

THRIPLow PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 12th March 2018 in the Thriplow Village Hall Committee Room at 7.30 pm

Present

Councillors: Jane Gough, David Easthope, Kit Jackson.
Owen MacKay, Barbara Pointon, Terry Smith

District/

County Cllr: Peter Topping (part-time)

Clerk to the

Council: Martyn Corbet

In Attendance: Barry Radley and Kevin Clarke (part-time)

1. Apologies for absence

There apologies for absence from Cllrs Brogan and Webber

2. Minutes of the Parish Council Meeting held on the 8th January 2018

These minutes having been previously distributed, were agreed and signed by the Chairman

Cllr Smith said that the reference to "Ano" should in fact be Anno.

3. Matters arising not otherwise covered by this agenda

Cllr Easthope asked that there should be an updated version of the figures prepared for the Precept. These can only be prepared after the year end. Cllr Easthope also said that the source of the extra monies which will be required by the parish council over the coming year needs to be identified.

MC

4. Health & Safety

Cllr Easthope said he will be sending out the usual inspection sheets. He stated that although this particular parish council's make up may change due to the coming elections councillors need to carry out whatever inspections are possible. Cllr MacKay said that some information provided in the inspections is not acted upon.

ALL

It was noted that Peter J Taylor from the Cambridgeshire County Council Highways Department has left and that it was not known who had taken over his job. Mr Taylor had done a good job but everything notified to CCC had not always been acted upon. Cllr Gough referred to the enforcement of work to front hedges and trees needed to be carried out by some residents in Church Street. It was agreed that this needs to be pursued with more vigour.

Cllr Easthope referred to the ongoing problem of potholes. One in Lower Street has not been repaired properly. Cllr Pointon said the roads in the village are built on soil. This makes them unsuitable for heavy vehicles. Cllr Easthope said that last time he did a report the holes had just been filled in. It was noted that a large pothole on Gravel Pit Hill had been repaired.

Appreciation for all the work carried out by Cllr Smith on village maintenance over the years was expressed.

5. Watercourses

On the 26th January Cllr MacKay held a meeting in the Village Hall to discuss Riparian Responsibilities. This was well attended. A note had been made of the points raised at the meeting. This is replicated below:

The meeting was chaired by Owen MacKay. Representatives present were:

*Brian Heffernan – Cambridgeshire County Council;
Colin Green – Cambridgeshire County Council; and*

Owen explained the purpose of the meeting to those present. Cleaning the watercourses is complicated and there is a lack of background knowledge. He referred to the fact that Tim Holmes has done a lot of good work on his land at The Baulk. He held this up as an example of what can be done. The purpose of the meeting was to provide as much information as possible to enable others to do work to their part of the watercourses. A leaflet has previously been distributed on Riparian Responsibilities.

BH explained that some landowners have watercourses on or near their land which carry water. Years ago the purpose of these was to enhance production on the land and increase yield. The system has gradually fallen into decay and watercourses have been neglected or filled in. This has led to a lack of drainage.

CCC has power to enforce but encourages landowners to act responsibly. It has powers under the provisions of the Land Drainage Act 1991, Rivers have the same functions as watercourses. The Environment Agency has responsibilities for rivers. Local Authorities have power to enforce responsibilities for watercourses. The natural flow of water must be allowed, to impede this is an offence. It is important to keep water in watercourses free and running.

The Highways Act 1980 allows for highways to be kept free of water. Landowners with a watercourse adjoining the highway must ensure it does not cause flooding on it. Not all watercourses belong to private owners. Some are owned by public bodies such as TPC and SCDC. BH mentioned a descriptive leaflet on Riparian Responsibilities. This has already been distributed to affected landowners.

