

THRILOW & HEATHFIELD PARISH COUNCIL

Minutes of the Parish Council meeting held in the Village Hall on Monday the 10th January 2022 at 7.30 pm

Present – Jane Gough, David Easthope, Mark Brogan, Kit Jackson, Luigi Murton, Rowan Pashley, Carley Richman, David Schneider
Parish Clerk – Martyn Corbet
RFO – Austin Flynn
District Cllr – Richard Williams
County Cllr – Peter McDonald (part-time)

1. Apologies for Absence

There were no apologies for absence.

2. Minutes of the Parish Council Meeting held on the 8th November 2021

The minutes, having been previously circulated, were agreed as a correct record and signed by the Chairman

3. Matters arising from the above-mentioned minutes not otherwise covered by this agenda

There were no matters arising

4. Updates

a) Heathfield Defibrillator Training

Cllr Jackson said that Community Heartbeat Trust has a considerable backlog for the provision of training. This is largely a result of the pandemic. Alice Holmes and David Walston are both keen to help with training. David Walston has benefitted from CPR and the Air Ambulance facilities provided by MAGPAS. It has been suggested a training session should be held in the Village Hall sometime in February/March. Cllr Jackson also said that CPR training requires the provision of special dummies which have lights indicating the success of the procedure applied. It was agreed that the training session should be widely publicised. The Village Hall booking fee will be waived. Cllr Pashley said there is a lot of interest in Heathfield. Cllr Jackson said that any training will be subject to the availability of the equipment. He will liaise with all concerned to set up the training session; **KJ**

b) Heathfield Public Open Space

Cllr Schneider will order more black bin bags. He said that Darren Mullett has almost made a full recovery from his recent illness. He will liaise with him about the opening party. It is possible this will coincide with the celebrations for HM The Queen's Platinum Jubilee; **DS**

c) Parish Website

Cllr Richman has provided James Lungley's login details so that Cllr Murton can access the website. The tabs on the website are presently not working. This will be resolved;

d) Parking at the Junction of The Green and Fowlmere Road

Cllr Easthope said that he has no news. The work still needs to be done. The "Disabled Sign" in the car park has been re-painted.

5. Health & Safety Report, Health & Safety and Environmental Issues

Cllr Schneider said not much has been done since the last report. Several items have been reported to John O'Brien of Cambridgeshire CC.

a) Duxford Business Park – air conditioning

Cllr Williams has chased SCDC for a response. The factory owner is making a new planning application. This will probably be next week. It is hoped to try and agree a scheme for the noise. Planning is reluctant to take enforcement action whilst a further application is in prospect. Cllr Pashley made the point that the factory owner had appealed the previous decision and that when the appeal had been rejected the air conditioning had been re-started. Cllr Williams does not understand why this has been allowed. He will go back to planning about this. It was the feeling of the meeting that this should be pursued. Cllr Pashley said that when the weather gets cold the air conditioning, which incorporates the heating, starts between 6 ad 6.30 am and stops at 8.00 pm. It is loud enough to hear all day. **RW**

b) The Crisp Factory

Cllr Brogan said that the area is much quieter. There is no sign of pollution and the flooding appears better.

c) Rusted manhole cover by the village shop

The rusted manhole cover issue has been resolved and a replacement provided;

d) Nomination of Assets of Community Value

The parish clerk said that details have been submitted for approval by SCDC. Recently he received a call to say that a separate plan is required for each nominated asset. This will be confirmed. He will do nothing until this is the case. Cllr Easthope and the parish clerk have worked on submission of the details. He explained how the scheme had come about. Its inception was at a time when many village pubs were being closed and developed. The scheme was principally to protect pubs and village shops from sale and development. It also encompassed other assets some of which would probably never be sold. The nominations are reviewed every 7 years.

e) Electricity supplies and alterations to street lights

The parish clerk has received an email from SCDC confirming that light number Sc23 on the triangle outside the village shop will be replaced;

f) Update on applications for LHI grants and funding of road work projects generally:

i) application for an MVAS with monitoring posts

The parish clerk has received notification that the application for an LHI grant will be considered by Cambridgeshire CC on the 1st February at 1.00 pm. The appointment will be held remotely. The chairman and parish clerk will be attending online;

ii) yellow lines at Heathfield

Cambridgeshire Police have raised no objection to the application. This has been communicated to CCC Local Projects who are administering the scheme;

g) Flooding on Farm Lane

Cllr Easthope said that the solution was digging out the grips. Cllr McDonald said that CCC has new technology which is going around the entire road network and updating information. He will check on Farm Lane. Cllr Easthope explained that there are no drains in the road. Occasionally a grip is cut but when larger farm vehicles use the road in muddy conditions mud fills the grip. It is a repetitive cycle.

