

THRIPLow PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 12th November 2018 in the Thriplow Village Hall Committee Room at 7.30 pm

Present

Councillors: Jane Gough, David Easthope, Kit Jackson, Charlotte Kirby,
Owen Mackay, Barry Radley, Carly Richman, Terry Smith

District/

County Cllr: Peter Topping (part-time)

Clerk to the

Council: Martyn Corbet

In Attendance: Geoff Axe

1. Apologies for Absence

Apologies for absence were received from Mark Brogan'

The Chairman read out a statement which had been prepared by Cllr Brogan and which he wished to be read out at the meeting:

I wanted to pen a few words which perhaps we could share at the next meeting, although I will not be there. Here are a few guiding principles which I think might help in the future, it maybe that some of this is written in our orders papers that we went through a few months ago:

- *Parish councillors should be reminded that civil behaviour is expected at all times in all communications need to be conducted with respect and tolerance between each other or with members of the public.*

- *All views and opinions should be respected without undue criticism and debated in a civil manner.*

- *Lengthy communication via e-mail is to be discouraged, such lengthy correspondence is distractive and should not be used to circumvent the need for discussion or debate.*

- *All councillors should be informed of any adhoc meetings that are required involving 2 or more of the parish council and details of the subject matter should be disclosed so that councillors are aware whether their attendance is required or not.*

- *All councillors should be reminded that we need to work together as a team and come to a complete council view on issues of gravity affecting people in the parish.*

2. Minutes of the Parish Council Meeting held on the 10th September 2018

These minutes had previously been distributed, The following amendments were agreed:

Amendments to previous minutes Item 9 (b) War Memorial

Last line "Hannah" should read "Hanna"

Item 10

In the payments table the first item should have 14th March removed

Subject to these amendments the minutes were approved and signed by the chairman.

3. Matters arising not otherwise covered by this agenda

There were no matters arising;

4. Updates on:

a) Watercourses

Cllr MacKay said that it has been proposed by the owners of Rectory Farm on Middle Street that they fill in the pond and draw the water away. This water might end up in the watercourses. The filling in of the pond is part of the planning application. The extra houses will provide extra run-off water when it rains. This will move the problem down the road. A question about this will need to be asked at the forthcoming EPCM;

b) proposal to replace the Kingsway Notice Board

The parish clerk circulated copies of the quote that has been obtained for the notice board. Other quotes have been obtained but this notice board is considered the most suitable. He explained that the previously suggested site alongside the new Heathfield sign is not viable for several reasons. Some discussion ensued about the suggested replacement location on Kingsway. It was decided that Cllr Richman will contact Croudace and ascertain whether the notice board might be placed on their land near the round about. This was felt to be more central and accessible for residents. A decision was taken to purchase the notice board but to ask the manufacturers to hold it until the site has been determined;

CR

MC

c) defibrillator installation

Cllr Jackson said he had asked the Community Heartbeat Trust to retender because the previous tender had been about to expire. They had come up with a managed solution. They are the largest of the charities dealing with defibrillators. They will provide the defibrillator for free in exchange for a donation. This will be £1,895.00. There will also be £200.00 payable for installation and £25.00 for delivery. CHT provide insurance with accredited insurers. There would be no VAT payable. If any problem arose CHT will deal with it. They can also provide training. One person would be required to make weekly reports on Webness. The system is attached to the Ambulance Service. The equipment has a 10 year guarantee. There is also an emergency telephone system for volunteers. In addition there is free post response counselling. CHT provide a demonstration of the defibrillator. It is upto the parish council and residents to organise training. A number of residents in the village want to help. It was agreed that the parish council should proceed and install the defibrillator. CHT will be asked to install it. More volunteers are still needed. The parish clerk will refer to this in the next article of the Fowlmere & Thriplow News;

