **Health & Safety** – Cllr Easthope assisted by Cllr Jackson – proposed by Cllr Mackay and seconded by Cllr Smith;

(g) **Tree Warden** – Mathew Gough has agreed to continue. This was agreed.

9. Updates on:

a) Watercourses

Cllr MacKay said he would rather someone else take on this task. He has worked hard to get something done but very few residents have taken notice. Cllr Easthope confirmed that residents with riparian responsibilities have a duty to maintain their part of the watercourses. Cllr Topping said this is a real problem. He will talk to SCDC and ask them to discuss it with Cllr Mackay. Something has to be done about enforcing the carrying out of these obligations;

b) proposal to replace the Kingsway Notice Board

The parish clerk confirmed the notice board has been in production and that the Company producing it are almost ready to install it. He is liaising with Mr Gupta of Heathfield House to agree a date for installation by the manufacturer;

c) defibrillator installation

Cllr Jackson said that the defibrillator had been deployed at The Green Man on the 13th April but not used. A 999 call had been made to the ambulance service who said they would take 1 to 2 hours to respond! Training is planned for the 17th June at 6.30 pm in the village hall;

d) LHI Grant Application

The parish clerk said that he and Cllr Smith had met with Victoria Bailey of CCC. They had looked at the items on the list drawn up by Mary Axe. Consequently a priority list will need to be prepared. Cllr Smith and the parish clerk will do this.

10. Health and Safety

Cllr Easthope said that the next inspections are due in September;

11. Review of GDPR Provisions

The parish clerk explained that the GDPR provisions must be reviewed each year. He has checked and nothing needs amendment.

12. Parish Recreation Grounds and Parish Maintenance

a) Village & Heathfield Maintenance – update

Cllr Smith confirmed the annual RoSPA inspection has taken place. There are always small things which need to be done but are low priority. Those on the Rec are of medium risk and will be dealt with. Cllr Kirby referred to the protection of future play/leisure equipment especially from damage caused by strimming. Cllr Smith said it is inevitable that wooden structures will deteriorate. In response to another point made by Cllr Kirby the parish clerk confirmed that the parish council has public liability insurance which can be extended to cover the proposed new play/leisure area;

b) Footpaths

There was nothing to report on footpaths;

c) Damaged signage in the village

This will be replaced/repaid following discussions with Victoria Bailey.

13. Dog Litter Bins – relocation of dog litter bin at Ringstone

The parish clerk has had no response from Mike Parsons of SCDC or his deputy Arnie Leader. He asked Cllr Topping to assist. Cllr Richman has volunteered to pursue this item.

14. Tree Planting, Tree Work and POS Maintenance

(a) Tree work applications & Tree Works in general

There were no tree works to report

CR

15. Planning Matters

a) Responses to applications

S/0780/19/FL – Demolition of dwelling and replacement with 2 dwellings 17 Church Street – a majority of parish councillors objected to this application. of these parish councillors believe the proposed dwellings are too large. One parish councillor points out that the application itself is unclear and disorganised. Several plans are duplicated and other are not included. There is a discrepancy between the covering letter and the application form. The application form refers to the demolition of a building in a conservation area whilst the letter refers to the demolition of the existing dwelling and the erection of two new dwellings – the parish council objects to this application;

S/0840/19/FL – Single storey front extension 24 Fowlmere Road -no objection application supported;

S/0938/19/FL – Change of use from highway verge Road to motor sales forecourt at EMG Heathfield – parish councillors are unanimous in objecting to this Application;

(1) little thought has been given to the loading/unloading of cars. No access for HGVs has been included. Presently HGVs park on the access roads to a residential estate. These block the road. There should be provision for parking on site. This is particularly important for residents and Health & Safety;

(2) It is noted that there is an intention to use stone chippings and gravel on the area to the rear of the garage buildings. This will cause continuous noise for residents whose homes overlook the area. The rest of the area for which permission is sought will be tarmac. Again little concern has been shown for residents in the area;

(3) The applicant has already cut down a row of well-established from alongside Heathfield Way thereby removing valuable landscaping. The new landscaping is inadequate consisting of a galvanised fence and replacement hedging in a 1 metre thick strip. There should be more adequate landscaping to ease the impact of the site and cut down noise levels;

One parish councillor thinks the whole of the land to the rear of the garage might be maintained as a landscaped strip and appropriate trees planted. An adequate landscaping belt should be retained on Heathfield Way and planted with appropriate trees. A small part of the land could be used to extend the sales forecourt. The parish councillor suggested that a compromise might be to extend the landscape area facing Hurdles Way from 1 to 4 metres and that on Heathfield Way from 1 to 6 metres. Landscaping would need to be subject to a landscaping agreement with the District Council to provide appropriate planting and maintain it in perpetuity.