EL said that he has met with OM and a number of parish councillors. If watercourses flood and they are not maintained there is a problem. Also, in cold weather flooded highways can lead to ice and possible accidents resulting in litigation. The District Council is engaging with parishes to deal with potential problems. It can provide advice and details of contractors who will be able to carry out the work needed. It is a good idea to get together where 5 or 6 houses or so have a Riparian Responsibility. Employing one contractor to do the work needed would be cheaper. Flooding is an emotive subject but there are other things as well such as trees and hedges which if they cause a problem on the highway can be expensive to remedy.

WR asked if advice was available and who to contact? EL said advice is given via TPC.

BP said Lower Street has a slight slope and the work needs to be done correctly. There is an advantage to utilising one contractor but guidance is needed. She believes that doing the work in May is the best time of year. It is important however to make sure the contractor is doing the work correctly.

EL said liaison about watercourses is being carried out in various parishes not just Thriplow. TPC have been very informative to residents on this subject.

It was suggested that when a property changes hands there should be a document provided to the buyer explain the situation. BH said that Riparian Responsibilities may not be mentioned in title deeds. There is no legal obligation to search for them. They arise at common law. Farmers do their watercourses regularly as part of the farming system. OM pointed out that the last map of watercourses in the village dates from 1840.

CG has produced a map based on Ordinance Survey and information available to his department. When asked whether he was able to show where water had gone below surface level (ie in culverts) he said this information was there but not complete.

CG then described the Consulting Process.

This started with legislation in 2010. Under this legislation CCC inherited some responsibility from the Environment Agency. Prior to this duties were voluntary and responsibilities for drainage were carried out by the Environment Agency. CCC inherited functionality under the Land Drainage Act 1991. Information about culverts is available where Land Registry searches are conducted by conveyancers.

OM pointed out that a need for co-operation between everyone in the exchange of information. BH pointed that information was only forthcoming when it was willingly provided..

BP was worried about heavier vehicles and their effect on pipes. She wondered how it was possible to tell if they are cracked. BH said cameras could be used or a survey undertaken. This would show up a blockage. BP asked how the cost of work could be

apportioned between properties. BH suggested this could be done on the basis of road frontage.

OM mentioned the fact that Peter Taylor had asked him to arrange for a hole to be dug on The Green for this purpose.

DE asked about the highway being allowed to drain into the watercourses. Highways have a right to drain into watercourses. At what point is CCC responsible? He referred to flooding at Peggs Close and the fact that the pipe had to be rodded/jetted all the way to the Village War memorial to clear it. EL said he has a map showing highway drainage. The Highways Act allows for clearance around an outfall or outlet. CCC need to see the residents of the parish are doing their bit and blitzing the system. There needs to be co-operation.

SW talked about paying for the work. She thought the cost of the work might be added to the annual Precept. DE said this would result in a very large increase. He pointed out the Precept last year was £15,000 (this is actually incorrect it was £16,300 approx). BH said it is essential to understand the breadth of the problem first and then get quotes. OM stressed it is impossible to assess what needs to be done at this stage. BH said the start is basic maintenance.

KJ asked about whether there could be more detail on the CCC plan and in particular the identification of the main problem areas. CG said that as much as possible will go onto the plan. He also said that "hot spots" are a question of local knowledge.

BH said that CCC is a consultee when information is sought about major developments. This was in response to a question about the effect of the Grain Store Development on the watercourses. There is a minimum development threshold. CCC is asked to comment about water flow.

DE said that as much information should be added to the CCC plan as possible. BH said that CCC are keen to take advantage of local knowledge. DE asked about timing. CG said that the production of a plan next week was not possible. There would be one in the near future. BH said this was an opportunity to take the matter on as a joint initiative. OM suggested some of the S106 monies from the Grain Store development might be allocated to the watercourses. We also need some Daffodil Weekend money to help.

Cllr MacKay said that he hoped the meeting had been helpful. He did not want to be seen to be being "heavy handed". The aim was to get the springs flowing. He noted that Tim Holmes had done some good work at The Baulk. Some more work is needed on the watercourse flowing to Townsend Springs. This is owned by David Walston but maintained by South Cambridgeshire District Council. Cllr MacKay will be contacting Pat Walker of SCDC but he only works on Monday mornings. It is intended to walk the area and discuss what needs to be done. There are protected plants in this area. The area needs a digger to be used upon it. Cllr Smith referred to dams which have been constructed to allow water onto the Orchid Meadow. These require silt.