MC

d) proposal to obtain registered title in respect of The Village Green

The parish clerk told the meeting that he has taken over dealing with the Land Registry. The fee earner at his employers who was dealing with the matters has left. He has responded to recent Requisitions from the Land Registry. He also arranged for an inspector to conduct a site visit. Cllr Easthope confirmed that this took place last week;

e) parking on The Village Green

TS

Cllr Smith is still in contact with Kirsten Rivett. An extra sign will be installed during this week. Cllr Smith has received 10 verge markers to be installed at the same time . He has spoken to the tenants of The Green Man. The change in the weather has produced hardly any change to the conditions on the Green;

h) update on GP Health Provision

Cllr Smith has not heard anything further;

g) Community Speedwatch Project:

(i) LHI Grant Application

The parish clerk confirmed that nothing further has been heard about this application apart from the fact that it has been received;

(ii) Donation

Cllr Gough explained that after the last meeting the police had surveyed Heathfield Ward and it is not suitable for the use of the Speedwatch equipment. She had received a letter from the Speedwatch coordinator beforehand in which it was stated that the parish council donation (previously agreed) was being rejected. The reason was that Speedwatch were not happy to share the equipment. A further communication had then been received saying that the previously rejected donation was once again being requested. It was now for this meeting to decide whether to donate the money previously donated but rejected..

Cllr Gough had sought advice and been informed the parish council is in an awkward situation. Cllr Easthope said a scheme such as this should be operated on behalf of the parish council. On that basis it seemed reasonable that the parish council should own the equipment. It should however be available to Heathfield Ward. Cllr Gough said if the equipment was bought by the parish council there would be cost and insurance implications. If the group were official then items are available free of charge. Cllr Kirby felt uneasy about the Speedwatch Group not wanting to share the equipment. In some ways this lessens the standing of Heathfield Ward. It would be wrong for the parish council to support division in the parish. Cllr Gough stressed that the parish council serves the whole parish. Cllr Kirby suggested that if purchased the equipment might be rented out to other groups thereby allowing some money to be recovered. There must be no difference between Heathfield Ward and Thriplow Village Ward. Cllr Radley said that most

Speedwatch groups are initiated and sponsored by a parish council. There is a need to take a step back. A Speedwatch group should be initiated and sponsored by the parish council. Cllr Jackson said that it would be better to think about the matter. Cllr Gough said the meeting had to decide whether to make the donation. It was decided not to make the donation at present. The parish clerk will return the other donations received to the respective donors. The matter will be kept on the agenda.

Cllr Gough then closed the meeting to allow Geoff Axe to speak. He confirmed the letter had been badly timed. It was felt that the inclusion of Heathfield Ward might dilute the Speedwatch project. The police have confirmed that the equipment is not suitable for use on Heathfield Ward. It is accepted that Heathfield is not different and is part of the parish.

5. Health and Safety

Cllr Easthope said that some potholes have been filled in and Highways seem to have done a better job. Cllr Easthope has reported the fact that the light to the speed bump on Brook Road is not working. He has written three times about it. Cllr Mackay said that Baroness Boothroyd has asked him to help with a light opposite her house which has gone out. Cllr Smith pointed out that each lamp post should have a number and Freephone number on it.

6. Parish Recreation Grounds and Parish Maintenance

Following representations from Cllrs Kirby and Richman the section referring to village maintenance will become Parish Maintenance from the next meeting.

a) Village Maintenance - update

Cllr Smith said the village maintenance is generally fine.

There

b) Grass Cutting in the parish

Cllr Smith said that the grass cutting programme for the year has been completed. The verges in the village have been cut 4 times whilst the Recreation Ground and the Heathfield POSs have been cut 8 times. Everyone expressed satisfaction with the work carried out by Hardy Landscapes Limited. Standards of work are higher. Everyone is happy to continue using Hardy Landscapes. This will be discussed.

c) Footpaths

There was nothing to report on footpaths;

7. (1) Dog Litter Bins

a) proposed new bin at the Cricket Meadow

The parish clerk informed the meeting that the dog litter bin should be installed tomorrow (Tuesday) and that he had been in contact with Mike Parsons of SCDC about this. **Post meeting note.** *The dog litter bin was not installed as requested. The chairman and the parish clerk received an email from Mike Parsons saying that Anna Jack had contacted him. Following consultation between the chairman and the parish clerk Mike Parsons was requested to implement the request of the parish council and install the dog litter bin as agreed;*

b) possible re-siting of bin on Church Street

The parish clerk will chase SCDC about this once the dog litter bin on Fowlmere Road has been dealt with;

c) request for a dog litter bin at Ringstone

Cllrs Kirby and Richman have requested that a dog litter bin be installed near the salt bin on Ringstone POS. The parish clerk will pursue this once the dog litter bin on Fowlmere Road has been installed.

