

THRIPLow PARISH COUNCIL

Minutes of a meeting held on Monday the 12th January 2015 in the Thriplow Village Hall Committee Room at 7.30 pm

Present

Councillors: Jane Gough, David Easthope, Owen MacKay, Derek Pinner, Barbara Pointon, David Rhodes, Terry Smith

District &
County Cllr Peter Topping (part-time)

Clerk to the
Council Martyn Corbet

1. Completion of Acceptance of Office Forms by New Parish Councillors

Cllr MacKay completed his Acceptance of Office Form. He was formally welcomed onto the Parish Council by the Chairman

2. Apologies for absence

Dawn Atherton Kemp was unable to attend the meeting because of illness

3. Minutes of the Parish Council Meeting held on the 17th November 2014

These minutes having been previously distributed, were agreed and signed by the Chairman subject to the following amendments:

In 7(d) work is required it has not been carried out. In 7 (f) "but" should be by. In the margin note to 16 DP should be TS. In 16 (f) "repairs" should be repaired.

4. Matters arising not otherwise covered by the agenda

Cllr Easthope pointed out that the last meeting it had been agreed that the meeting to be held during November of this year be held on the third Monday. It was agreed that as the necessity no longer arose the meeting should revert to being held on the second Monday of the month. There were no other amendments.

5. Resignation of Councillor Russell

Cllr Gough had received a telephone call from Cllr Russell to say that he wished to resign because he felt he needed to concentrate on other interests. The Parish Clerk confirmed he had received an email communication from Cllr Russell confirming his resignation. He explained the procedure for replacing Cllr Russell to the meeting.

6. Health & Safety

Cllr Easthope reminded everyone that inspection reports were due for the next meeting. As a result of changes in personnel there will be some re-distribution of responsibilities.

7. Update on:

(a) flooding at Church Street

Cllr Gough said that no flooding appeared to have occurred recently. She is aware that Mrs Seaton is continuing to liaise with Mike Cooper of CCC.

(b) signage and traffic problem in Hurdles Way

Cllr Smith has the sign but it needs to be placed in situ. This requires posts. Cllr Smith has obtained quotes for these. These were :

Road Signs Direct - £175.80

Traffic Signs Plus - £133.14

Health & Safety Signs - £110.30

Cllr Easthope proposed that the quote from Health & Safety Signs for £110.30 be accepted. This was seconded by Cllr Rhodes and agreed.

(c) footpath at 7 The Green

The Parish Clerk explained that as a result of the intervening Christmas period the letter referred to in the minutes of the last meeting has not been sent. This will now be done as soon as possible.

(d) verge at Peggs Close

Cllr Smith stated that the work has still to be completed. Hugh Byrne has offered some sub-soil. Cllr MacKay has some sub-soil which may be suitable. He and Cllr Smith will liaise about which sub-soil is the most suitable.

(e) watercourses in the village

TS
OM

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Councillor Pinner reported that he has been told by Pat Matthews of SCDC that the District Council has no jurisdiction over the watercourse between the property owned by Mr & Mrs Hurst and Orchid Meadow. Cllr Pinner has written to David Walston asking that he should clear out the dead wood. He has spoken to Messrs Hurst and Webber who have stated that they will clear out the dead wood from their sections of the watercourse. The only affects the area from Mr & Mrs Hurst's entrance to the border with Mr Webber's property. Cllr Pinner has pointed out to David Walston that the ditch near the copse in Lower Street is his responsibility. Cllr Pointon referred to the dangers caused by the obstruction created by the trees in the copse in Lower Street which obstructs the view of the road. Cllr Pinner has not received a response from David Walston to his email on this point.

8. Parish Recreation Grounds and Village Maintenance

(a) update on proposals re Heathfield

Cllr Smith is still putting proposals together.

TS

(b) public footpaths on Heathfield

Cllr Rhodes said there has been no progress. He will be liaising with Cllr Topping.

DR

(c) Village Maintenance

Cllr Smith said that work is progressing. Mr Sheldrick has started the bus shelter at Brook Road. The bus shelter near The Green Man is letting in water. The maintenance is being completed but allowances have to made for the time of year etc.