OM

Cllr Pointon said she wants to get something going with her neighbours in Lower Street to get work done. She wanted to know how to locate a contractor. The parish clerk will contact Evan Loughlin of SCDC and ascertain whether he can provide any names. He will also ask for a copy of Colin Green's plan.

MC

b) Heathfield Sewage Tankerage

The parish clerk explained that Cllr Brogan has been active in ascertaining what is happening following complaints of excess tankerage on Heathfield. There has for many years been an agreement to limit this as a result of work done by Derek Pinner when a problem had occurred due to excessive tankerage on Air Show Days.

Cllr Brogan had put the following message on both Heathfield Facebook pages. The message has also been circulated to the parish council:

All, some of you have been concerned about the number of sewage tankers driving through the Heathfield estate and have these increased recently? I have spoken to the Treatment site manager at Anglia water, Ceri Williams, and he assures me that this has not increased recently. They need to do approximately 1 tanker movement per week to remove "sludge" from the tank – if they do not do this it will overflow. In addition they occasionally have to make an additional trip to "skim" the tank. This has remained so for many years. In addition to this he assured me the arrangement is still in place, made by

Derek Pinner at TPC, some years ago that all movements on air show days no longer go through the estate. These are and will continue to run, 3 trucks continuously running all day back and forward, via the North IWM Duxford site to remove the additional waste from circa 30,000 people at the event.

If you think the frequency is considerably more than the above then, please let me know, and can you also record the time you see each truck in order to make a log that we can take back to them.

6. Parish Recreation Grounds and Parish Maintenance

a) Village Maintenance Update

Cllr Smith said that the annual RoSPA inspections are due. The Recreation Ground will be used for the steam train during Daffodil Weekend. There is a mole problem. Cllr Smith is looking into how to deal with this. He has no feedback on the seat painting. The problem in getting quotes may be due to the distance between the seats. One quote obtained had given a price of £100.00 per seat and there are 14. He will continue trying to get reasonable quotes.

TS

b) Grass Cutting in the parish

Cllrs Smith and Jackson have obtained quotes. These are replicated below:

- 1) Norse Eastern Limited - £6,093.38;
 - 2) Hardy's Landscapes Limited - £6,840.00; and
 - 3) CGM Group - £2,299.00
- All prices quoted were inclusive of VAT*

Cllr Smith pointed out that the quote from CGM was exceptionally low. He had spoken to them and asked them to take a further look at this in the light of the quotes from the two other contractors. They had come back to him with a quote of £1,916.00 plus VAT. In 2015 they had quoted £3826.00 for the work. It was hard to understand how the work could be done effectively for half of the previous quote. After some discussion it was decided that the quote from Hardy's Landscapes Limited was the most suitable. Acceptance of this was proposed by Cllr Smith and seconded by Cllr Jackson and agreed.

c) Footpaths

Cllr Jackson said that the footpath outside of 35 Church Street is damaged and muddy and needs attention. It was agreed the parish clerk should write to the owners of the property and ask for repairs to be undertaken.

MC

7. Dog Litter Bins

(a) proposed new bin at the Cricket Meadow

The parish clerk has heard from Heidi Duffett. She has asked about the siting of the bin at the Cricket Meadow. It was agreed that he would contact her and arrange for a meeting on site with Cllr Smith;

MC

(b) possible re-siting of bin on Church Street

The bin is presently on the ground. It should go back to the other side of the road. It was agreed that Heidi Duffett should be asked to contact Cllr Gough about this.