It was also pointed out that there are inaccuracies. Q5 asks whether the work has already started. The reply is "No". The work has already started because the trees have been removed which is a definite start to the work. Q6 asks for a description of the current use of the site and the reply is "grass verge". The use of the land before the removal of the trees was as a landscape belt which softened the access to Heathfield and as a buffer for nearby housing. It is also noted that the applicant has already started to use the land as an area to display vehicles.

S/1089/19/LB – Single storey rear extension replacing conservatory and section of garden wall 28 Middle Street- no objection application supported.

b) Planning decisions received

S/0840/19/FL – Single storey front extension 24 Fowlmere Road – approved;

c) Planning appeals

No notifications of planning appeals have been received;

d) Proposal to erect a sign at Gravel Pit Hill Junction

The parish clerk has received an email from KWS Limited asking for the parish council's approval to erect a direction sign on the triangle at the top of Gravel Pit Hill. It was agreed that the parish council cannot give this approval it is for KWS Limited to seek permission from the relevant authorities;

e) Neighbourhood Plan

Cllr Easthope said Philipa McGarry has taken over. It was not possible to make an application for a grant. None will now be available until April 2020;

f) Any miscellaneous items

There were no miscellaneous items

16. Financial Matters

a) Authority was granted to pay the following:

	AMOUNT	VAT	TOTAL
Parish Clerk's salary 12 th March to 13 th May 2019	537.60		537.60
Parish Clerk's expenses	63.50		63.50

Reimbursement re purchase of electronic equipment	565.82	113.16	678.98
HMRC – PAYE on Parish Clerk's salary	134.40		134.40
Playsafety Limited – RoSPA Report	158.00	31.60	189.60
Hardy Landscapes Ltd – grass cutting on Heathfield & Recreation Ground Grass Cutting – 15/03/19 and 26/04/19	483.00	96.60	579.60
	483.00	96.00	579.60
Total			1159.20
NALC – LCR Subscription	17.00		17.00
Knowles Benning LLP – fee for registration of the Village Green	350.00	70.00	420.00
CAPALC – Annual Subscription	350.82		350.82
British Gas – electricity for The Smithy	41.86	2.09	43.95
Cambridge Water – water supply to The Smithy	14.69		14.69

Item received after publication of the agenda:

	Amount	VAT	Total
LGS Services – Internal Audit fees	138.00		138.00

(b) Credits received

Credits received were as follows:

	Amount
SCDC – first half of Precept for 2019/20	9468.00
The NCS Group (Norse grass-cutting rebate)	611.00

c) S106 monies

The monies held in respect of Hurdles Way were invested with Saffron BS. The remaining S106 monies are invested with Cambridge BS.

There were no fixed fee deposit products available at with Cambridge BS or Saffron BS;

d) Section137 Donations

Requests for donations were received from Thriplow Village Hall Management Committee and Thriplow Parochial Church Council. The parish clerk informed the meeting that he has been advised by the Internal Auditor and also via a legal briefing from NALC that under Section 8 of the Local Government Act 1894 such donations should not be made “the parish council cannot contribute towards the cost of any church buildings and property”. The donation to Thriplow Village Hall Management Committee of £1,100.00 was agreed.

d) Annual Return Progress Report

The internal audit has been completed an EPCM will be convened to consider it and the Internal Auditor's report.

17. Plan for play/leisure equipment on the Heathfield Open Space (formerly the Pepperslade Public Open Space)

This item was dealt with earlier in the evening.

18. (a) Proposal to increase the number of parish councillors for Heathfield Ward

The parish clerk has contacted Siobhan Mellon of SCDC. The matter will be considered at the next committee meeting in June;

(b) Training for the whole parish council by Ian Dewar

Ian Dewar is still ill when he is available this will be pursued;

(d) Updating the parish council electronic equipment

The parish clerk reported the equipment has been purchased details of the cost are set out 17a above.

19. Parish Website

Cllrs Kirby and Richman have conducted a review of the parish website and compared it with others of neighbouring parishes. They are of the opinion that more needs to be done to encourage residents to engage with the parish council. This item will need to the subject of ongoing discussions.

