

THRIPLow PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 9th January 2017 in the Thriplow Village Hall Committee Room at 7.30 pm

Present

Councillors: Jane Gough, David Easthope, Kit Jackson
Owen MacKay, Barbara Pointon, Terry Smith, Erica Webber
County & District Councillor Peter Topping (Part-time)
Clerk to the Council: Martyn Corbet

Also Present: David & Oliver Walston, representatives from Hill and Beacon Planning together with various local residents

1. Apologies for absence

There apologies for absence from Cllr Archibald

2. Minutes of the Parish Council Meeting held on the 14th November 2016

These minutes having previously been distributed, were agreed and signed by the Chairman. Cllr Smith pointed out a misspelling at No8 Exoning should be Exning.

3. Matters arising not otherwise covered by the agenda

There were no matters arising.

4. Health & Safety

(a) Health & Safety

Cllr Gough has met with Mrs Penty (Head Teacher of Thriplow School) and two others. The school are aware that there is a problem with parking. Some of the cars (11-13) belong to staff. It does not help that the school is presently oversubscribed. It is not believed there is a problem with traffic in the afternoons. Cllr MacKay suggested this may be because traffic re-routes so as to avoid the area. Cllr Gough said the school had asked in the parish council will provide a "Lollipop Lady". All present agreed this is not a possibility due to budgetary constrictions. The school has said it will do a trial drop off scheme from January. Cllr Gough was unable to confirm whether this has commenced.

Cllr Gough used the opportunity of her meeting to tackle the ongoing problem with the hedge. This is exceedingly dangerous. Arguably the danger is greatest to pedestrians. Cllr Jackson is concerned that children are crossing around the corner from Church Street. The use of this corner to cross the road also concerns Cllr MacKay. Cllr Jackson wondered if a speed limit sign and lights might be an answer. Cllr Jackson has had a letter regarding parking around the village. Cllr Gough will continue to monitor the situation.

JG

Cllr Easthope reminded everyone that village inspections need to be done before the Annual Parish Meeting

(b) Fowlmere Road footpath etc ref an email from the clerk to Fowlmere Parish Council

The Parish Clerk has not liaised with the parish clerk of Fowlmere and will do so before the next meeting.

MC

5. Update on:

(a) watercourses in the village

Cllr MacKay has information from Cambridgeshire County Council on what to do if a watercourse needs attention. This is in the form of a printed sheet. It was agreed that Cllr MacKay will identify the residents who have riparian responsibilities. Once this has been done he and the Parish Clerk will devise a letter to be sent to them.

(b) Proposed reimbursement of Cllr MacKay

Cllr MacKay presented his invoice for work carried out. This will be considered at the next meeting.

6. Parish Recreation Grounds and Village Maintenance

(a) Public footpaths on Heathfield

These appear to be in good condition and no extra work has been undertaken since the last meeting;

(b) Parking and Playground at Ringstone

Cllr Smith confirmed the proposed work is too expensive;

(c) Village Maintenance

Cllr Smith said there are moles in the Recreation Ground. These will be dealt with. Elsewhere the seats in the village need to be re-done. Cllr Smith is seeking quotes for this; **TS**

(d) Grass Cutting in the parish

Cllr Smith said that Norse were going to do the final cut before Christmas. This has not happened. The situation needs to be watched because the daffodils are emerging. **TS**

7. Tree Planting, Tree Works and Village Maintenance

Tree work applications & Tree Works in general

Tree work programme in the village

Cllr Smith said the work on the willows was to be done before Christmas. It is now proposed to do the work on the 16th January with it being completed by the 18th. When the work is being carried out there will be temporary traffic lights. **TS**

8. Planning matters

(a) Responses to application

S/32984/16/FL – proposed front and rear extensions etc at 13 The Green – application supported

S/2249/16/FL – erection of one 3 bedroom bungalow 86 Chapel Lane Fowlmere – no recommendations

