

THRIPLow PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 11th September 2017 in the Thriplow Village Hall Committee Room 7.30 pm

Present

Councillors: Jane Gough, Janet Archibald, Mark Brogan, Kit Jackson.
Barbara Pointon, Terry Smith, Erica Webber

District/

County Cllr: Peter Topping

Clerk to the

Council: Martyn Corbet

In Attendance: Mrs Mary Axe & Mr Geoff Axe

1. Apologies for absence

There apologies for absence from Cllrs MacKay & Easthope

The meeting was then closed to enable Mary & Geoff Axe to update parish councillors about the speedwatch scheme they are promoting in the village. All those interested in taking part are urged to contact Mary & Geoff direct.

2. Minutes of the Annual Parish Council Meeting held on the 10th July 2017

These minutes having been previously distributed, were agreed and signed by the Chairman

3. Matters arising not otherwise covered by this agenda

Cllr Archibald mentioned that there will be village-wide communication about the proposed defibrillator in October. A session about it will be organised in the Village Hall. Residents will be contacted by email and asked to get in touch with Cllr Archibald.

Cllr Pointon criticised the use of acronyms in the minutes.

JA

4. Health & Safety

Cllr Easthope was away but had circulated his report before leaving. This report is set out below:

A summary of councillors H & S reports would normally be given at this meeting, however, because I cannot attend tonight I will be asking councillors to let me have their reports in time for the November meeting.

ALL

5. Update on:

(a) watercourses in the village

Cllr MacKay was away details were unavailable about the meeting scheduled for the 14th September. He had said that the letters regarding the watercourse were delivered. The response has been poor. He has visited some property owners with riparian responsibilities and given them advice;

(b) daffodil planting in the parish

The Parish Clerk confirmed that the relevant invoices had been received and they were authorised for payment;

6. Parish Recreation Grounds and Village Maintenance

(a) Village Maintenance

Cllr Smith stated that he had not received enough quotes to enable a decision on who should do the work required upon the seats in the village. He will pursue quotes;

TS

(b) Grass Cutting in the parish

Whilst it appears that a reasonable job in cutting the grass is being done at Heathfield. The general consensus of the meeting was that the quality of the grass cutting on the verges in the village left something to be desired. Cllr Smith said that the verges were not cut due to their distance from the road and the need for Chapter 8 training in such

circumstances. Norse had only just come up with this problem and hence the verges had not been cut. Cllr Smith confirmed that the grass on Heathfield and the Village Rec has been done but not the verges. He is unhappy with the work. Cllr Gough remarked upon the fact that the verges affected the character of the village. Cllr brogan confirmed that Heathfield was a lot better than last year. It was agreed that the problem is with Norse. A reduced payment to them was authorised of £2,221.50. Cllrs Jackson & Smith will pursue Norse;

**TS &
KJ**

(c) Footpaths

Cllr Easthope circulated the following report and email

I have been approached by Paul Thomson who is building a house for himself and his family at The Baulk, behind No. 11 Middle St. He and his wife help his mother run the egg farm.

Paul currently strims the footpath from the end of The Baulk to the kissing gate by the stream and he has offered to trim the rest of the footpath to Church Street and also the Narrow Lane footpath on a regular basis. Paul is fully insured for this type of work as it is part of what he does for his daytime job.

I e-mailed David Walston asking his permission for Paul to trim that part of the footpath that runs through Thriplow Farms field from the stream to Church Street and David has replied "That's fine".

Can I suggest that we gratefully accept Paul's offer.

I would also suggest that we don't need to inform the County Council of this as ultimately the responsibility for keeping the footpaths clear is theirs. They can continue their twice yearly cuts. If they cross these footpaths off of their list they may never get put back on if the time comes when Paul can no longer do the work. Also I wonder whether the County Council have ever cut that part of the footpath that runs through Thriplow Farms field?

Paul Thomson's kind offer was accepted.

