

THRIPLow & HEATHFIELD PARISH COUNCIL

Minutes of the Parish Council meeting held on Monday 24 May 2021 in Thriplow Village Hall at 7.30pm

Present: Cllrs. Jane Gough, Mark Brogan, Luigi Murton, David Easthope, David Schneider, Terry Smith, Kit Jackson
District Cllr. Richard Williams
Acting clerk: Pat Easthope
Two members of the public arrived part way through the meeting, stayed for a while and left before the meeting ended. They did not wish to speak.

Action

1. **Apologies for Absence:** Cllrs Kirby & Richman and County Cllr. Peter McDonald
2. **Election of Chairman**
Cllr Jane Gough was proposed by Cllr Easthope, seconded by Cllr Brogan & elected unanimously
3. **Acceptance of Office:** Cllr Gough signed the Chairman's acceptance of office form
4. **Election of Vice Chairman**
Cllr David Easthope was proposed by Cllr Jackson, seconded by Cllr Brogan & elected unanimously
5. **Review of Declaration of Interests Forms**
All present confirmed that no amendments were necessary to their forms. Declaration of interest forms had been emailed to Cllrs Richman and Kirby who need to confirm that these have been completed, submitted to the District Council and copied to the clerk for PC records. CR/CK
6. **Election of Various Representatives** All below were elected unanimously

		Proposed by	Seconded by
a)	Health & Safety	Cllr David Schneider	Cllr Gough
b)	Tree Warden	Matthew Gough	Cllr Easthope
c)	Neighbourhood Forum	Cllr Jane Gough	Cllr Easthope
d)	Police & Neighbourhood Watch		
		Cllr Jane Gough	Cllr Smith
e)	Parish Maintenance	Cllrs Smith & Schneider	Cllr Brogan
			Cllr Jackson
			Cllr Murton

Cllr Gough said that she has been approached by Mary Axe who is willing to help with Neighbourhood Watch in the village. Cllr Schneider is willing to help at Heathfield. JG will liaise with Mrs Axe JG

Cllr Gough reported that Rowan Pashley from Heathfield is willing to help with parish maintenance. He has suggested a list of jobs that need doing should be kept and he will spend one day every 5 or 6 weeks doing them and will invoice the parish council accordingly. Cllrs Smith & Schneider will liaise with Rowan Pashley. TS/DS
7. **Minutes of the EPC meeting held on 1st March 2021**
The minutes, having previously been circulated, were agreed as a correct record and were signed by the chairman
- 7a. **Matters Arising from the above minutes - None**
8. **Minutes of the PC meeting held on 8th March 2021**
The minutes, having previously been circulated, were agreed as a correct record and were signed by the chairman
- 8a. **Matters Arising from the above minutes**
 - i) Minutes of March meeting asked clerk to reply to Linda Rusk. PE could find no record of a reply having been sent so checked with LR who confirmed that she had not heard anything. PE then replied on behalf of the P C – Linda was delighted and there are now books in the kiosk.
9. **Minutes of the PC meeting held on 19th April 2021**
The minutes, having previously been circulated, were agreed as a correct record and were signed by the chairman
- 9a. **Matters Arising from the above minutes**
PE asked for a copy of the signed contracts for the clerk & RFO as a copy should be kept in the PC records. The originals are with the clerk & RFO who will be asked to put copies in the PC file. MC/AF

10. Updates

a) Defibrillator installation at Heathfield

The installation has now been completed and training needs to be arranged. Cllrs Jackson & Schneider will liaise to arrange this. KJ/DS

b) L H I Grant application for MVAS unit & mounting posts

An email from Mary Axe asked whether there was any news on the LHI application made in July 2019 for a moveable speed sign with mounting posts. PE eventually found on the CCC website the final results for the 2019-2020 application year. Unfortunately Thriplow's application was unsuccessful. The budget for South Cambs was £170,468 and the grants awarded in South Cambs totalled £169,352.42. Three applications for an MVAS were successful. Two without mounting posts costing £5064 where both applicants offered to contribute 20% of the cost. One with mounting posts was £5785 and the applicant offered to contribute 18%. Thriplow's cost was £5670 with an offer to contribute 10%. This information has been passed to Mary Axe who asks whether the parish council would consider putting in another application next year. Councillors agreed to this being an agenda item for the September PC meeting. MC

c) LHI Grant application for 20mph speed limit AND 20's Plenty for Cambridgeshire