S/2569/16/FL - Single storey front and rear extensions and two storey side extension – 18 Fowlmere Road – 2 parish councillors are concerned about the application which appears almost identical to the first application which was refused. The proposed extension is out of keeping with other extensions in the area. One parish councillors had concerns the roof might over run the boundary – no recommendations

(b) Planning decisions received

S/2325/16/LB – Insertion of roof light, small ground floor infill extension, alterations to modern Partitioning – 52 Church Street – approved

S/2159/16/FL - Single storey rear extension – 6 Pigeons Close – approved

S/2569/16/FL - Single storey front and rear and two storey side extension – 18 Fowlmere Road approved

S/1894/16/FL - Thermal Upgrade buildings 6-9 and 13 IWM - approved

(c) Planning appeals

No notifications of planning appeals have been received

(d) Preparation of a list of community assets

Cllr Pointon read the following report:

As you can see from your minutes (Item 10d) our nominations of 9 assets of value to our community listed there were received by SCDC on Oct 24th, and we then awaited to see how many of them (scrutinized and approved by SCDC) would be Listed.

In late November, Kathryn Hawkes contacted David and me to say that SCDC couldn't proceed on the Green Man nomination because they have never before encountered an asset owned by the community by several individuals forming a Limited Company. They needed to give it further thought. And the same would probably apply to the shop as well.

We consulted Kathryn; David and I agreed with her that at this point in time, given the tight SCDC schedule, the best way forward was to withdraw those two nominations. Owen joined us in sending a letter to request the withdrawal of the nominations for both the Green Man and the Shop. They can be re-nominated if it is wished in the future.

On Dec 6th, confirmation was received by letter that all the other seven assets have gained approval and would be included on the List. Each of the seven owners was also sent the same letter from SCDC, which also gives them information if they wish to appeal against the decision. And we received another letter sent just to the assets group confirming the withdrawal of the Green Man and the shop. *(Martyn – I think you should hold these letters if they haven't been copied to you)*

Today, we can accept comments or queries, and may I suggest that we also have a vote that the PC accepts the outcome of 7 approved nominations and the reasons behind the 2 withdrawals.

Precis for the Minutes?:

Very detailed nominations for the 9 assets (named in minutes of Nov 14th) were sent to SCDC to be scrutinised. On Dec 6th all were approved to be listed, with the exception of the Green Man and the Shop because of complications for SCDC arising from them being owned or manned by the community. Full list can be viewed on www.scambs.gov.uk/community-right-to-bid

e) Any miscellaneous items

There were no miscellaneous items

11. Financial Matters

(a) Authority was granted to pay the following:

	Amount	VAT	Total
Parish Clerk salary – 13 th September to 14 th November	537.60		537.60
Parish Clerk - expenses	53.00		53.00
HMRC – PAYE on Parish Clerk's salary	124.40		134.40
NORSE Eastern Limited – Grass Cutting	425.00	85.00	510.00
Thriplow Daffodil Weekend – reimbursement re Shaun Reilly	382.28		382.28
Terry Smith – reimbursement re Brian Cutter	30.00		30.00

Requests for payment received after publication of the agenda but approved at this meeting

British Gas – electricity at The Smithy	29.43		29.43
John Baker Mower Service – service motor mower	237.70	47.54	285.24

(b) Credits received

Thriplow Parochial Church Council – use of motor mower	100.00		100.00
Eastern Power Networks PLC – cable rental	1.50		1.50

(c) S106 monies

The monies held in respect of Hurdles Way were invested on a 1 year fixed term with Saffron BS. The monies held in respect of Ringstone matured on the 17th March. The remaining S106 monies are invested with Cambridge BS.

There were no fixed fee deposit products available at with the Cambridge BS or Saffron BS. The monies are being held on an Instant Access Deposit;

d) Bank Mandates

The Parish Clerk has still not received confirmation that Lloyds Bank have amended the signatories to the accounts. He recently checked at a branch of Lloyds Bank and nothing has changed.