7. Dog Litter Bins

(a) proposed new bin at the Cricket Meadow

(b) possible re-siting of bin on Church Street

The Parish Clerk said he has not received a response to his emails to Heidi Duffett. He will continue to chase her. Cllr Topping was asked to assist and agreed to do so.

8. Tree Planting, Tree Works

Tree work applications & Tree Works in general

Cllr Gough referred to complaints she has received about dead trees near to the Millenium Oak. Cllr Smith will look at these and find someone to carry out any necessary work. Cllr Gough complained that despite promises from CCC nothing has been done about hedges and bushes impeding the highway in Church Street. Cllr Smith said that some of the posts on triangles had been knocked down by lorries and replaced. Some of the tarmac at Ano Domini had been churned up. CCC have said that they will sort it out.

Tree Applications

Cllr Pointon commented about the lack of information being provided with some of the recent tree application.

There were no objections to the following tree applications:

S/1376/17/TC – tree works at 11 Church Street;

S/2264/17/TC – tree works at 25 Middle Street;

S/2734/17/TC – tree works at 7 Middle Street;

9. Planning matters

(a) Responses to application

S/2419/17/FL – Enlargement of 3 bedrooms etc at 8 Pigeons Close – approval recommended

(b) Planning decisions received

S/2419/17 – Enlargement of 3 bedrooms etc at 8 Pigeons Close – permission granted

S/0725/17/FL- Enlargement of 3 bedrooms etc at 8 Pigeons Close – permission granted

S/2071/17/FL – Demolition of existing dwelling house and replacement with new dwellinghouse at 13 The Green – permission granted

(c) Planning appeals

No notifications of planning appeals have been received

(d) Neighbourhood Plan

Cllr Easthope circulated the report below:

Our application for Designation of the whole parish as a Neighbourhood Plan area has been approved.

Several residents have already expressed an interest in helping, with offers ranging from

TS

delivering letters to being on the main steering group.

The next public meeting will be on Thursday October 5th in the village hall at 8pm. This meeting will be to hear parishioners' views on what they expect or would like to see from a Neighbourhood Plan.

Every household in the parish has been informed of this meeting either via e-mail or a hand delivered letter.

After this meeting it is the intention to form a steering group to progress the plan.

Cllr Jackson said that a meeting was being held on the 5th October at which a committee to steer the plan would be elected. Residents are really interested. The proposed plan would involve serious effort and cost money. Some money is available from SCDC. There are clear guidelines for obtaining this. Some Parish Council involvement is required. Cllr Pointon stated that the village assets as previously identified should be part of the Neighbourhood Plan.

d) Any miscellaneous items

None

10. Financial Matters

(a) Authority was granted to pay the following:

	Amount	VAT	Total
Parish Clerk salary – 11 th July to 11 th September	537.60		537.60
Parish Clerk - expenses	20.75		20.75
HMRC – PAYE on Parish Clerk's salary	134.40		134.40
NALC subscription	17.00		17.00
Playsafety Limited – RoSPA Inspections	157.50	31.50	189.00
Norse Eastern Limited – grass cutting	1851.25	370.25	2221.50
Thriplow Daffodil Weekend - payment re phase 2 reimbursement half of costs	475.00		475.00
A Flynn – Payroll Services	120.00		120.00

(b) Credits received

The parish clerk stated that a credit of £1278.43 has been received from CCC for grass cutting in the village.

(c) S106 monies

The monies held in respect of Hurdles Way were invested on a 1 year fixed term with Saffron BS. The monies held in respect of Ringstone matured on the 17th March. The remaining S106 monies are invested with Cambridge BS.

There were no fixed fee deposit products available at with the Cambridge BS or Saffron BS .The monies are being held on an Instant Access Deposit;

d) External Audit

The Annual Return has been approved and is being returned by the External Auditor.

11. Update of Standing Orders

This ongoing matter has not been dealt with because of intervening events.