(2) Complaint made against the parish council arising out of (a) above

Cllr Gough said that a formal complaint has been made against the chairman parish clerk and the parish council in relation to the meeting on the 10th September at which the issue of the dog litter bin was discussed. A meeting was held with the parish council's legal adviser from CAPALC and a letter prepared. This was circulated to parish councillors having been approved by the legal adviser.

8. Tree Planting, Tree Work and POS Maintenance

(a) Tree work applications & Tree Works in general

The following tree applications have been considered:

S/3488/18/TC – Alderley, 35 Church Street;

S/3597/18/TC – 42 Church Street;

S/4060/18/TC - 2 School Lane

There were no objections.

(b) Willow Trees at the Village Hall

The work has been carried out and the Village Hall car park re-opened. Thanks are due to Cllr Easthope, Mackay and Ms Amanda Phillips for all their hard work in sorting this out;

(c) Consideration of cutting back trees in Hurdles Way

Cllr Smith has been seeking quotes to do the work. He has had one so far. This from Shire Trees Limited and is for £1,500 inclusive of VAT. The other quotes are still awaited. It was agreed that if these are not received within the next 3 weeks then the work will be carried out.

9. Planning matters

a) Responses to applications

S/3209/18/FL – Demolition of existing forecourt and adjacent building and the construction of a new service station forecourt building, forecourt canopy and pump islands together with site changes to provide customer parking – Aerodrome Service Station, A505;
; *One parish councillor declared an interest. One parish councillor objects and supports the recommendations of Duxford PC. Two other parish councillors also object. One parish councillor raised issues as to the size and the proximity of the site to houses. She did not think a diner was required. The other parish councillors did not object. No recommendation*

S/3534/18/PA – proposed change of use of agricultural building to a dwellinghouse New Barn, Brook Road – The parish council as a whole does not object to the style of the houses themselves and the development in principle a majority of parish councillors object to incursion on the Green Belt – No recommendations;

S/3591/18/FL – Two storey rear extension 95 Kingsway – the parish council supports the application

b) Planning decisions received

S/3270/18/FL – One and a half storey extension 49 Pepperslade – permission granted;

c) Planning appeals

No notifications of planning appeals have been received;

d) Neighbourhood Plan

Cllr Easthope went through his report which is replicated below:

The steering group met on 10th October to discuss the various reports following assessment of the questionnaire. Not all of the reports were available and it was agreed with Cambs ACRE that they would not attend.

Two reports – Housing and Community Spirit will be given to the clerk as appendices to the minutes of this meeting.

Philippa MacGarry – a latecomer to the steering group - attended the meeting at Huntingdon and has worked hard since then. She has done a tremendous amount of work and taken many photographs for the Character/Rural Assessment report, covering Heathfield and some two thirds of Thriplow village. We are awaiting input from another member of her team regarding the Lower Street, Lodge Road, Fowlmere Road, The Green and Sheralds Croft Lane areas.

We have Initial reports on Transport & Infrastructure and Facilities & Amenities although we are still waiting for a Design Policy report.

It was hoped to hold a meeting early this month however this has been postponed until 28th November to allow more time for the reports to be completed.

Tim Holmes has been in contact with Cambs ACRE regarding a grant application and last week sent a draft application form for comments. Some amendments are required and when Tim has made these I will submit the application on behalf of the parish council. The form also states that the Parish Council will be the fundholder for any grants received and the Neighbourhood Plan group will ask the clerk for payments to be made when necessary.