MC

8. Tree Planting, Tree Work and POS Maintenance

Tree work applications & Tree Works in general

There were no objections to the following applications:

- S/4545/17/TC – tree work @ 44 Church Street;
- S/0557/18/TC – tree work @ 35 Church Street; and
- S/ ? /18/TC – tree work @ 28 Middle Street

9. Planning matters

(a) Responses to applications

- S/4418/17/FL - First Floor rear extension ' 8 Lower Street – application supported;
- S/0217/18/FL – Change of Use etc @ Yard 2 Gravel Pit Hill – although a majority of the parish councillors do not object to the application serious concerns have been expressed about heavy vehicles and other traffic using the village of Thriplow. Concerns have been expressed about lack of an adequate Transport Statement. Not only is there concern about traffic using the village but also extra traffic on the A505. One parish councillor has highlighted the fact that the site sits on top of an aquifer and water from this is used to water crops. This water might become polluted unless safeguards are place;
- S/0295/18/FL – Proposed implements store @ 5 Middle Street – application supported;
- S/0349/18/FL – Single Storey Extension @ 17 Middle Street – application supported

(b) Planning decisions received

S/4049/17/FL - Two Storey extension @ 95 Kingsway – permission granted
S/4218/17/FL – Conversion of garage to utility and plant room @ 30 Middle Street – permission granted
S/4418/17/FL - First Floor extension @ 8 Lower Street – permission refused

(c) Planning appeals

No notifications of planning appeals have been received;

(d) Neighbourhood Plan

Cllr Easthope is disappointed by the lack of progress. There was a meeting on the 31st January of the steering group at which it was decided to prepare a questionnaire for the whole parish. It is planned to distribute this as soon as possible. There is a need for a project manager who will have to be paid. Thanks were expressed to Cllrs Easthope and Jackson for all their work;

d) Proposed Heathfield House Development

Cllr Brogan and the parish clerk have made contact with the agent for the developer. Nothing has been agreed with SCDC planning yet and matters are still being discussed. Once a proposal is being put forward the parish council will be notified. The parish clerk stressed that it is essential for information about any proposed scheme to be disseminated correctly. All residents must be able to have their say. It is hoped that an exhibition can be staged to show the proposals and then a public meeting. The parish council is anxious to avoid a similar situation to that which occurred when the Cambuston application was considered. At that time not all the information about the scheme was made available to residents generally.

d) Any miscellaneous items

Cllr Gough stated that SCDC Planning Committee were to have considered the Grain Store planning application on the 7th February. It has now been deferred until April. Cllr Gough wondered if the statement which is going to be presented to the meeting by Cllr Jackson needs to be amended. It was agreed that this statement does not need to be amended.

12. Financial Matters

(a) Authority was granted to pay the following:

	Amount	Vat	Total
Parish Clerk's salary 9 th January to 13 th March 2018	537.60		537.60
Parish Clerk's expenses	49.50		49.50
HMRC – PAYE on Parish Clerk's salary	134.40		134.40
Ryecroft Data – APM Leaflet printing	520.00		520.00
Parish Council Websites (James Lungley) – annual website hosting 12 months @ £10.00 per month	120.00		120.00
LGS Services - Internal Audit	75.00	15.00	90.00
Carol Deed – website administration – 12 months	240.00	25.00	240.00

Invoice received too late for inclusion in the agenda

	Amount	VAT	Total
Cambridge ACRE – support for Thriplow Neighbourhood Plan Project Inception Meeting	400.00	80.00	480.00

(b) Credits received

The parish clerk stated that a payment £599.55 had been received from Heathfield Residents Association Limited. This is in respect of payment for the replacement of the lamp (SC4) on Kingsway;

(c) S106 monies

The monies held in respect of Hurdles Way were invested on a 1 year fixed term with Saffron BS. The monies held in respect of Ringstone matured on the 17th March. The remaining S106 monies are invested with Cambridge BS.

There were no fixed fee deposit products available at with the Cambridge BS or Saffron BS .The monies are being held on an Instant Access Deposit;

d) Release of Accounts Records to the Internal Auditor

It was agreed that the parish accounts records can be released to the internal auditor by the parish clerk.