12. A505 Junction with Gravel Pit Hill

The parish clerk stated that he (as a resident of Heathfield) had received notification of Roadworks being undertaken at the Gravel Pit Hill. The work starts on the 21st September. Details will be placed on the website and circulated via the village email.

Traffic calming in the Village and on the A505 outside Pepperslade

The possibility of securing funding for any such work needs to be investigated with CCC.

MC

13. Cleaning of the Parish War Memorial

An application for permission to carry out the work is being made to SCDC by the parish clerk

14. Defibrillator Installation Update

Cllr Archibald said she was not in a position to add much following her excellent report at the last meeting. She explained that BT work with the suppliers of the defibrillator; The plan is to use the old telephone box. The project needs electricity which BT own. They will keep the supply for 7 years. The equipment needs to be kept warm for maintenance purposes. Cllr Archibald has only received a rough guide on maintenance costs. Community Heathbeat Trust will provide the equipment and be responsible for it. They will provide support. This will be subject to an annual cost. There is a national database

for defibrillators. The defibrillator needs to be checked every week. The cabinet it is kept in will be locked and can be opened using a keycode. The defibrillator will be for general use not just the village. A telephone list will be maintained of people who can help. The defibrillator will not shock a beating heart only on which has stopped.

15. Proposal to obtain registered title in respect of The Village Green

The parish clerk said that this is progressing but that it is a complicated process. Cllr Gough had been asked to query the need for registration. The parish clerk explained that it will provide title with the Land Registry. Parish Councillors present stated that the process had been agreed and will not be abandoned.

TS

16. Entering the Village of the Year Competition 2018 with Penelope Keith

Cllr Gough said that nothing further about the progress of this application has been received. Cllr Smith will ask Paul Earnshaw what is happening.

17. Reports (if any):

(a) Neighbourhood Forum

Cllr Gough said there will be meeting soon apart from that she had nothing to report;

(b) Village Hall Management Committee

Cllr Pointon said the last committee meeting took place on the 27th July. The re-surfacing of the floor in the main hall is progressing. The Daffodil Weekend Trust have offered a grant of £3,000. The money will be paid once the project has been completed. Quotes have been obtained for the work. That of Melbourne Flooring is £5,073.76. A quote from Sawston Flooring was due the week after. Another quote will be obtained. The Folk Evening raised £235.00. Amber Gough was congratulated on her success. The Carbon Monoxide monitor has been moved to where it should be located. PAT testing has been completed. Two windows in the Committee Room need attention. After one party 12 full plastic water bottles were found on the balcony. If one had burst upon landing (the bottles having been thrown) serious damage could have occurred to the lighting and sound equipment.

(c) Police & Neighbourhood Watch

Cllr Gough said that things had been quiet recently;

(d) District Council Information and (e) County Council Information

Cllr Topping has not forwarded his report at the time of publishing these minutes.

18. Correspondence and information received

Letters received

Undated - Lloyds Bank PLC

15.08 - Heidi Allen MP - Letter "I've moved office"

