

THRIPLow PARISH COUNCIL

Minutes of an Extraordinary Parish Council meeting held on 26th October 2017 at Thriplow Village Hall at 7.30 pm

Present

Councillors: Jane Gough (Chairman), Mark Brogan, David Easthope, Owen MacKay, Barbara Pointon, Terry Smith,

Clerk: Martyn Corbet

Others Attending: Darren Mullett and David Schneider

1. Apologies for Absence:

Apologies had been received from Janet Archibald, Kit Jackson & Erica Webber

2. Discussion on forming a sub-committee to work with HeART on developing the Pepperslade Public Open Space

Darren Mullett informed the meeting that feedback had been sought from children and young people on what they would like to see on the Pepperslade Public Open Space. Fund Raising by HEART is ongoing. The latest event is a Halloween Party this weekend.

Darren said that some £15-20,000 has already been committed to the project in the form of promises. Fund raising will continue. A major donor has been approached for funding.

A problem has been encountered because one of the questions being asked is about the ownership of the land. Consequently in order to go forward applications need to be made in the name of the ownership of the land which is the parish council.

Darren anticipates that it will take a year to eighteen months to raise the money required.

Cllr Gough explained that anything done must be supervised by a sub-committee of the parish council. That sub-committee must meet on a formal basis with agendas and minutes. All work undertaken by the sub-committee is subject to the scrutiny and approval of the parish council. Regular reports must be given to the parish council. Any grant applications must be signed by the parish clerk. All communications must be submitted to the parish council together with minutes and agenda must be copied to the parish clerk. Agendas and minutes will be put by him onto the parish website.

It was agreed that there will be a survey of all the households in Heathfield. The parish clerk will draft a survey. Once approved this will be circulated by him with responses being sent to him. This will follow the procedure used in previous surveys. Darren agreed to supply a list of potential equipment for inclusion in the survey.

Cllr Gough stipulated (with the approval of the meeting) that nothing is to be placed on Facebook without the approval of the parish council. It is anticipated that minutes can be published on Facebook but with the specific confirmation that they are "unapproved".

The parish clerk explained to the meeting that the usual procedure in respect of finances is for monies to be paid to him so that the bills can be paid by the parish council. This will enable VAT to be reclaimed. A separate account will be set up for the project if it is approved in the survey. There was some discussion about monies raised by HeART as donations to it. Whilst these monies will be retained by HeART all ordering of equipment is to be in the name of the parish council. Once the bills for that equipment become due then HeART will transfer the money to the parish council account to enable payment to be made.

Appointment of members to the sub-committee

In addition to Darren Mullett and David Schneider Cllrs Brogan and Smith were appointed to the sub-committee. It is anticipated that a further member will be appointed. Cllr Gough (in her capacity as parish council chairman) will be an ex-officio member.

There being no further business, the chairman thanked everyone for attending and the meeting ended at 8.25 pm

Signed Chairman

Dated

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