MC

e) Setting the Precept for 2017-18

After some discussion during which the Parish Clerk (as Responsible Financial Officer) advised the meeting the precept was set at a figure 5% above the current precept. This is to take account of increased expenditure for the forthcoming year.

12. Update of Standing Orders

The Parish Clerk will convene a meeting of the sub-committee as soon as possible. One had been convened for the 3rd November but had to be cancelled. Due to the holiday period organising another meeting has been

MC

difficult

11. Appointment of Parish Council representative on the Thriplow Village Hall Management Committee

Cllr Pointon (the retiring representative) agreed to continue. She was proposed by Cllr Gough and seconded by Cllr MacKay her reappointment was agreed

12. A505 Junction with Gravel Pit Hill update – decision on presentation of the application

The Parish Clerk read out the details of an email he has received which records the slots available for presentations. The consensus was that an application should be made for the later slots on Tuesday morning. Cllrs Easthope and MacKay will represent the parish council.

Cllr Gough referred to message she has received from Mr Philip Dondi of Pepperslade about the junction of Pepperslade with the A505. It was decided that a copy of this will be sent to Evan Loughlin and Joel Sykes of Cambridgeshire County Council. Cllr Topping asked to be kept informed of what transpires.

DE &
OM

MC

13. Report on website - update

Cllr Webber said that the project is progressing well. She referred to an advertisement she and Cllr Archibald have prepared with a view to engaging an administrator. She went through the draft advertisement which was approved.

There will be an interview process for applicants.

14. Cleaning of the Parish War Memorial

The Parish Clerk said he cannot locate the information relating to the listing of the war memorial and has to get back to the relevant body. The need for this is apparent because possible requirements as to maintaining the condition of the war memorial.

MC

15. Proposal to obtain registered title in respect of the Village Green

The Parish Clerk said he had hoped to have two estimates for the meeting but only one has been received. That is from Knowles Benning LLP. The other requested from King & Co will be pursued.

MC

16. Reports (if any):

(a) Neighbourhood Forum

Cllr Gough has attended her first meeting. This was very productive. There are long term plans to build an hotel at the back of the northern part of the site. There are concerns about the proposed service station off the A505 on the way to Whittlesford. This could restrict flying;

(b) Village Hall Management Committee

Cllr Pointon said there has been a leak which necessitates some re-decoration in the foyer. A painter will do this. Cllr Gough referred to vandalism which has been perpetrated by someone with a florescent coloured pen. Some of the deposit paid for the event at which the vandalism occurred has been retained.

(c) Police & Neighbourhood Watch

Cllr Gough said she did not have much to report most crime is away from the parish. Cllr Smith referred to a break in at a garage/shed on Fowlmere Road some 3 or 4 weeks ago. He had no other information;

(e) Village Maintenance

This had been dealt with previously;

(f) District Council Information and (g) County Council Information

Cllr Topping had prepared a report which is included below.

District and County Reports to Thriplow Parish Council

County and district wide

This week sees the start of work on the Ely bypass. Why does this matter to us? It is the sort of big infrastructure work that will help move people round the county more easily. Under the Cambridgeshire Devolution proposals I am seeking to have improvements to the A505 included in our Devolution II bid to central government in 2017, together with a road bridge at Foxton over the railway. This is long term, but it will be a start. I have a meeting with civil servants this week to discuss further.

I attended the Health Committee where we were looking at the Sustainability & Transformation Plan being put together by the health commissioning group.

Savings of between 10-12% need to be achieved over the next 5 years, and the

committee's role is to scrutinize this work on behalf of residents who access health services. The Chief Exec of Addenbrookes attended and we asked him about how the hospital is improving since being put in special measures 18 months ago.

The Full County Council meeting in December agreed to reverse the decision to reduce gritting routes. This was universally welcomed. The original gritting cuts were part of a package of measures to save money, and avoid putting up the county precept. But clearly the gritting work is a key frontline service.