04.09 - BHIB Insurance Brokers

Emails received

11.07 - APAS Planning - Correspondence re 8 Pigeons Close

Tracey Cheshire - Invoice 28402 from Playsafety Limited

Sophie Pain - Residents Meeting about the Grain Store

APAS Planning - Correspondence regarding application at
Manor Farm Barns

12.07 - Paul Earnshaw - Daffodil Planting Costs

13.07 - Invoicing - Norse Eastern Invoice

14.07 - David Digby - Thriplow Grain Store Development

17.07 - David Schneider - Heathfield Ward

John & Carol Deed - Re Thriplow - Grain Store Development

Clerk - Road Closure for Duxford LC 16-18/09/17

Geoff Axe - Thriplow grain Store Development

Local Projects - Local Highways Improvement (LHI)
Initiative Changes

18.07 - John & Carol Deed - Fwd Grain Store Presentation

Tina Webb - CAPALC Training Courses Sept to Dec 2017

19.07 - Bruce Stevenson - Over Grown Footpath x 2

Julie Bloom - Watercourses

Patrick Adams - SCDC Weekly Bulletin

20.07 - Cally Skinner - Audit Query TPC Annual Return

Joshua Rutherford - Thriplow LHI 17-18

Clerk - Copy of Decision Notice for S/0033/17 - Aeordrome
Service Station

Evan Loughlin - Clearing the footpath opposite the IWM
 LDF - Update about progress for Local green Space
 Revision and Local Plan Extension
 21.07 - PeterJTaylor - Re Clearing the footpath opposite the IWM
 APAS Planning - Correspondence regarding application at
 25 Middle Street
 Clerk - Annual Catch Up Day
 David Digby - Re grain Store Development
 24.07 - Paul Earnshaw - Re Daffodil Planting Costs
 Angela Harrison - A14 Cambridge to Huntingdon Newsletter
 July 2017
 25.07 - APAS Planning - Correspondence regarding application at
 IWM x 3
 Civic Voice - War memorial News - 25.07.17
 26.07 - Affinity Water - Your feedback is important to us
 Patrick Adams - SCDC Weekly Bulletin
 27.07 - Public Sector Executive - Negotiations for a second
 Midlands devo deal
 27.07 - Icrsub - LCR Subscription Renewal
 28.07 - Jeremy Murray - Parish Magazine AUGUSY/SEPT Issue x 29.07 - Michael Cox - Right of Way
 30.07 - Jeremy Murray - Re FATN
 Michael Cox - Right of Way
 31.07 - Beverley Kelly - S/1323/17/FL - 68 Church Lane, Fowlmere
 Communications - Parish e bulletin - July 2017
 Karty Vered - July Highlights
 02.08 - Patrick Adams - SCDC Weekly Bulletin
 03.08 - Elizabeth Wright - Three New Services for Admin & More
 Cambridgeshire ACRE - AGM 2017 x 2
 04.08 - APAS Planning - Correspondence re application at 7 Middle
 Street
 07.08 - Dean Alston - Lights
 Ian Papworth - Decision Notice - S/2071/17/FL - 13
 The Green
 08.08 - Fowlmere PC - Traffic Monitoring Scheme
 Civic Voice - War Memorial
 Local Public Admin - Changes to the Law - Data
 Protection - Suffolk Course
 09.08 - Jeremy Murray - Treasurer St George's Church, Thriplow
 Invoicing - Norse Eastern Sales Invoice
 10.08 - Fowlmere PC - Traffic Monitoring Scheme
 LDF - Planning Monthly Update July & August 2017
 Tina Webb - Contributions by PCs to the Church
 14.08 - Karen Brogan - Re Grass Cutting x 4
 Cally Skinner - Re Audit Query - TPC Annual Return
 Andrew Clare - Roadworks & Events Bulletin - 16-31 August
 15.08 - Claire Julian-Smith - Collective Switching - next auction
 10th October
 16.08 - Cally Slinner - TPC Annual Return
 Beverley Childs - Parish Planning Forum 12th September
 Tina Webb - NALC Newsletter 15th August
 17.08 - Tracey Cheshire - Invoice 28402 from Playsafety Limited
 18.08 - Peter Topping - Re Pepperslade Entrance
 Philip Dondi - re Pepperslade Entrance - Clean Up for Safety
 Clerk - Duxford request for leaflets etc
 Clerk - Re hello Neighbouring Clerks
 Kevin Clarke - Neighbourhood Plan
 23.08 - APAS Planning - Correspondence re land at the rear of 11
 Middle Street
 24.08 - Christine Burns - Re Outstanding Invoices
 Invoicing - Norse Eastern Sales Invoice
 25.08 - Lynn Whiteman - Norse Statement
 28.08 - clerk - Travelling Community on Duxford Rec

09.09 - Mary Axe - Monday's PC Meeting

..... Date

JG