9. Tree Planting, Tree Work and POS Maintenance

Tree Work applications and trees in general

Tree Work at Thriplow C of E Primary School – no objections

Tree Work at 16 Middle Street – the Tree Warden felt TR1 should be left as it is. One Parish Councillor felt the tree would benefit from and all round reduction – no objections

Planning Matters:

10.

a) Responses to applications

S/2831/14/FL – Two storey and single storey rear extension 72 Kingsway – approval recommended

b) Planning decisions received

S/2373/14/FL – Garage at 30 Middle Street, Thriplow – permission granted

c) Planning appeals

None

11. Financial Matters

a) Authority was granted to pay the following

	Amount	VAT	Total
M Corbet – Parish Clerk's Salary- 11 th November 2014 – 11 th January 2015	496.56		496.56
Parish Clerk's Expenses	37.98		37.98
HMRC – PAYE on Clerk's Salary	124.00		124.00
CGM Landscapes – spraying Hurdles Way – 20/11/14 – Invoice 6063	80.00	16.00	96.00
John Baker Mower Services – lawn mower repairs Invoice 7419	62.00	12.40	74.40
CCC – Street Lighting 1/10/13 to 30/09/14	783.06		783.06
LGS Services – Internal Audit	75.00	15.00	90.00
T. Smith – reimbursement re Algar Signcraft invoice (sign at Hurdles Way)	145.00	29.00	174.00

Items received too late for the agenda but approved for payment:

PK Littlejohn – Invoice SB20141052 – External Audit	100.00	20.00	120.00
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b) Credits received

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Interest of £924.62 has been received from Saffron BS on maturity of the fixed term deposit. A rebate of £142.47 has been received from British Gas in respect of the supply of electricity of The Smithy

c) S106 monies

The monies held in respect of Hurdles Way were invested on a 1 year fixed term with Saffron BS. This deposit matured on the 1st August. A further fixed term deposit of 1 year has been offered by Saffron BS. The interest rate will be 1%. The Parish Clerk recommended that this be agreed. This recommendation was accepted. The monies held in respect of Ringstone continue to be invested on a 2 year fixed term at the Cambridge BS.

The remaining S106 monies are invested with Cambridge BS.

d) Precept 2015 – 16

After some discussion it was proposed by Cllr Easthope and seconded by Cllr Pinner that the precept for 2015-16 be 2% higher than that for 2014-15. Given that the 2014-15 precept was £15,300 the new precept would be £15,606.00. This was agreed by a majority. Cllr Gough made it plain that she did not agree with an increase in the precept and voted against.

12. Payment for PAYE services provided

It was agreed in principle that the Parish Council should make a payment for the provision of PAYE services to Austin Flynn. This was proposed by Cllr Smith and seconded by Cllr Gough. Exact details of the payment will be confirmed at the next Parish Council meeting.

13. Appointment of Parish Council representative to serve on the Thriplow Village Hall Management Committee

Cllr Pointon agreed to continue as the Parish Council's representative. Her re-appointment was proposed by Cllr Gough seconded by Cllr Easthope and agreed.

14. New Financial Regulations produced by NALC

The Parish Clerk will convene a meeting between Cllrs Gough, Rhodes, Easthope, Mrs Pat Easthope and himself to consider whether any changes to the existing financial regulations are necessary.

MC

15. Attendance on Planning Course

The Parish Clerk has received notification of a planning course to which the Parish Council may send 2 representatives. It was agreed that those representatives should be Cllrs Rhodes and MacKay.

MC

16. Reports (if any):-

a) Neighbourhood Forum (ex IWM liaison committee)

Cllr Pinner had nothing to report

b) Thriplow and Heathfield Recreation Grounds

These had been dealt with previously.

c) Village Hall Management Committee

Cllr Pointon said that there is a committee meeting next week. Cllr Gough said that the hall has been painted.

d) Thriplow Village School

A report was received from the Head Teacher, Mrs Penty:-

The Autumn Term ended on a high note with the KS1 Performance of their Nativity "Baubles". The standard of acting and singing was very good and the Performances were enjoyed by everyone.

The new term has started well and there is a positive atmosphere in school. There has been much interest in places for Reception for September 2015.