The county council has to spend a lot of money on adult social care. In the next budget in February, there will be difficult choices between putting up the precept to pay for adult social care, or cutting back on other services to keep the increase as low as possible. There is a survey of Adult Carers being carried out by the county to better understand what support those people need in their role.

Devolution update I am leading the work to accelerate building affordable houses across the county, especially in South Cambs. These are on sites that already have been assigned, so this isn't about building on new land. We are also trying to find ways of encouraging self-build houses.

City Deal The City Deal has been urged to consider introducing a congestion charge on people driving into Cambridge at peak times. I oppose this because I see it as an unfair tax on residents of South Cambridgeshire whose work takes them into the City. The public transport systems need to be improved first before this could be considered. I am though in favour of an emissions charge on high-polluting vehicles in the historic centre of the City, and places like Addenbrookes which has surprisingly high pollution levels. I will be watching carefully the proposals to introduce a residents parking permit scheme on many of the City streets.

Closer to home

There is still time to nominate people for South Cambs Community Awards – closing date 20 Jan

<https://www.scambs.gov.uk/community-awards>

Planning - The district council has agreed some major developments at Northstowe and at Cambourne West, which puts many more thousands of houses into the building pipeline, and this takes the district closer to showing that it has a **five year land supply**. At the moment it does not have that supply and this is the reason why developers are being so active, trying to get their bids in before the supply gap closes. The Local Plan hearings will continue during the year under the watchful eye of the Planning Inspector. I wrote in the *Cambridge Independent* newspaper why we as a district wanted to build new communities such as Northstowe rather than allow a lot of extra building in the green belt.

To make bin collection routes more efficient there **MAY BE A CHANGE TO BIN COLLECTION DAYS** because the routes may change. Further detail will be published next month together with an app that sends a prompt to your electronic diary. The routes are being joined up with Cambridge City so that there aren't two bin teams working at either end of the same street. Next black bins 13 January!

If either Heathfield or Thriplow need a post Xmas **street sweep** then Heidi Duffett at the District depot is the lady to contact. I can forward details.

I have asked the district council planning department to explain their rules about sending **planning applications out over the festive period**. They do not have much choice as there are rules set by government, and if the developer sends the application in gift wrapped in the week before Christmas.

The Whittlesford **Neighbourhood Plan** group is holding a drop-in event on WEDS 18 JAN at the Red Lion at Whittlesford Station for businesses and residents. The district council is running an event on how to write a NP after all the views and evidence have been gathered in. Duxford Parish Council are now interested in exploring this and would like to attend the Red Lion session, as well as Pampisford and Hinxton.

The District Council Community Chest which gives grants of about £1,000 opens in April – last year we got two bids through – one for Heathfield and one for Duxford scouts – so now is the time to be working up a bid.

The last rather sad looking caravan has gone from the collection of nine that were on Thriplow heath before Christmas – the district planning enforcement team visited several times – this is the land on which there is an injunction to make it easier to move trespassers on.

17. Correspondence and Information received

Correspondence received

- TVHMC - Letter re appointment of TPC representative
- SCDC - Letter re Precept
- 06.12.16 SCDC Confirmation of registration of Village Hall as asset of community value
 - SCDC Confirmation of registration of Thriplow Village green as an asset of Community value
 - SCDC Confirmation of registration of Pepperslade POS as an asset of community Value
 - SCDC Confirmation of Ringstone POS as an asset of community value

08.12.16 SCDC - New Register of Electors

Emails received:

- 12.10 - The Pensions Regulator - Your Duties have begun
- 28.10 - APAS Planning - Correspondence re 6 Pigeons Close
 - Peter Topping - Contact Number
- 14.11 - Derek Pinner - Thriplow-A505 Junction
 - Peter Topping - TPC Meeting this evening
- 15.11 - Caroline Odonoghue - Parish Planning Training
 - PCs in the Community - Emergency AED Defibrilators for your community
- 17.11 - APAS Planning - 52 Church Street
- 18.11 - Accountancy - Parish Precept & Estimate of Tax Base - Thriplow
 - APAS Planning - Buildings 6-9 & 13 IWM
- 23.11 - Derek Pinner - A505 Photograph
 - Patrick Adams - Agenda for weekly bulletin, Wednesday 23rd November
 - Jeremy Murray - Re parish magazine
- 24.11 - APAS Planning - Correspondence re tree near Bassets
 - Tina Webb - NALC Newsletter 22nd November
 - LDF - SC Local Development Framework
- 25.11 - Jeremy Murray - Re parish magazines
- 28.11 - Martin Arthur - Re Accident Record - A505/ Gravel Pit Hill Junction
 - APAS Planning - Correspondence re Thriplow Smithy
 - Kevin Isaaks - Speed Reminder Stickers
 - The Pensions Regulator - Your Declarations
 - Peter Topping - Contact Number
- 29.11 - Trees & Landscapes - Application re Bassets
 - Kathryn Hawkes - Re
 - Jane Cantwell - HGV Comments
 - Fay Reade - Tree Works Thriplow Green
- 30.11 - Tina Webb - FW DIS896
 - NALC Newsletter 29th November
 - Patrick Adams - Agenda for weekly bulletin, Wednesday 30th November
 - Caroline Odonoghue - Parish Planning Training Nuts & Bolts
 - Communications - November Parish Bulletin
- 01.12 - Kathryn Hawkes - Whittlesford Telephone Kiosk - new consultation
 - Local Projects - Your Application for a Local Highways Improvement grant
 - Kathryn Hawkes - Whittlesford Telephone Kiosk
- 02.12 - Trees & Landscapes - Parish owned trees on Triangular Piece of land at Bassets
 - Ian Lorman - Tree works applications - extensions of time for response on parish Notifications
- 03.12 - Kathryn Hawkes - Assets of Community Value
- 04.12 - Paul Earnshaw - Re Daffodils
 - Daffodil Bulb Planting Invoice
- 05.12 - Tina Webb - CAPALC AGM
- 06.12 - Tina Webb - Parish Councils and providing funds to churches
- 07.12 - Patrick Adams - Agenda for weekly bulletin, Wednesday 7th December
- 09.12 - Norman W Foster - M11 Junction 10 MSA proposal
- 13.12 - CAPALC - CAPALC ebulletin December 2016
 - Tina Webb - Ebulletin December 2016

Paul Earnshaw - Daffodil Bulb Planting
14.12 - Patrick Adams - Agenda for weekly bulletin, Wednesday 14th December
19.12 - APAS Planning - Correspondence regarding application 18 Fowlmere Road
21.12 - Tina Webb - Buckingham Palace Garden Party 23rd May 2017
Financial Regulations
22.12 - Tina Webb - BPGP - 23rd May 2017
Patrick Adams- Agenda for weekly bulletin, Wednesday 21st December
Nicola Gilliam - Public Transport Feedback
29.12 - Philip Dondi - Traffic Calming x 2
02.01 - Mark Drew - Watercourses, hedges and groundwork services
04.01 - Tina Webb - New Clerks Training 12 and 19th January 2017
Patrick Adams - Agenda for weekly bulletin, Wednesday 4th January
Local Projects = Local HighwayImprovement (LHI) SC Panel Meeting Monday
30th and Tuesday 31st January

Various Advertising Sundries

Magazines and Periodicals

Clerks & Councils November and December

LCR Magazines Winter 2016

18. Date of next meeting

The next meeting will take place on the 13th March 2017. The Annual Parish Meeting will be held on the 23rd March 2017

There being no further business, the chairman thanked everyone for attending.
The meeting closed at 10.45 pm

..... Chairman

..... Date