11. Update on proposed plan for play/leisure equipment on Pepperslade POS

The Parish Clerk said that following the completion of the survey the returned forms had been checked and results assessed. The results had been included in minutes prepared by Darren Mullett. These had been circulated. A copy in set out below. Cllr Smith said that details of costings were being sought. How funds can be raised was also being determined. Suppliers were being looked at.

12. Street light on Kingsway and lights owned by Heathfield Residents Association Limited request for a contribution to repair of the street light and consideration of adoption of the other street lights

The parish clerk explained that work had been done on street light SC4 on Kingsway. Whilst the street lights are owned by HRA Limited and form part of the infrastructure of The Heathfield Private Estate they are maintained by the parish council under a contract With Balfour Beatty. Prior to agreeing to maintain the street lights the parish council paid For the street lights to be upgraded. The work carried out was the replacement of a lamp which had become worn out. Under the existing arrangement replacements were an HRA liability. Cllr Brogan and the parish clerk had met with the HRA directors and were asked to put forward this agenda item. Whilst the meeting was sympathetic to the request from HRA it was pointed out that the lights are in private ownership and as such the parish council is precluded from using public funds to pay for the work. This did not mean that Other requests for financial assistance from HRA would not be considered in the future. It was not felt to be reasonable to consider adoption of the street lights.

13. Cleaning of the Parish War Memorial

Cllr MacKay will obtain new quotes for the work. The previous ones only held good for 3 months. The work will need to be carried when the weather is warmer.

OM

14. 50th Anniversary Daffodil Weekend Celebrations

This event is due to take place on the 6th May. The parish clerk has offered to distribute leaflets for it on Heathfield. He will contact Uday Phadke about this.

MC

15. Defibrillator Installation update

This will be pursued. The parish clerk will obtain any available information from Janet Archibald. Cllr Jackson mentioned the need for the electricity supply to be restored to the old telephone box. Cllr Smith said the location of the electricity feed needs to be investigated and a quote from the supplier for restoration of the electricity obtained.

MC

16. The parish website :

a) connections to Facebook and twitter

Cllr Webber was not at the meeting. She has not provided any further information. Cllr Gough said that she has spoken to her children who are regular users of Facebook. They are of the opinion Facebook is not a suitable vehicle for a parish council. It was agreed that the use of Facebook should be further investigated and the item kept on the agenda for future discussion;

b) appointment of administrator

The parish clerk told the meeting that Carol Deed is prepared to continue but that the work was much more than originally thought. It was agreed Mrs Deed should be given an increase and be paid twice a year in future.

Discussion also took place in relation to the need to the software which serves the village email system. This needs to be updated. Kevin Clarke explained why this is the case to the meeting. The work to install the software needs to be undertaken by a professional. James Lungley who set up the parish website has agreed to do this work. Utilising Mr Lungley's services at the rate of £35.00 per hour was proposed by Cllr Gough and seconded by Cllr Jackson and agreed.

17. Replacement of the Heathfield (Kingsway) notice board

Cllr Smith and the parish clerk have done some research. There are notice boards available. Whichever one is chosen will be in metal. Whilst more expensive than wood this is more economical in the long run. Measurements need to be taken. The new notice board will be available for public notices as well as those pertaining to the parish council.

18. (a) Proposal to obtain registered title in respect of The Village Green

The Parish Clerk explained that the solicitors have had a response from the Land Registry. The query has been dealt with. Further progress is awaited. First Registrations are a long process;

(b) Parking on The Village Green

Some plywood has been put down on The Green this is for building purposes. The surface will be reinstated afterwards. Cllr Smith said that Mr Hurst's contractor is parking on The Green. This is because he is not allowed to park in the garden. Cllr Gough referred to the 2 Victorian laws which relate to village greens. The parish clerk will contact the parish clerk at Barrington for details of how to enforce these;

MC

(c) Boundary between The Green and 13 The Green

The parish clerk said that the boundary will need to be confirmed once registration has been completed.