The Cambs ACRE Housing Needs Survey was sent out in September with a deadline of 12 October for replies.

We have not yet had any feedback from Cambs ACRE on this.

As the plan gets more under way the amount of organization/admin work to be done will increase and it has been suggested that the group advertise for an administrator, perhaps for a small remuneration.

Pat and I have been quite disillusioned when emails to the group go largely unanswered and things don't get done as promised. Pat is not a member of the group and I persuaded her to attend meetings purely to take minutes, however, she has ended up, as usual, doing far more than originally intended. She definitely does not want the job of administrator.

Finally, I must say that now that the Grain Store site application has been refused the impetus for the

Neighbourhood Plan appears to have waned.

e) Proposed Grain Store Development

Cllr Easthope said he understand the application for a new Grain Store has gone to appeal;

f) Proposed Rectory Farm Barns Development

An EPCM is being held on the 22nd November to discuss this application;

g) Proposed Heathfield House Development

Nothing further has been heard about this.

h) Any miscellaneous items

There were no other matters

10. Financial Matters

a) Authority was granted to pay the following:

	Amount	VAT	Total
Parish Clerk's salary 11 th September to 12 th November 2018	537.60		537.60
Parish Clerk's expenses together with reimbursement of payment to 34SP re web domain	52.25 71.40		52.25 71.40
HMRC – PAYE on Parish Clerk's salary	134.40		134.40
Hardy Landscapes Limited:			
i) Outstanding VAT		173.00	173.00
ii) 19121 -	395.00	79.00	474.00
ii) 19067-Grass Cutting Heathfield	385.00	93.00	568.00
Grass Cutting Thriplow Rec	80.00		
iii)19002- Grass Cutting Heathfield	385.00	93.00	568.00
Grass Cutting Thriplow Rec	80.00		
Carol Deed – website administration 6 months	150.00		150.00
Owen Mackay – work in preparation for War Memorial work	10.00		10.00
Repairs at Thriplow Rec	165.00	33.00	198.00
Barton PC – Councillor Training	100.00		100.00
Royal British Legion – donation re wreath	40.00		40.00
Brian Cutter – ground work	30.00		30.00
Carly Richman – reimbursement re Lucy Skelton	29.98		29.98

(b) Credits received

The parish clerk stated that no credits have been received

c) S106 monies

The monies held in respect of Hurdles Way were invested on a 1 year fixed term with Saffron BS. The monies held in respect of Ringstone matured on the 17th March. The remaining S106 monies are invested with Cambridge BS.

There were no fixed fee deposit products available at with Cambridge BS or Saffron BS.

The parish clerk stated that as a result of changes following the election and co-option Process all the mandates need to be amended. It was agreed that Cllrs Brogan and Jackson will replace two of the existing signatories on the deposit accounts. All parish councillors will be signatories to the other accounts held at Lloyds Bank PLC;

d) Bank Mandates

The parish clerk has received confirmation that from the Cambridge Building Society that they have specimen signatures from Cllrs Brogan and Jackson;

e) Annual Audit

The parish clerk is still waiting to hear from the external auditors;

11. Update on proposed plan for play/leisure equipment on Pepperslade POS

(i) Progress Report and (ii) Grant Applications

Cllr Smith has identified the types of equipment and the cost. Darren Mullett is with the applications for grants. The time for application for the first WREN grant has expired a new application is in train. Applications are also being made to such as Sport England and AmeyCespa. There are promises of £13,500.00. Seed work of 10% may be needed in certain cases. There is a lot of paperwork required. Darren Mullett is applying on behalf of the parish council this was explained by Cllr Gough.