A letter had been sent to the village school asking whether the children would like to design some "Slow Down" posters but had received no response. It was suggested that the timing of this may have been inappropriate as the children had a lot of catching up to do when the school re-opened after the Covid closure. Cllr Schneider offered to provide prizes from his company for the best poster in each year group. A further letter will be sent to the school. DS will liaise with MC on this. DS/MC

A briefing note from 20's Plenty for Cambridgeshire had previously been circulated to all councillors. The organisation '20's Plenty for Us' has some 500 branches nationwide and the Cambridgeshire branch was formed in March 2021. Some other counties have agreed 20mph for every settlement and the aim is to achieve 20mph signage schemes in urban and rural settlements throughout Cambridgeshire. Councillors all agreed that this aim should be supported.

d) Bins & Signs for Heathfield open space

Cllr Schneider had received a quotation from Earth Anchors Ltd for 2 new bins. The cost of the bins with earth anchor kits and delivery charge is £736 plus VAT of £147.20 giving a total of £883.20. It was unanimously agreed to place an order for these. PE

Post Meeting Note: The order has been placed. The PC already has an account with Earth Anchors so no payment is required at present. An invoice will be sent when the bins are to be delivered. Current delivery time quoted is 5-6 weeks although the company hope they will be able to improve on this

e) Parish Website: There is no further information on this at present.

f) Parking at the junction of The Green & Fowlmere Road

Cllr Easthope emailed John O'Brien (County Highways) asking whether the work had been put into the Highways programme. On 30/4 J O'B replied; "I have asked for a firm date for the works, I will keep you in touch"

11. Health & Safety

a) Update of H & S Policy

The last amendments to this policy were in 2016. It has been amended to show the new H & S Officer, the councils name has been changed to Thriplow & Heathfield Parish Council and the information showing which councillors check which areas has been updated.

The updated Health & Safety Policy information was agreed and the title page was signed by the chairman. PE will provide a copy for Cllr Schneider. PE

b) H & S Report

PE said that she had not been able to unlock the Parish Council side of the Pepperslade noticeboard. Cllr Schneider said that the board that had been removed from opposite the end of Kingsway was being refurbished and would be used to replace the existing Pepperslade board. This refurbishment will now be prioritised. DS

c) Verge Damage outside 3 Pepperslade

It was noted that the new grass is growing and the verge is looking greener again. Cllr Schneider suggested that if there were further problems upturned 'bucket' shaped concrete bollards might be considered.

d) Environmental Issues

(i) Crisp Factory: Cllr Brogan said that the area is looking better. Environmental Health have revisited and are happy and Cllr Williams said that they were going to find out why there is a constant flow of water coming from the site. He will follow this up.
Cllr Gough said that at times cooking smells from the site reach her house.

RW

(ii) Duxford Business Park Air Conditioning

Cllr Williams said that the retrospective application for air conditioning units had been refused and an appeal has been submitted. PE said that to her knowledge the PC have not been made aware of this.

e) Rusted Manhole cover by village shop: Still not replaced. Cllr Schneider will follow this up.

DS

12. Parish Recreation Grounds

a) RoSPA Reports

Cllr Smith said that the works required were mostly medium or low risk. He has already started to deal with some of the minor works such as replacing caps on bolts. One of the cradle swing seats in the village recreation ground has broken and has been temporarily replaced with one that Cllr Schneider had.