19. Reports (if any):

(a) Neighbourhood Forum

Cllr Gough said she could not attend the last meeting. Nothing had been received from the IWM when they were approached to provide an article for the APM leaflet;

(b) Village Hall Management Committee

Cllr Pointon said that she had nothing to tell the meeting. Cllr Gough said the fridge had been replaced courtesy of Derek and Sue Pinner who had donated their used fridge. Cllr MacKay will take the old fridge to the tip. Cllr Gough said that on daffodil Weekend the general public will be unable to use the village hall toilets. Two deadlocks are being installed. Any new fire safety regulations will need to be looked into;

OM

(c) Police & Neighbourhood Watch

Cllr Gough said she had nothing to report;

(d) District Council Information and (e) County Council Information

Cllr Topping attended the meeting and gave us a brief verbal report. He has not provided the requested written report. He did however refer to the mooted Heathfield House development. The parish clerk pointed out the Cllr Topping that the existing Facebook page purporting to be the views of HRA/Heathfield Residents is not representative of all the residents of Heathfield Ward. He asked Cllr Topping to ensure that any information relating to the mooted development should be disseminated via the parish council as well as any other informal sources.

20. Correspondence and information received

Letters received

10.01 - SCDC - Letter from SCDC re development @ Thriplow Farm;

18.01 - Letter from NS & I confirming deposit;

Confirmations of change of hearing dates re development @
Thriplow Farm

Emails received

10.01 - APAS Planning - Correspondence regarding application @
Lodge Road;

Patrick Adams - SCDC Weekly Bulletin;

11.01 - Ruth Bonner - Parish Council Notice Boards;

IHMC - Roadworks & Events Bulletin 16-31/01;

Carlos Carduso - Reply to residents survey;

12.01 - Kirsten Rivett - Our Mud bath on The Green;

Kirsten Rivett - Sweep the Road;

Kirsten Rivett - Sweep the Road

Editor - Deadline for February;

13.01 - Meghan Bonner - Play equipment survey;

14.01 - Carol Deed - Notification of Planning Committee Meeting;

15.01 - Kirsten Rivett - Driveway;

Kelly Beverley - Decision Notice - 95 Kingsway;

Carol Deed - Re Message for the School x 2;

16.01 - Stephen Woodward - Thriplow Residents Survey;

Thriplow - Contact Form Submission;

Head @ Thriplow School - Re APM Leaflet;

17.01 - Julie Seal - Storm Fionn;

Lydia Pravin - Urgent comments needed on application at

Lodge Road, Thriplow;

Kirsten Rivett - Driveway;
Patrick Adams - SCDC Weekly Bulletin;

18.01 - Ged S - POS Survey;
Kate Noble - Survey;

19.01 - Elizabeth Montgomery - Residents Survey;
David Schneider - Survey;
G 59 - Re Heathfield Street Lights;

20.01 - Elizabeth Montgomery - Residents Survey with Attachments;

21.01 - Thriplow - Contact Form Submission;
Darren Mullett - Pepperslade POS Survey;

22.01 - Darren Mullett - Survey Counting;
CAPALC - CAPALC Bulletin;
Sharon Hoults - Thriplow Blacksmith Photograph;
Shirley Wittering - Thriplow Blacksmith Photograph;
Geoff Axe - Thriplow Blacksmith Photograph;

23.01 - APAS Planning - Correspondence re Yard 2 Gravel Pit Hill;

24.01 - Elizabeth Montgomery - Residents Survey with Attachments;
Kate Noble - Survey;
Patrick Adams - SCDC Weekly Bulletin;

26.01 - Sharon McGinty - Re Reporting for APM Leaflet;
Darren Mullett - Re Reporting for APM Leaflet x 2;
Lydia Pravin - Re Grain Store site at Lodge Road;
Uday Phadke - Re Thriplow Daffodil Weekend 50th
Anniversary;