Cllr Gough said the process is complicated. It is more involved than when TRIC made applications for Thriplow Recreation Ground a few years ago. She has sought advice from CAPALC regarding the various policies which need to be in place to facilitate the grant applications. Although such policies are normally the preserve of charities and similar it will not hurt to put them in place. Cllr Topping reiterated that such policies need to be in place. Cllr Gough said Ian Dewar of CAPALC is looking through the policies. The policies will need to be adopted by the 14th December. Cllr Topping confirmed that

since May 2018 parish councils are no longer eligible to apply for grants from the SCDC Community Chest

12. (a) Proposal to increase parish council efficiency

Cllr Radley has conducted a survey in which he has made a comparison with other parishes this included details relating to the precept. This has been circulated. It is represents a useful exercise. Cllr Radley said he has compared 11 other parish councils. comparisons include precepts together with the number of meetings held per year and the number of parish councillors per parish and the tax bands. He feels there may need to be more meetings. Cllr Easthope said that the survey does not say what commitments each parish council has;

(b) Proposal to increase the number of parish councillors for Heathfield Ward

Correspondence has been received from some Heathfield Ward residents supporting an Increase in the number of parish councillors for Heathfield Ward. There would be a further 2. The suggestion is to keep the 2 wards. If the parish council felt this is the right thing to do then there would have to be a parish-wide survey. Cllr Gough said there are various other options which would also need to be canvassed. These include abolishing the 2 Wards and having a parish-wide election for council seats. It also includes things remaining as they are. It was agreed that Siobhan Mellon and Kirstin Donaldson would be asked to come and speak to the parish council. The parish clerk will obtain their email addresses;

(c) Training for the whole parish council by Ian Dewar

Cllr Gough stated that she has asked Ian Dewar of CAPALC to training for the whole parish council on various matters but principally Transparency. This will take place early In the New Year;

(d) Meeting to discuss the parish precept

Cllr Gough said she would like to hold a separate meeting to discuss the parish precept. This would give parish councillors more time to discuss this as well as financial needs in future. Cllr Easthope said he feels the village should be consulted about the precept . There is a need to be upfront with residents and to tell them what things cost. A date for the meeting will be fixed. This will be before Christmas;

MC

(e) Setting up a sub-committee for planning

Cllr Radley said that he feels there have been problems with the present planning procedure. He suggested the parish council might consider replacing the present Round Robin procedure with a committee. If the parish council decides to do this then there would be a need to decide the type of committee together with its Standing Orders and Terms of Reference. Model procedures for this are available. It was agreed this will be an Item for the next agenda;

(f) Updating the parish council's electronic equipment

The parish clerk will identify and cost such equipment. It will need to be considered for the next precept. The parish clerk told the meeting that the equipment will include a new laptop together with a printer and a shredder.

MC

13. Report on meeting held on the 27th September 2018

Notes of the meeting have been circulated to all parish councillors and the directors.

14. Problems at Cambridge Pet Crematorium

Cllr Topping said there will be a meeting on the 28th November at Whittlesford Parish Hall. Cllr Kirby said she will attend;

CK

15. The Parish Website

Cllrs Kirby and Richman are reviewing the website. The parish clerk has been asked to Supply them with the email address for James Lungley;

MC

16. Parish Emergency Plan

The parish clerk has received a request from SCDC that a plan be drawn up for the parish To cover any unforeseen events giving rise to an emergency situation. A working party Consisting of Cllrs Kirby Radley and Richman was formed to prepare a plan. The plan Will be ready by the next meeting on the 14th January;

MC

17. Reports (if any):

(a) Neighbourhood Forum

Cllrs Gough had nothing to report. No meeting has taken place recently. One is planned For November;

(b) Village Hall Management Committee

Cllr Jackson said that a meeting of the committee will take place shortly. He confirmed

that the carpark is now open again;

(c) Police & Neighbourhood Watch

Cllr Gough said

(d) District Council Information and (e) County Council Information

The report received from Cllr Peter Topping is set out below:

Police workshop with parish councils - Local police inspector Paul Rogerson and I have been working on this and he is offering the evening of **Wed Nov 28, 2018 6pm – 9pm**, venue to be advised, for a workshop on trespass by travellers, rural crime including unlawful trespass. The parish council is invited to send a representative. This is a response to the concerns raised by many parish councils including Pampisford earlier this year = so it shows community pressure can have an impact!