6. Parish Recreation Grounds & Maintenance

Cllr Schneider said there is some work to be done on Thriplow Recreation Ground. This needs to be carried out before the next RoSPA inspection which will be in April. Cllr Schneider will contact Playdale to get the repairs done. The roundabout has sunk on one side. There is also a brick loose in the wall. Cllr Schneider will contact Stonach about this. **DS**

7. Footpaths

There nothing to report under this item. The position in respect of Farm Lane having been discussed earlier.

8. Tree Works & Tree Protection Orders

a) tree works

21/1405/TTCA – tree works 5 Middle Street – no objection;
21/1530/TTCA - tree works 30 Middle Street – no objection;
21/1667/TTCA – tree works 32 Church Street – no objection;

b) Free Tree Scheme

It was observed by members that although the parish council is being given trees to plant more are being chopped down. Cllr Easthope referred to planting trees at Sherald's Croft. The parish clerk wrote to SCDC to ask if it would allow trees to be planted on land it owned. The response was to ask the permission of the landowner! It was decided to contact SCDC again. Cllr Schneider has the trees received in suitable conditions. He will need help to plant them and has spoken to a local firm who may be able to assist. He will ascertain costs. Trees planted on the Heathfield Open Space will require deer protection. Some trees are quite tall. Cllr Schneider will ask other parish councillors if he requires help. Some sites for the trees have already been identified. **DS**

9. Planning Matters

a) Planning applications received:

21/0413/HFUL – demolition of agricultural buildings, renovation of retained building, construction of a stable block and associated feed store, change of use of land from agricultural to paddock for equine purposes and replacement of farm track to service proposed development – 7 Middle Street – approval recommended – **Application later withdrawn**

21/04659/PRIOR – change of use of an agricultural building to Class E commercial usage – Thriplow Farm, Lodge Road – approval recommended;

21/04620/HFUL – demolition of existing lean-to element. Single storey front porch and part two storey, part single storey with balcony and application of external insulating render. Conversion of garage to home office/gym/storage with extension and raising roof height. Erection of cart lodge/garage to front-6 Middle Street – approval recommended – **Application later withdrawn**

21/04796/FUL – erection of a timber summerhouse in place of pre-existing wooden shed in the rear garden on existing concrete base – 47 Church Street – approval recommended;

21/04798/LBC – replacement of front door, rear living room window with French doors and front living room window – 47 Church Street – approval recommended;

21/05226/HFUL – rebuild most of an existing single storey extension (re-submission of 21/02981/HFUL) – 23 Middle Street – approval recommended;

21/05300/FUL & 21/05301/FUL – erection of an agricultural building and grain store and concrete apron (re-submission of 21/03435/FUL & 21/03436/FUL) land to the North of A505 – approval recommended

b) Planning decisions received

No planning decisions have been received;

c) Planning Appeals received

No appeals have been notified to the parish clerk;

d) Neighbourhood Plan

Cllr Easthope stated that as from the 11th January the results of the recent parish consultation will be available for everyone to see on the Neighbourhood Plan Website. With regard to the Heathfield Enhancement Strategy that has been proposed, the additional grant for the cost of the strategy has been agreed and consultants have been appointed to develop these proposals. The draft Neighbourhood Plan is now being refined prior to submission to SCDC who will vet the draft plan before moving on to the next stage which will be further parish consultation;

e) Any miscellaneous items

There were no other items.