20. Request for a defibrillator on Heathfield Ward at EMG garage

The parish clerk has received an email from Sabrina Melvin in which it was proposed that a defibrillator be installed on the premises of EMG. It was felt that whilst the installation of a defibrillator is a good idea and should be pursued the location requires further consideration

21. Parish Emergency Plan

It was decided that further consideration needs to be given to this

22. Reports (if any):

(a) Neighbourhood Forum

Cllrs Gough was unable to attend the last meeting;

(b) Village Hall Management Committee

The confirmed ceilidh has been cancelled and the defibrillator installed apart from that he has nothing new to add;

(c) Police & Neighbourhood Watch

Cllr Gough was not present;

(d) District Council Information and (e) County Council Information

Cllr Peter Topping attended a meeting with Nishant Gupta and others on the Heathfield House site. Mr Gupta has confirmed he wishes to be a good neighbour. A fence is being erected and the building is being extensively renovated. He has no proposals to re-open the road. Cllr Kirby suggested Mr Gupta might plant a hedge to screen the site from HurdlesWay;

23. Correspondence and information received

Letters received

Council Tax Bill re The Smith - no liability;

01.04 - Appeal Letter from EACH;

30.04 - Copy email from Mr J Seagon;

09.05 - Letter from Mr S & Mrs J Markham;

Emails received

11.03 - Peter Topping - Report to March 2019 Meeting;

Kathryn Purkiss - Parish Council;

Darren Mullett - Agreement on spending for HoS x 2;

Darren Mullett - Tonights TPC Meeting;

Mark Deas - Re Meeting;

APAS Planning - Correspondence re 17 Church Street;

12.03 - Tom Ellison-Newton - Re Noticeboard;

Carol Deed - Re Barry Radley;

David Schneider - Road safety on Heathfield;

Barry Radley - TPC Meeting 11th March 2019;

13.03 - David Schneider - Informal Meeting x 3;

David Schneider - Co-option Procedure;

Fowlmere PC - Re Internal Auditor;

Patrick Adams - SCDC Weekly Bulletin;

14.03 - Martin Ellwood - Highway Events Application Duxford Air Festival;

15.03 - APAS Planning - Correspondence re 24 Fowlmere Road;

Parish Council Websites - Re Website Hosting for thriplow.org.uk x 2;

Martin Ellwood - Highway Events Application Duxford Air Festival;

17.03 - Parish Council Websires - Ee Website Hosting for thriplow.org.uk;

19.03 - Carol Deed - Re cheque;

Local Projects - LHI 2019/20 Panel Results;

Kathryn Purkiss - Re Parish Council;

CAPALC - NALC Chief Exec. Bulletin 15/03/19;

Angela Harrison - A14C2H latest

20.03 - Patrick Adams - SCDC Weekly Bulletin;

Darren Mullett - Application for Funding CF-1421 x 2;

21.03 - Kathryn Purkiss - Re Parish Council x 2;

Carol Deed - Re Minutes for website;

22.03 - Judith Hardy - Re Overdue Invoice x 2;

Darren Mullett - Application for Funding CF-1421 x 2;

Government Gateway - Confirm your address;

IHMC - Incident Report February 2019;

Kathryn Purkiss - Re Parish Council;

Peter Topping - Thriplow;

23.03 - Judith Hardy - Overdue Invoice;

24.03 - Carol Deed - Website;

24.03 - Carol Deed - Re Documents x 2;

26.03 - Darren Mullett - Application for Funding - CF1421;

Angela Harrison - A14C2H latest news;

Sabrina Melvin - Defibrillator for Heathfield x 2;