Dog bin – I chased up the district council on this and understand the new bin will be installed in November – if it stalls again please let me know.

Road improvements - I met the highways manager Dennis Vacher to go around to check road issues in the villages. I will chase up on the signs that should have been put in on the A505. His next visit out will be in January so we should have a discussion in December at the parish council meeting on maintenance issues.

Highways Initiative - I contacted one of Josh Rutherfords team – he is the Highways Project Officer in charge of assessing the bid from Thriplow for this year under the county highways initiative. The proposal will need a technical site visit and I will arrange this. The final panel meetings take place in the New Year (date to be advised).

Proposed developments nearby – The Genome proposals at Hinxton are likely to be formally put forward as a planning application this month or next. The Uttlesford proposals for housing at Gt Chesterford seem to have got into some difficulties with an assessment of the Sustainability of the site – given that this is something that others, including South Cambs, have raised – this doesn't bode well for the robustness of the Local Plan. I have asked the Planning Director at South Cambs to arrange another of those briefings for parish councils in this area for the new year.

Whittlesford travel hub – the Greater Cambridge partnership presented their latest paper on what might go into the hub, but this is still very early thinking and seems little more than a collection of what everyone has suggested.

In other news

The County Council has decided to invest £3.4m into children's social services to better manage and look after children in care, to increase the resources available so that social workers have fewer cases and can concentrate on the children and families involved. Case working teams will be led by managers who aren't themselves having to manage casework, and so will have more time to support their teams, and an additional two teams dealing with adolescents in care will be set up.

I will be meeting the children's services that operate out of Sawston to see how they are managing changes, especially as to how impacting on other nearby villages.

I attended the health committee which has voted to continue funding two schemes totalling just under £1m about preventing falls and keeping people moving and exercising. Given the ageing population this seemed a worthwhile set of schemes to back.

South Cambridgeshire District Council has decided to spend £50,000 on a management consultancy review of the council's structures and systems, which seems a lot of money given how challenged local authorities are on budgets.

The District Council under its new LibDem administration has decided that parish councils can no longer apply for grants under the Community Chest scheme.

18, Correspondence and information received

Letters received

31.07 - Lloyds Bank PLC - Confirmation Change of Signatories

Emails received

10.09 - CAPALC - Councillor Training - Amended Dates;

11.09 - CAPALC - Update GDPR Summary & Invoice;

Darren Mullett - Scanned Image;

Anna Barcham - Complaints Procedure;

12.09 - IHMC - Roadworks and Events Bulletin 16th-30th September;

David Schneider - Have Your Say;

Tina Creek - Sewage Lorries;

Editor - Deadline approaching;

13.09 - NWM - County Gritting Volunteers Winter 2018-19;

14.09 - Mary Axe - Speedwatch Kit;
Mike Brookes - Thriplow;
Paul Jenkins - Thriplow Community Speedwatch Scheme;

15.09 - Anna Barcham - Complaints Procedure;

17.09 - Madeleine ? - Decision regarding S/2956/18/FL - 42 Pepperslade;
Fraser - Pet Crem Thriplow;
Cambridgeshire County - Cambridgeshire Matters - Sep 2018;
David Schneider - Personal Thoughts;

18.09 - Tina Webb - Invoice 1030 from CAPALC;
Patrick Adams - Letter from Royal Mail about Postal Scams;
Jennifer Nield - Re Dog Litter Bin;
William Russell - Re Dog Litter Bin;
Lisa Davis - Notification of Payment Received;
Clerk @duxford village - Re Enquiry Form PC website;

19.09 - remittance@scams - BACS payment;
Patrick Adams - SCDC Weekly Bulletin;

20.09 - Cllr Peter McDonald - Fed Pet Crem Thriplow;
Fraser - Pet Crem Thriplow;
Trees and Landscapes - SC Tree Warden Network;
IHMC - A14 full weekend closure Junctions 20 to 21;
CAPALC - Outreach Councillor Training;

22.09 - Cllr Peter McDonald - Fed Pet Crem Thriplow;