This is our Science Term and we are encouraging the children to consider the Science in Fairy Tales. There will be a competition later in the Term.

e) Police and Neighbourhood Watch

Cllr Gough said she had nothing to report. She added that there only seems to be something reported when a criminal is caught.

f) Village Maintenance

This had been dealt with previously. Cllr Pinner added that Farm Lane has been completely flooded. Cllr Pointon observed that vehicles mount the verges and damage them. Cllr Pinner will speak to Brian Cutter with a view to arranging some maintenance. After the last meeting Cllr Pinner contacted Anglian Water about the drains in the village. He was told that they proposed to do nothing for several years. Work is needed on some of the drains in the village.

DP

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The earliest work will be done in 2017. Cllr Pinner asked about the village hall drains. Nothing is proposed to be done for 18 months. This is too long.

g) District Council Information & h) County Council Information **County council issues**

Gritting and streetlights - gritting routes are unchanged for this winter, the county having found the money to keep the gritting budget. Although some streetlights will be dimmed in future, and possibly even turned off, this will mainly be in urban areas where the lights are controlled by a master dimmer. Village lights are more time consuming to turn down as there is no master dimmer.

Anti-fraud plans The county has secured £300k of government funding to set up a counter-fraud team which it is intended will be pro-active and try to act as a centre of excellence for the region. I supported the audit team when they picked up that the county was relying heavily on its electricity suppliers and there was no proper validation of bills being paid to see if there was any overcharging.

Bus routes - 31 service

The new route is out to tender, on the basis of consultation last year. The county seems to have listened to what people were looking for, and the route will call in at Shelford rail station enabling people to connect to trains going into London as well as continuing on to Cambridge. There wasn't a great demand for the route to end at a park and ride, and the proposals reflect this, with the route going to Addenbrookes.

The tender exercise will take a few months, and then the new service will start. The current service will continue until then.

Broadband - I challenged the Connecting Cambridgeshire team because they seemed to be reporting that the junction box at Heathfield was not going to be ready but they have now sorted that out having initially found asbestos in the old box. The junction box serving Thriplow has gone live. The Connecting Cambs team also investigated slow running speeds at Heathfield and those now appear to be back to normal.

People should now contact their service supplier (BT, or whoever) and **purchase a fibre-based package**. It definitely pays to shop around! moneysupermarket.com has a useful page explaining what a fibre based package is.

Recycling review and libraries review The county council review of recycling is due in the next month or so, with the most likely local impact being a reduction on the opening hours of the depot at Thriplow. There is now to be a review of libraries in an effort to make further savings. However, the overall settlement from the government could have been a lot worse for Cambridgeshire.

City Deal and cycling opportunities.

By the end of Jan we should know what transport plans will be funded by the City Deal, and there is a lot of potential for cycleways in and around south Cambridgeshire. This is on the back of the cycleway that opened last week along the A505.

Flint Cross fire

I will report when I have the Environment Agency reply to the questions I asked before Christmas about the amount of air quality checking they did, but more importantly, what happens if the site isn't cleared up by the required date of mid-Feb.

District council issues

Refuse collection South Cambs is reviewing the outcome of its plans for rubbish collection over the Xmas break. Any views on how it went should be sent to the council but I would be happy to be copied in. I do not think, from the complaints I have received, that it is a measure I would support if the council tried to make it a regular event each year. I do however support the decision not to collect the green bins fortnightly during Dec, Jan and Feb, but instead

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monthly, as an efficiency.

Planning

The **solar farm** to be sited between Thriplow and Heathfield and the bridleway from Whittlesford was unanimously rejected by the planning committee at South Cambs. I attended and spoke.

Local plan -hearings start again in Jan - and will focus on transport and green belt issues.

Community

Sheralds Croft - I have had an update from the district council and spoken to the officers monitoring things there.

South Cambs Community awards

The district council has an awards scheme recognizing good service in our communities with our annual Community Awards events. This is planned for late March, and the submissions for suitable candidates are now due by 23 January. Details and nomination forms can be found on the SCDC web site, type "community awards" in the search box.

South Cambs Community Chest awards

These can be for any community benefit up to a maximum of £1,500. They are worth considering for small local improvement schemes e.g. a motor mower was bought by Great Shelford.