- Parish Council Websites - Re Website Hostinbg for thriplow.org.uk;
- Helen Taylor - Street Light;
- Robert Durrant - Statement of Account 014341 TPC;
- Darren Mullett - Sub-committee meeting x 3;
- CAPALC - NALC Chief Executive Bulletin 22/03/19;
- Tom Ellison-Newton - Noticeboard;
- PKF Littlejohn - CA0256 - 2018/19 AGAR Instructions;
- 27.03 - Planning Trees - South Cambridgeshire Tree Warden Newsletter;
- Patrick Adams - SCDC Weekly Bulletin;
- Christopher Taylor - Playground Inspections S687QU & CB224QQ x2;
- 28.03 - Darren Mullett - EPCM'
- Communications - Parish ebulletin;
- 29.03 - Planning Policy Mailbox - Cambridge & Peterborough Minerals and Waste
Plan;
- 30.03 - Troy Hayes - Neighbourhood Plan 2019 - update;
- 01.04 - CAPALC - Important information re CAPLC Chief Executive;
- CAPALC - Amended important information re CAPALC Chief Executive;
- Highway Events - Highway Events Diary -April 2019;
- Darren Mullett - Re sub-committee meeting tonight;
- CAPALC - NALC Chief Executive Bulletin - 29/03/19;
- Joshua Rutherford - Walking around Thriplow;
- Carol Deed - Finance information on website;
- 02.04 - Joshua Rutherford - Walking around Thriplow;
- Editor FATN - May edition of FATN;
- CCC - New Street Lighting Attachments Policy from 01/04/19;
- 03.04 - Patrick Adams - SCDC Weekly Bulletin;
- Rural Services Network - RSN Bulletin - April 2019 edition;
- 04.04 - Darren Mullett - WREN publicity x 4;
- IHMC - Roadworks & Events Diary 15-30/04;
- Carol Deed - Missing amended EPCM agenda;
- 05.04 - APAS Planning - Correspondence re Car Showroom and Garage (EM6);
- John Stanley - Publicly accessible bike parking spaces;
- 06.04 - Erica Littlewood - Re Janet;
- 08.04 - Tom Ellison-Newton - TPC notice board order x 3;
- Tracey Cheshire - RoSPA Play Safety Inspection Report;
- Darren Mullett - My DC Article;
- Charlotte Lewis - The Salvation Army;
- CAPALC - NALC Chief Executive Bulletin - 05.04.19;
- 09.04 - David Schneider - Re Nishant Gupta x 2;
- CCC - Stronger for Longer posters and Super Six Leaflets;
- Rural Services Network - The Rural Bulletin - 09/04/19;
- 10.04 - Robert Durrant - Statement of Account 014341 TPC;
- Liam Ashbournier - Christmas Lights Switch On;
- 11.04 - Joshua Rutherford - Walking Around Thriplow;
- Elizabeth Davy - Mobile Tree Warden Scheme;
- 12.04 - Ros Collings - Re PL Insurance;
- 14.04 - Kathryn Purkiss - Re Co-option x 2;
- Editor FATN - Re May Edition FATN;
- 15.04 - CAPALC - NALC Chief Executives' Bulletin 12/04/19;
- Alan Westwood - Park Grass x 2;
- APAS Planning - Correspondence re Goward's Farmhouse;
- Darren Mullett - EPCM Minutes;
- 16.04 - Robyn Kerrigan - Policy Issues Update;
- Thriplow - Contact form submission;
- Rural Services Network - The Rural Bulletin - 16/04/19;
- 17.04 - CAPALC - NALC Bulletin;
- Neighbourhood Planning - NALC Bulletin;
- Aaron Clarke - SCDC Weekly Bulletin;
- SLCC - External Audit;
- 18.04 - Greater Cambridge - Whittlesford Trsnport Master Planning;
- Vinci Works Compilation - Upcoming webinar;
- CAPALC - CAPALC Bulletin April 2019;