28.01 - 34SP.com - Recurring Billing Failure;

29.01 - APAS Planning - Correspondence re development at Lodge
Road, Thriplow x 2;
David Digby - Re Meeting with TPC Wednesday 10/01 x 2;

30.01 - Ian Senior - Re Application S/3591/17/FL;
Mary Axe - Speedwatch update;

31.01 - Scott Ensor - Re Kingsway Street Light;
CAPALC - Clerks The Knowledge;
Carol Deed - Parish Council stuff;
John Rimmer - Article for APM Leaflet;
Patrick Adams - SCDC Weekly Bulletin;

02.02 - Marie Bredin - Q2238 - Replace Lantern SC4 Thriplow;
Peter Topping - Re Grain Store;

05.02 - Beverley Childs - Parish Planning Forum;
CAPALC - GDPR Workshops - 15th & 16th March;
Emily Mulvaney - FAO Neighbourhood Planning Team;
Peter Topping - Re Meeting with TPC Wednesday 10th
January;

06.02 - APAS Planning - Correspondence re 5 Middle Street;
CAPALC - CAPALC Bulletin February 2018;

07.02 - Linda Watson - Neighbourhood Planning Support;
CAPALC - Elections;
Patrick Adams - SCDC Weekly Bulletin;
Darren Mullett - Sub - Committee minutes 6th February;

09.02 - Greater Cambridge Partnership - Foxton Level Crossing;

11.02 - Playsafety Limited - Notification of play area inspections;

12.02 - CAPALC - Internal Auditors;
Lydia Pravin - Yard 2 Gravel Pit Hill - S/0217/18/FL;

13.02 - APAS Planning - Correspondence regarding application @
35 Church Street;

14.02 - Trees & Landscapes - Dangerous tree;
Patrick Adams - SCDC Weekly Bulletin;

15.02 - IHMC - Roadworks & Events Bulletin 16-28/02/18;

19.02 - CAPALC - AGM Extraordinary Meeting 22/03/18

21.02 - Patrick Adams - SCDC Weekly Bulletin
CAPALC - Chief Executive's Bulletin 7 - 16/02/18

23.02 - Beverley Kelly - Decision Notice S/4418/17/FL - 8 Lower St

26.02 - CAPALC - NALC Chief Executive's Bulletin 8 - 23/02/18
Scott Ensor - Re Kingsway Street Lights x 2
27.02 - Brian Crabb - Re Q8238 - Replace Lantern SC4 Thriplow
28.02 - IHMC - Roads & Events Bulletin 1st to 15th March 2018;
Patrick Adams - SCDC Weekly Bulletin;
01.03 - CAPALC - CiLCA Training 2018;
Peter Topping - Heathfield House Development;
02.03 - J & C Deed - Re Website Administration;
03.03 - J & C Deed - Re Website Administration;
04.03 - J & C Deed - Re Website Administration;
05.03 - Hauxton PC - GP Health Provision;
Valerie Tookey - GP Health Provision;
APAS Planning - Tree Application re 28 Lower Street;
NALC - Chief Executive's Bulletin 2nd March 2018;
NALC - Bulletin on Grants & Funding March 2018;
Town
05.03 - APAS Planning - Correspondence regarding application at 28
Lower Street;

Magazines & Periodicals

Clerks & Councils Direct December 2017 & January 2018

LCR Magazine Winter

Various advertising sundries

21. Annual Parish Meeting 2018

The leaflets have been distributed throughout the parish. It is hoped there will be a good attendance on the night.

22. Parish Council Elections 2018

The parish clerk distributed Nomination Forms to those wishing to stand. The voting will take place on the 3rd May. Nominations will have to be in by the 6th April.

23. Date of next meeting

The Annual Parish Meeting will be on the 22nd March 2018

The Annual Parish Council Meeting will be on the 14th May 2018

There being no further business, the chairman thanked everyone for attending.

The meeting closed at 10.20 pm

..... Chairman

..... Date