Cllr Smith had a quote of £135.62 + VAT from Wicksteeds for one cradle seat and a quote of £153.52 + VAT from Playdale for 2 cradle seats. Both quotes include for delivery. It was agreed to accept the Playdale quote for 2 seats and that the order should be placed.

PE

Post Meeting Note: A cheque for 184.22 has been signed and the order placed.

b) Ringstone P.O.S. – ground repairs

Cllr Smith had circulated a quotation from Hardys to level off the damaged areas, apply topsoil and reseed for the sum of £920 + VAT. The quotation was acceptable and the work has now been carried out.

c) Footpaths – Nothing to report

13. Tree Planting & Tree Works

a) Tree work applications

No objections have been submitted in respect of the tree work applications listed below

4 The Green – reduce height of Cedar by 5m

14 Middle St – Multi-stemmed Sycamore – remove north-west limb which is growing through the crown of the adjacent limb creating rubbing & crossing branches

38 Church St. reduce canopy of Ash by 4m & remove dead wood & crossing branches

b) Any other tree matters - None

14. Planning Matters

a) Responses to Planning Applications

21/00735/CLUED– Certificate of Lawfulness application for existing installation of air conditioning units and intake/extraction flues at Heathfield House, Hurdles Way – P C comments not known. See further information provided in item 11d (ii)

S/2896/19/FL – Hotel at I W M – Updated economic benefits report amendment – no PC comments recorded on planning web site

21/00941/FUL– Agricultural building and grain store & concrete apron on land to the north of A505 – Phase 1 - No objections

21/00942/FUL – Agricultural building and grain store & concrete apron on land to the north of A505 – Phase 2 - No objections

S/2896/19/FL – Hotel at IWM – Masterplan & Feasibility Study amendments – No objections

21/01158/FUL – Single storey side extension at 13 Lower St - No objections

21/01844/HFUL - Single storey rear extension at 19 Sheralds Croft Lane – no objections

21/01525/FUL – Change of use of barn to dwelling at Thriplow Farm – no objections

21/01854/HFUL - Single storey rear extension at 38 Church Street - no objections

b) Planning Decisions Received

20/03155/FUL Graveyard extension at St. George's Church – Approved

c) Planning Appeals

Planning Ref: 20/03558/FUL Inspectorate Ref: APP/W0530/W/21/3271082

Change of use of agricultural barn to car repair and car building workshop, Lodge Road

Further information regarding the above appeal:-

No response to the planning application from Thriplow Parish Council appears on the planning web site. Having spoken to the case officer on another matter recently she happened to mention that there had not been many responses to planning applications from Thriplow PC lately. An email asking whether the PC had responded to this one received the reply: - *“Unfortunately, I did not receive any comments from the Parish Council on this application.”*

It follows that no PC comments have been forwarded to the Planning Inspector dealing with the appeal. As the overall PC response was ‘No objections’ no further action was agreed.

d) Neighbourhood Plan

Cllr Jackson submitted the following report:-

Most of the Report has now been completed. All that remains are Chapter 7 “Additional and Complementary Non-Planning Community Aspirations” which Kit Jackson is drafting and the final policy of Chapter 6. The Development Brief which will be an integral part of the final plan is being drafted by our contracted landscape architect to reflect the housing needs survey and our consultation exercise. This will be a “landscape led strategy” for dealing with such issues as the grain store site. When all is complete the final editing will be carried out.