17. Correspondence and information received

Correspondence received

02.12 - TVHMC - Ltr re Representative on TVHMC

18.12 - SCDC - Register of Parish Members' Financial and Other Interests

20.12 - Bill Wittering - Letter of thanks

Dec - SCDC - Local Government Finance Act 1992 - Parish Precepts

06.01 - SCDC - Consultation re Village Pubs

Email Communications Received

13.11 - 34SP.comSupport - Re (121-1BF7839F-012E) Customer Ref 734053

18.11 - Head Teacher Thriplow PS - Article for TPC

Andrew Lansley - Planning Correspondence with DCLG

Melissa Tayabali - PC Vacancy

19.11 - 1 & 1 Internet Ltd - Your Invoice 19.11.14

Patrick Adams - Agenda for Weekly Bulletin Wednesday 19th November

24.11 - Jo Dawson-Swain - Committee Notification S/1687/14/FL

26.11 - Patrick Adams - Agenda for Weekly Bulletin Wednesday 26th November

01.12 - Nick Swarfega - Declaration of Interest Forms

Trish Brent - Decision Notice S/2373/14/FL

03.12 - Patrick Adams - Agenda for Weekly Bulletin 3rd December

06.12 - Tina Webb - Clerks Pay Scales 2014-16

06.12 - Nick Swarfega - Re Form 2

08.12 - Tina Webb - Username and Password for Member Councils

Passenger Transport - Changes to Local Bus Services

09.12 - Ruth Bonner - Missing cat

10.12 - Patrick Adams - Agenda for Weekly Bulletin Wednesday 10th December

11.12 - Jay Patel - Tree Application Thriplow CofE Primary School

12.12 - LDF - Local Plan - Hearing Programme Update

13.12 - Nick Swarfega - Re Missing cat

15.12 - Jo Dawson-Swain - Prior Notification S/2831/14/FL - 72 Kingsway

16.12 - Matthew Finnecey - Re S106 monies Ringstone

Tina Webb - CAPALC Training Jan - March 2015

17.12 - Patrick Adams - Agenda for Weekly Bulletin Wednesday 17th December

Amanda Davies - Safeguarding Adults and Mental Capacity Act Newsletter

18.12 - Tina Webb - CAPALC Office Closure for Christmas Holiday

Tina Webb - Local Government Finance Statement 2015/16

Tina Webb - Letter to Quality Councils

19.12 - Kirsty Fountain - Grants up to £5000 for Community Projects

Accountancy - Thriplow Parish Council Precept

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- 23.12 - Bridget Fairley - Parish Planning Training
CST - Please use our fault reporting link
- 29.12 - William Russell - Dudley Chew
Rural Services Network - Results of the Parish Rural Survey
- 30.12 - Jay Patel - Tree Works Application 10791 - The Corner Cottage
- 31.12 - Patrick Adams - Agenda for Weekly Bulletin 31st December
- 05.01 - SBA - Our Outstanding invoice
- 07.01 - Elizabeth Whyte - parish Magazine
Gateway.confirmation - successful receipt submission
Patrick Adams - Agenda for Weekly Bulletin 7th January
- 08.01 - Emma Themba - Linton and Sawston Children's Centre
Tina Webb -Job Vacancy Mepal PC
Tina Webb - New Year 2016 Honours nominations
Tina Webb - Buckingham Palace Garden Party 12th May 2015
Editor - Happy New Year next deadline 14th January
LDF - January Planning Monthly Update

Magazines and Periodicals

Advertising Sundries

Reports for the Annual Parish Meeting

18. The Parish Clerk asked that reports be completed and sent to him as soon as possible and in any event by the 8th February. Reports prepared will be:
- Cllr Gough - Chairman and Police & Neighbourhood Watch;
 - Cllr Pointon – Thriplow Village Hall Management Committee;
 - Cllr Pinner – IWM, Drains and Watercourses;
 - Cllr Easthope – Health & Safety;
 - Cllr Rhodes – Heathfield;
 - Cllr Smith – Heathfield & Thriplow Recreation Grounds and Village Maintenance;
 - Victoria Penty – Village School;
 - Sharon McGinty – Ladybird Play Group;
 - John Rimmer – St George's Church

19. **Date of the next meeting**

Next Parish Council Meeting – 9th March 2015
Annual Parish Meeting - 19th March 2015

There was no further business, the chairman thanked everyone for attending.
The meeting closed at 10.05 pm

..... Chairman

..... Date

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18.

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