10. Financial Matters

a) Authority was granted to pay the following:

	Amount	VAT	Total
Payroll – January	866.66		866.66
Parish Clerk reimbursement ref ink cartridge purchase	138.91	27.78	166.69
RFO expenses 9 th November 2021 to 10 th January 2022	26.99		26.99
Parish Clerk's expenses – 9 th November 2021 to 10 th January 2022	31.68		31.68

b) The following payments made between meetings were ratified:

	Amount	VAT	Total
Payroll- December	866.66		866.66
Hardy Landscapes Limited – Invoice 21362- Grass Cutting Heathfield & Rec (8), Village Green (6) and Verges (4)	1113.00	222.60	1335.60
British Gas – Direct Debit – Bill No – 998431466	14.13	0.70	14.83
Opus Energy – Direct Debit - Invoice 41262855 (£18.25), 41262856 (£4.71), 41262857 (£5.03)	26.66	1.33	27.99
PKF Littlejohn – External Audit	300.00	60.00	360.00
Opus Energy- Direct Debit – Invoice 41374153 (£19.62), 41374154 (£4.57), 41374155 (£4.90)	27.71	1.38	29.09
British Gas – Direct Debit -Bill No 490630777	14.38	0.71	15.09
Altone Limited – Plan Update - Neighbourhood Plan	386.00	0.00	386.00

c) Credits received

d) Section 106 monies

The S106 monies remain invested in accounts with Cambridge Building Society and Saffron

Building Society. These monies are utilised for maintenance purposes and appropriate amounts to cover such expenditure are withdrawn on an annual basis. In line with present economic conditions the rate of interest payable on the monies is minimal;

e) Setting the Precept for 2022/23

Following some discussion which took place in the light of the latest Government figures for inflation it was proposed that the Precept should be increased by 10%. This increase was proposed by Cllr Brogan and seconded by Cllr Easthope following a vote it was unanimously agreed. This means that the Precept will increase from £ 22,648.00 to £24,916. It was pointed out that that the Precept for the parish is still one of the lowest in South Cambridgeshire.

11. H.M. The Queen's Platinum Jubilee Celebrations

Cllr Brogan confirmed that there have no discussion within the Daffodil Weekend organisation on this topic. Cllr Schneider had already stated that there is a plan to do something on Heathfield. It is hoped that the celebrations in the parish for the event can be tied into these.

12. Replacement of picnic table opposite the village shop

It was confirmed that the parish council is happy with the proposal. Cllr Easthope is waiting to hear back from the prospective donor as to whether he wishes to proceed;

13. Annual Parish Meeting Leaflet

1) New Photographs

Some of these were taken after the meeting others will be supplied by parish councillors asap;

2) Responsibility for articles

There will not be an article about watercourses. Cllr Gough will ask the school if they wish to contribute. The parish clerk will ask the Church to contribute. Cllr Brogan will do a Heathfield article. Cllr Gough will approach the IWM for an article. The deadline for receipt of articles is the end of January;

3) Deadline for instructing printer

It is intended to instruct the printer during the second week of February with distribution taking place as soon as possible thereafter.

14. Reports (if any):

a) Neighbourhood Watch

Cllr Gough had nothing to report. The parish clerk will arrange the meeting discussed at the last parish council meeting as soon as possible;

b) Village Hall Management Committee

There was nothing to report;

c) Police & Neighbourhood Watch

Cllr Gough had nothing to report. Cllr Easthope referred to break in at 34 Lower Street. The property was ransacked but little was taken. Austin Flynn referred to a spate of break ins which occurred in Sawston and Whittlesford;

d) District Council Report

Cllr Williams report is attached to these minutes.

e) County Council Report

Cllr McDonald's report is attached to these minutes.

15. Election of Parish Council Representative on Village Hall Management Committee

Cllr Jackson was proposed by Cllr Easthope and seconded by Cllr Brogan and he was unanimously elected.

16. Correspondence and information receive

The parish clerk had circulated a list of correspondence received.

17. Date of the next meeting

The next meeting will take place on Monday the 14th March.

The Annual Parish Meeting will take place on the 24th March.

There being no further business, the Chairman thanked everyone for attending.

The meeting closed at 9.30 pm

Chairman

Dated

District Report from Cllr Richard Williams

January 2022

Green Bin Collections Suspended/Resumed

Unfortunately, the District Council suspended Green Bin collections on Monday 13th December 2021. Collections will resume from Wednesday 12th January 2022. This means that Green Bin collections which were due to take place over the Christmas and New Year period, did not take place. The reason given for the suspension is staff absence through illness and self-isolation. The suspension follows problems with Green Bin collections experienced by some residents early in December. Bin crews were otherwise working through the holiday period.