- fms@scambs.gov.uk - Remittance form SCDC;
- 19.04 - Kathryn Purkiss - Longer Statement;
 - 22.04 - Carol Deed -Re Website Addition;
clerk@duxfordvillage.com - FYI Travelling Community in Duxford;
 - 23.04 - Maria Mosely - Pepperslade x 2;
 - 24.04 - Kathryn Purkiss - Longer Statement;
NALC - NALC Chief Executives' Bulletin 18/04/19;
Patrick Adams - SCDEC Weekly Bulletin;
Cambridgeshire ACRE - Council Survey;
Tracey Cann - POS at Pepperslade;
 - 25.04 - NALC - Renew your LCR magazine subscription;
CAPALC = NALC Policy e-briefing PC7-18;
Martin Johnston - Heathfield House;
 - 26.04 - Jo Sanders - DAKS over Duxford VIP reception;
Currys PC World - Your Receipt;
Andrew Fawkes - South Cambridgeshire Local Football Facilities Plan;
IHMC - Roadworks & Events Report - 01/05/19;
Josh Rutherford - Friday Meeting;
 - 27.04 - APAS Planning - Correspondence regarding 36 Church Street;
 - 27.04 - John Rimmer - Grant to St George's Church;
 - 29.04 - Darren Mullett - Plan B;
CAPALC - NALC Legal Updates - April 2019;
Tracey Cann - POS Pepperslade;
Anna Wigley - Agenda for Neighbourhood Forum Meeting 02/05;
APAS Planning - Correspondence re Wellcome Genome Campus;
 - 30.04 - Rural Services Network - The Rural Bulletin - 30/04/19;
CAPALC - NALC Legal Updates - April 2019;
Vinci Works - Compliance Update;
Darren Mullett - Re Plan B x 2;
Martin Arthur - Re TPCC Donation Request;
Maria Mosely - Re Pepperslade;
 - 01.05 - APAS Planning - Correspondence re IWM;
Patrick Adams - SCDC Weekly Bulletin;
CAPALC - General Protection Office -DPO;
Julie Skinner - Village Maintenance Contribution - 2019/20;
Highway Events - Highway Events Diary - May 2019;
Ben Stoehr - Re Electronic Copies;
Duxford Clerk - FYI From Huntsman Ltd re Travelling Community;
Anna Wigley - Re Agenda for Neighbourhood Forum Meeting on 02/05;
 - 02.05 - LDF - Greater Cambridgeshire Planning Policy Monthly Update - May 2019;
Bridget Everitt - Sinage at Gravel Pit Hill Junction;
CCC - CCC Highways and Street Light Survey;
Rural Services Network - RSN Funding Digest May 2019;
Patrick Adams - SCDC Weekly Bulletin
Patrick Adams - Agenda for the Weekly Bulletin - 01/05/19;
LDF - No subject;
Victoria Bailey - Re Friday Meeting;
Ben Stoehr - Re Electronic Copies x 2;
 - 03.05 - Stephen Woodard - EPCM x 2;
Ben Stoehr - Thriplow IA report & Invoice;
Sabrina Melvin - Defibrillator for Heathfield;
 - 04.05 - Mary Axe - Work resulting from LHI Grant application;
 - 06.05 - Gateway Contributions - Successful receipt of online contributions x 2;
Kevin Rochfort - Development of Heathfield Open Space;
 - 07.05 - CAPALC - House of Lords Report on rural Economy;
Local Highways - Notification of Service withdrawal Street Lighting and
and Energy for District & Parish Council Street Lights;
CAPALC - CCC Highways & Street Lights Survey;
Madeleine Charters - S/O840/19/FL - Decision 24 Fowlmere Road;
Darren Mullett - Development of Heathfield Open Space;
 - 08.05 - CAPALC - NALC Chief Executive Bulletin 03/05/19;
Editor FATN - Content for June edition;

Darren Mullett - Application for Funding x 2;
 Patrick Adams - SCDC Weekly Bulletin - 08/05/19;
 Darren Mullett - Application for Funding x 2;
 Maria Mosely - Pepperslade x 2;
 09.05 - Hollie Allen - Hear from DfT and BPA at Local Authority Party etc;
 Dawn May - Development of Recreation Ground behind Pepperslade &
 Heathfield site;
 Tom Ellison-Newton - TPC Notice Board Order;
 10.05 - Notice boards online - Re TPC notice board order;
Magazines & Periodicals
Clerks & Councils Direct March & April 2019
LCR Spring 2019
Various advertising sundries

24. Date of next meeting

8th July 2019

Meetings throughout the next Parish Council Year

9th September and 11th November 2019

13th January and 9th March 2020

Annual Parish Meeting – 19th March 2020

Annual Parish Council Meeting – 11th May 2020

There being no further business, the chairman thanked everyone for attending.
 The meeting closed at 10.00 pm

..... Chairman

..... Date

NOTES FROM OPEN PART OF MEETING HELD ON THE 13TH MAY 2019

Stephen Woodard (SW) explained that he and some other the other householders present are concerned about the proposed location of the Zip Wire. He wondered if it was possible to explore another location. Would it be possible to locate the Zip Wire nearer to the multi-goal? Kevin Rochfort (KR) referred to his email and said that he wanted answers. The Zip Wire was potentially dangerous. He referred to accident statistics and said that accidents with Zip Wires are second only to those with trampolines. There are more injuries with those two pieces of equipment than any other play equipment.

Maria Mosely (MM) referred to the fact that it was intended to put the ZIP Wire in the smallest part of the Open Space. She wondered whether it could go on the larger part. Ros Cross RC asked how much consultation there had been with residents. KR referred to the fact that the survey had gone out during the Christmas period. Mark Brogan (MB) said that a lot of time had been spent on the survey. He read out option 2 which gave persons an option other than a recreation area. The survey went out on 17th December.