21.09 - Tina Creek - Minutes from last TPC Meeting x 2;

24.09 - Nk - Parking;
Clerk (Duxford) - Correspondence re Aerodrom Service Station;
APAS - Correspondence re 42 Church Street;

25.05 - Jennifer Nield - Dog Litter Bin x 3;
CAPALC - CAPALC Bulletin Sept 2018;
Fraser - Pet Crem Thriplow;

27.09 - LDF - Council accepts South Cambs Local Plan;
NS&I - NS&I changes to your customer agreement;
Rowan Pashley - Icen Access Road;
David Schneider - Letter regarding representations;
David Schneider - Duxford Management group;
Tina Webb - Councillor Training All Day

28.09 - IHMC - Roadworks and Events Bulletin 1st October
Jennifer Nield - Dog Litter Bin;

01.10 - Planning DC - Draft Cambridgeshire Statement of Community Involvement;
Lynn Driscoll - Fwd Pet Crem Thriplow;

02.10 - APAS Planning- Correspondence re Aerodrome Service Station;
Cambridgeshire ACRE - Village Hall Week;

03.09 - APAS - Correspondence regarding 95 Kingsway;
Greater Cambs Partnership - CCCP Newsletter October 2018;
Trees and Landscapes - South Cambs Tree Wardens Network;
Patrick Adams - SCDC Weekly Bulletin;
Abbie Jarvis - Rural Newsletters in Cambridgeshire;

04.10 - APAS - Correspondence regarding New Barn, Brook Road;
IHMC - IHMC Incidnet Report Sept 2018;
Katherine Southwood - SCDC Parish Emergency Plan;

05.10 - Thriplow - Contact Submision Form;
LDF - Adoption of South Cambridgeshire Local Plan;
K Miller - Rats x 2;
Judy Hardy - Invoice 18991 for grass cutting;

06.10 - Nicola Pearl - Parking;

07.10 - Melissa Tayabli - Re Thriplow Rec;
fraser@frasertransportco - Fw Pet Crem Thriplow;
Thriplow - Contact Form Submission;
Mary Axe - Dog Litter Bin and Speedwatch;
Mary Axe - Dog Litter Bin;

08.10 - Devand Singh - Contact Form Submission;
Mary Axe - Dog Litter Bin and Speedwatch;
Clerk@duxfordvillage - Draft notes of meeting at The Flower Pot;