Updates on bin collection services by the District Council are available at this address:

<https://www.scambs.gov.uk/recycling-and-bins/bin-collection-service-announcements/>

Local Plan

The consultation on the 'First Proposals' closed on Monday (13th December 2021). Responses will now be analysed and published next year. The GCPS will work towards a full draft of a Local Plan in 2022. It is worth noting that any new submissions of land for development will be looked at as part of the review of consultation response.

Community Chest Grants

The limit for Community Chest Grants at South Cambs Council has been increased to £2,000 (from £1,000). The criteria for Community Chest Grants remain the same. Eligible projects include those that healthy and active communities, enable inclusive communities or help to develop skills, enhance the natural environment, meet a local need and leaving a legacy for the community, and ensure equality of access to community facilities.

Congestion Charge and City Access

The GCP consultation on the congestion charge, expanded bus network and City Access closed on 20th December. Details in the results of the consultation and firm proposals for a new transport policy are expected later in the year.

Village Assets

South Cambs has confirmed that it has received nominations for five Assets of Community Value in the Parish. They are:

1. Thriplow Village Hall
2. Thriplow Smithy
3. Thriplow Recreation Ground
4. Thriplow Cricket Meadow
5. Thriplow Village Green

The nominations are being assessed by the Council.

NE Cambridge Area Action Plan

The District and City Councils are progressing an 'action plan' for 8,500 new houses plus business development space, on the current site of the Cambridge sewerage works. The works would be relocated to between Horningsea and Fen Ditton (the Honeyhill site). The relocation itself is controversial, with strong opposition from local residents. The NE Cambridge site would form a

new City suburb. Water availability is a key concern in the plans. Potential regional level solutions to water stress in the area are due to be published in the coming year, but it is unclear if sufficient solutions could be implemented with the timeframe envisaged for much of the development (to the mid2030s).

Cllr.williamsR@scambs.gov.uk/07584037016

Report for Parish Councils – January 2022.

Resumption of green bin collections

Collections are planned to resume next week, on Wednesday 12 January, in-line with the previously published Christmas bin collection schedule. We are working on the plan for that resumption, and communicating it, now.

Business grants update 1: Hospitality and Leisure Grant and Additional Restrictions Grant (ARG) top-up

On 21st December The Chancellor, Rishi Sunak announced £1 billion in support for businesses most impacted by Omicron across the UK. Amongst other support, businesses in the hospitality and leisure sectors in England will be eligible for one-off grants of between £2,700- £6,000 depending on premises rateable value. Additional discretionary funding will be made available for Councils to support other businesses affected.

My best guess is currently that businesses will be able to start applying during the latter part of January / early February. We are in the process of updating our website to reflect this information.

Business grants update 2: Coronavirus Additional Relief Fund (CARF)

Back in March of this year, the Government announced funding for a new business rates relief to help those business that had been impacted by Covid in 2020/21 but had been ineligible for the other business rates reliefs. The announcement was made in response to a number of businesses submitting appeals to the Valuation Office Agency (VOA), as they believed the pandemic constituted a “material change of circumstances” in relation to their premises’ rateable value. Before the relief would be made available, Government first wanted to pass legislation to prevent Covid from being a reason for an appeal to the VOA. This legislation received royal assent on Wednesday 15 December.

S Cambs have now received guidance from Central Government regarding a new rates relief scheme – the Coronavirus Additional Relief Fund (CARF), along with a funding allocation of up to £6.3m for us at South Cambridgeshire District Council. The guidance sets out that we should design a new local relief scheme to distribute the funding, which is available to reduce the 2021/22 business rates bill. The guidance states that the scheme should:

- Not award relief to ratepayers that are, or would have been, eligible for the Extended Retail, Hospitality and Leisure Discount, or the Nursery Discount
- Not award relief in respect of a property when it is unoccupied
- Direct support towards ratepayers who have been adversely affected by the pandemic and have been unable to adequately adapt to that impact.

We are currently exploring options for scheme design to ensure support is targeted to those impacted, and will then need to turn our attention to the administrative details. This is a considerable piece of work and it may take some weeks before the scheme is launched. Please be

assured that we will endeavour to launch the scheme as soon as possible. Details of the relief announcement are on our website.

Business support events and webinars

S Cambs is offering a series of free to attend events and webinars that provide a chance for local businesses to engage with Council services and develop skills to help you run your business successfully.

Looking after your mental health

The past year has been a difficult time to run a business and many people's mental health has suffered as a result. We are running a free webinar on 20 January from 12 noon to 1pm exploring how to look after yourself as well as your business.