Charlotte Kirby (CK) queried the reference in the survey to "we are thinking". Jill Christiaens (JC) said she thought the survey was not balanced. MB said that the survey had been drawn up so as to give the option of nothing going onto the open space.

Carlos Cardoso (CC) said he would have wanted the equipment further from his house.

Darren Mullett (DM) said the present layout is on the website. KR complained that it was not easy to locate. CK said that she and Carly Richman (CR) are doing research into the website and how to improve it. CC said he does not want a picnic table or rubbish near his house. MM thought that the location of the equipment might affect the sale of houses on Pepperslade. Peter Topping (PT) suggested seeking advice from SCDC on planning the area. JC referred to the replacement of trees and bushes with flower beds. These represented a noise barrier. Flower beds would take this away. RC was concerned about the removal of the security offered by the bushes. MB said that it was not proposed to take down any bushes. In any event the photograph used to show where the equipment will be located is an old one and the trees and bushes are much thicker now. PT advised that

SCDC should become involved. KR raised planning issues and refereed to the Open Space as green belt. He said the village is protective of its green belt. He claimed the Open Space is Heathfield's green belt.

Tracy Cann (TC) said that as she lives in 35 Pepperslade which borders onto the driveway leading to the entrance to the Open Space she has here concerns about traffic. Over the past 18 months she has had 2 vehicles hit by cars pulling onto the driveway. She is worried that more vehicles would use the driveway. She said the roads on Pepperslade are not big enough and that there could not be any more traffic in Pepperslade. CK said that no thought had been given to parking. She referred to complaints about vehicles parked on the bend at the entrance to Pepperslade. Stuart May (SM) said that the issue of parking needs to be addressed. Eva Nabbanja (EN) referred to anti-social behaviour and asked who would police it and protect neighbours. CK referred to complaints about children on Heathfield Park last summer. CR referred to the fact that as a parent she would not let her children use the play area on their own. She referred to groups of youths congregating behind the hedge. CC asked about cleaning the proposed play area. MB said there would need to be a regular rota. David Schneider (DS) said that there is a rota for cleaning Heathfield Park. CR raised the problems with the litter bin on Ringstone as an example of problems which could occur.

MM said she is more worried about the noise.

Questions were again raised about the survey. MB said he had knocked on the doors of all the houses that backed onto the Open Space when he delivered the survey. Only 7 households had responded to say the Open Space should be left as it is.

MM said that most children do not live on Pepperslade. When she had moved her youngest was small and is now 16. The children had felt isolated. There were no facilities for children. CK referred to the fact there are already 2 play areas on Heathfield and said that another one is not needed.

MB suggested the ZIP Wire might be replaced with something else. DM said this is not possible. DM said that the place intended for the Zip Wire is not large enough and it will have to be moved. DM said that the plan had always been for there to be 2 separate playgrounds one for younger children and the other for older ones. The smaller park had been done first. Older children still try and use Heathfield Park. Residents had been asked what they wanted. A sub-committee had been set up to organise things and had been successful in raising grants to pay for the equipment. MB then explained the position regarding funding and how the equipment had to be paid for.

MM asked whether the plans were "cast in stone", MB said an agreement had been reached on the layout of the equipment. MM asked whether all the equipment is needed. CK asked why there has to be equipment on the Open Space. She was unhappy with the way the parish council had approached this matter.

PT agreed there had not been a huge response to the survey. He again offered to ask SCDC to provide advice. He said DM has worked hard.

A question was asked about future maintenance. It was confirmed that this is a liability for the parish council and will be paid for via the precept.

CK refereed to maintenance and referred to the fact that the parish council in her opinion needs to do repairs to Thriplow Rec Playground. Terry Smith (TS) said that RoSPA conducts regular checks on the playgrounds in the parish. What needs to be done on the Rec is minor and of little importance. Repairs are costly. The cost is £295.00 piece. TS has replaced 4 bits himself. Caps come off and need replacing.

CK said that the new equipment would mean more to maintain.

Owen Mackay (OM) suggested people go to Pampisford and look at the ZIP Wire.

MM said she opposes the placing of the equipment. It should not impact upon anyone. DM says the equipment needs to be 25 metres from houses. MM suggested fences to prevent incursions by dogs. DM said there have been no recorded incidents of dog attacks. CK said that on Ringstone dogs are not let off their leads where children are playing.

It was agreed that MB would take up PT's offer. He said the work would not start without further consultation.

Please note that these notes are not intended to be a verbatim record of the discussions which took place and the comments raised. They are intended to convey the gist of what was said by the various participants.