Martin Johnston - Notice Board x 2;
 Melbourn Flooring - Melbourn Flooring;
 09.10 - Peter Topping - Rats
 Mary Axe - Dog Litter Bin;
 APAS Planning - Correspondence regarding 8 The Green;
 09.10 - CAPALC - CiCLA Training 2019;
 Fraser - Pet Crem Thriplow;
 APAS Planning - Correspondence regarding enquiry Ref PRC/0440/18;
 Martin Johnston - Notice Board;
 10.10 - Martin Johnston - Notice Board x 3;
 10.10 - Peter Topping - Rats and Icen Building;
 Patrick Adams - SCDC Weekly Bulletin;
 11.10 - Sandra King - Recent TPC Article x 2;
 Ryan Hurrell - Sovereign Design- Free Design Quotation;
 Peter Topping - Rats & Icen Building;
 IHMC - Roadworks & Events Bulletin
 12.10 - William Brown - Smithson Hill Agritech Appeal;
 Peter Topping - Smithson Hill Agritech Appeal;
 Barton PC - Re Councillor Training;
 13.10 - Melbourn Flooring - Melbourn Flooring;
 Editor FATN - Melbourn Flooring;
 14.10 - Peter Topping - Re Dog Litter Bin at Fowlmere Road;
 Sabrina Melvin - Re Dumped appliance on Hurdles Way x 2;
 Carol Deed - Cheques;
 Tina Creek - Dogs Mess x 2;
 15.10 - Matt Sims - Welcome Genome Campus Expansion;
 16.10 - CAPALC - NALC Chief Executive Bulletin - 12/10/18;
 Derwyn Hardwick - Re rectory Farm Barns;
 Fraser - Pet Crem Thriplow;
 Kirsten Rivett - Build;
 17.10 - Patrick Adams - SCDC Weekly Bulletin
 18.10 - Anna Barcham - Complaint;
 LDF - Planning Policy Monthly Update October 2018;
 19.10 - IHMC - Histon Road;
 IHMC - A1 Southbound;
 21.10 - Barton PC - Re outreach training 10/11/18;
 David Schnieder - Re Office Copy Entries Woburn Mews;
 22.10 - CBS - A message from Cambridge Building Society
 CAPALC - Chief Executives Bulletin 19/10/18
 Joanne Adams - Meeting Ian;
 IHMC - Histon Road;
 Helen - Overgrown Bushes;
 Mark Pauley - Wildlife Sign;
 The Pensions Registrar - Employees Pension;
 23.10 - Miriam Hill - Tree Wardens Newsletter;
 Martin Johnstone - Notice Board;
 Helen - Overgrown Bushes;
 The Parish Notice Board Co - Autumn Promotion;
 24.10 - Patrick Adams - SCDC Weekly Bulletin;
 25.10 - Martin Ellwood - Highway Events Remembrance Special;
 CAPALC - CAPALC requests information update;
 Thriplow - Contact Form Submission;
 APAS Planning - Correspondence regarding Bacons Farmhouse;
 26.10 - APAS Planning - Correspondence regarding 2 School Lane;
 Tony Bearpark - Remembrance Day x 2;
 Ian Dewar - Re Complaint against TPC
 28.10 - Barton PC - Re Outreach Training 10/11/18;
 29.10 - David Schnieder - Heathfest 2019;
 David Schnieder - Heathfield Representation on TPC;
 Ian Dewar - Councillor Training;
 Louise Ellison-Newton - Re Post Mounted Outdoor Noticeboard;
 IHMC - Roadworks & Events Bulletin October 2018;

CAPALC – CAPALC Bulletin October 2018;
 CAPALC – NALC CEO Bulletin 25.10.18;
 31.10- Patrick Adams – SCDC Bulletin;
 Brenda Robinson – Parish Precepts 2019/20;
 VinciWorks – Compliance;
 William Brown – Update on Parish Planning Projects;
 Elizabeth McManus – Thriplow Parish Council;
 01/11- The Pensions Regulator – Webinar 22/11;
 Kerstin Rivett – Works;
 Michael Parsons – Re Dog Litter Bin – WK/00036766 x 2;
 02/11- Planning Trees – SC Tree Wardens Network;
 Lisa Chambers – Broadband Survey;
 04.11- Carol Deed – Agenda;
 05.11- Cllr Peter McDonald – Re Environment Agency attached letter;
 Julie Seal – UK Power Network – Prepare for tonight's bad weather;
 Editor – Deadline;
 Joanne Adams – One Man's Loss is Another Man's Gain;
 06.11- Michael Parsons – Re Fowlmere Road Dog Litter Bin x 4;
 APAS Planning – Correspondence regarding 2 School Lane;
 APAS Planning – Correspondence regarding Rectory Farm x 4;
 APAS Planning – Correspondence regarding 7 Lower Street;
 fraser@frasertransport – Re Environment Agency attached letter;
 07.11- Gateway Contributions – Successful Receipt of Online Submission;
 Mary Axe – Speedwatch Newsletter November 2018;
 08.11- Passenger Transport – Changes to Local Bus Services;
 CAPALC – NALC Chief Executives Bulletin 02/11/18;
 Patrick Adams – SCDC Weekly Bulletin;
 fraser@frasertransport – Re Environment Agency attached letter;
 Peter Topping – Re Environment Agency attached letter;
 09.11- Darren Mullett – Re POS

Magazines & Periodicals

Clerks & Councils Direct July and August 2018

19. Date of next meeting

14th January 2018

There being no further business, the chairman thanked everyone for attending.
 The meeting closed at 11.00 pm

..... Chairman

..... Date