In this inspirational and solution focused sessions, our guest speakers Nick Elston and Zoe Thompson will talk through their lived experience and ways to help you cope in these challenging times. Themes include:

- Mental health and wellbeing
- 'What you do next that counts'
- Resilience, positivity and aspiration
- Acceptance and awareness.

Cambridgeshire County Report

Current Covid & Vaccination Status Locally

Confirmatory PCR tests to be temporarily suspended for positive lateral flow test results.

From 11 January in England, people who receive positive lateral flow device test results for COVID-19 will be required to self-isolate immediately. They will not be required to take a confirmatory PCR. This is a temporary measure while COVID-19 rates remain high across the UK. Whilst levels of COVID-19 are high, the vast majority of people with positive LFD results can be confident that they have COVID-19.

Stay at home guidance for households with possible COVID-19 infection

The self-isolation advice for people with coronavirus (COVID-19) has changed. It is now possible to end self-isolation after 7 days, following 2 negative LFD tests taken 24 hours apart. The first LFD test should not be taken before the sixth day. COVID-19: guidance for households with possible coronavirus infection

Other Covid Updates

Visiting arrangements in care homes

On 30 December, the Department of Health and Social Care updated the guidance on how care homes can support families and visitors to visit residents. The guidance has been updated to reflect that resident lateral flow device testing following visits out of the care home is required every second day for ten days, and to add that nominated visitors should remain the same wherever possible.

Guidance:

<https://www.gov.uk/government/publications/visiting-care-homes-during-coronavirus>

COVID-19: guidance for grassroots sport participants, providers and facility operators

On 23 December, the Department for Digital, Culture, Media & Sport updated the guidance on COVID-19 measures for grassroots sport participants, providers and facility operators.

The guidance sets out information for the public and sport providers on how to organise and participate in grassroots sport and physical activity as safely as possible. This includes advice on steps people can take to reduce the risk of COVID-19 transmission within the sport environment. The update includes new information on face coverings, who should work from home, and the types of venues and events that are required by law to check visitors' COVID status as a condition of entry.

Guidance:

<https://www.gov.uk/government/publications/guidance-on-coronavirus-covid-19-measures-for-grassroots-sport-participants-providers-and-facility-operators>

Find help and support if you have long COVID

On 24 December, the Department of Health and Social Care updated the guidance for those who have long COVID. The guidance has been updated with advice for those who have signs and symptoms of long COVID, those who have long COVID and are unable to work, those who have long COVID and need support to find, return to or stay in work, and for those who have a child with long COVID.

Guidance:

<https://www.gov.uk/guidance/find-help-and-support-if-you-have-long-covid>

Household Support Fund

A reminder on the new support fund which aims to help those struggling to pay for food, energy or other essential items this winter has been launched. Cambridgeshire County Council has been allocated £3.58 million as part of the Government's Household Support Fund to help people who need financial support.

Household Support Fund – letter to residents

From early next week, colleagues will be sending letters to approximately 6,000 residents who have been identified as being likely to be eligible for Household Support Fund grants. The letter will include reminders of existing financial support that is available during the year (such as our Discretionary Housing Payments to provide financial support towards housing costs, or our Council Tax hardship fund to provide support to those who are struggling financially because of the pandemic). Additionally, information will be included to encourage residents to contact our Welfare and Money Maximisation Officer, Lucy Tompkins, who can discuss residents' circumstances and identify any support that may be suitable.

The Household Support Fund itself is a new one-off grant, which is live until 31 March 2022. This usually provides £49 (for a family) or £29 (for an individual) to cover food or household energy costs, but more funding may be available for people who can demonstrate a higher need – for instance for higher costs of filling an oil tank or buying a new cooker. To be eligible for the Household Support Fund residents will need to earn less than £17,940 or receive any of the following: Income Support; Income-based Job Seekers Allowance; Income-related Employment and Support Allowance; Pension Credit; Universal Credit; Working Tax Credit. Residents can find out more, or apply online, on Cambridgeshire County Council's website. Details of how to access the scheme are available at: <https://www.cambridgeshire.gov.uk/residents/coronavirus/household-support-fund>

County Highways Issues

The Jan 25th committee will look at:

- Civil Parking Enforcement
- 20 mph scheme funding & principles

Peter McDonald

January 6th 2022