In the financial year 2020/21 the grant received was £7,631. We have underspent by £1,045 and this unspent sum has to be returned. We are now awaiting input from Cambridge ACRE, our Neighbourhood Planning consultants, for their estimate of money required to see us through completion of the draft plan for Regulation 14 Approval of the Greater Cambridge Planning Authority and circulation in the Parish for referendum. Once we have the estimated sum Philippa MacGarry will be able to make the necessary grant application for the coming year.

e) Other Planning Matters - None

15 Financial Matters

a) Authority had been given in respect of the following payments between meetings

Cheques issued before 31.3.21	Net	VAT	Total
Opus Energy lighting Feb	134.49	6.73	141.22
Parish Clerk expenses	60.57	5.69	66.26
Create Signs Ltd	170.00	34.00	204.00
British Gas The Smithy electric Feb	17.21	0.86	18.07
HDMC Ltd	122.50		122.50
D Schneider expenses	26.99		26.99
Jake Sales Mapping Neigh. Plan	350.00		350.00
Lucy Batchelor-Wylam Neigh. Plan	2000.00		2000.00
Wilson McGarry Neigh. Plan	400.00		400.00
Cheques issued after 31.3.21			
Source for Business (Cambridge Water)-Smithy	36.44		36.44
British Gas The Smithy electric Mar	19.69	0.98	20.67
Opus Energy lighting March	140.71	7.04	147.75

b) Authority is requested to pay the following:-

	Net	VAT	Total
Hardy Landscapes (grass cutting April)	673.00	134.60	807.60
Hardy Landscapes (repair of Ringstone POS)	920.00	184.00	1104.00
Hardy Landscapes (grass cutting 14/5/21)	571.00	114.20	685.20
T.V.H.M.C (precepted amount)	1100.00	---	1100.00
Thriplow P.C.C. (Bio-diversity study- precepted)	450.00	---	450.00
Thriplow Primary School (litter picking)	160.00	---	160.00

	Net	VAT	Total
Opus Energy (street lighting - April)	107.77	5.39	113.16
Opus Energy (" " " ")	7.37	0.37	7.74
Opus Energy (" " " ")	5.14	0.26	5.40
RoSPA (playground inspections)	165.00	33.00	198.00
M Gough (Microsoft word 365 for PC computer)	50.99		50.99
D Murton (web hosting for N P web site)	36.00	---	36.00
Groundwork UK (unspent part of N P Grant)	1045.00	---	1045.00

After publication of the Agenda three further invoices were received and authority was also given to pay these:-

Business Services at CAS Ltd (insurance)	820.49	-----	820.49
British Gas (Smithy)	18.44	0.92	19.36
Hardy Landscapes (cut village green)	156.00	31.20	187.20

Notes regarding payments in 15b

The insurance proposal had previously been circulated to all councillors. Previous insurers (Royal & Sun Alliance) have declined to provide increased fidelity cover and the brokers looked elsewhere. They recommended The Military Mutual who offered two options:-

- A premium of £862.74 for 12 months cover including legal expenses
- A three year "rate stability agreement" for a premium of £820.49 including legal expenses. With this option the parish council agree to CAS arranging the insurance for 3 years. During this time it is understood that rates would generally remain the same with the only change being minor due to the Smithy building being index linked. It was unanimously agreed to accept Option b. Letter received from TVHMC asking for £1200. They have been advised that the sum of £1100 had already been precepted. This is acceptable but they feel they will need to ask for £1200 next year.

Payment to M Gough: - This was a special offer for Word 365 for a very limited time - 15 months subscription for £50.99 - only available through Amazon Prime. The normal cost is approx. £24 per month. 365 is the version that the PC have been advised should be used. The P.C. computer did not have a word version installed. Advantage was taken of this special offer. It is now installed on the P C computer which will be handed over to the new clerk after 1st June

The repayment to Groundworks UK of unspent Neighbourhood Plan Grant is made up as follows:-

Grant Received:	7631.00	
Payments made: Cambs ACRE	400.00	
Lucy B-Wylam	800.00	
Cambs ACRE	2600.00	
MAPS for Planners	350.00	
Lucy B-Wylam	2000.00	
Wilson MacGarry	400.00	
D Murton	<u>36.00</u>	
	<u>6586.00</u>	-
Unspent balance to be returned	1045.00	

c) Direct Debiting for Opus Energy

Pat Easthope reported the following:-

'There have been ongoing problems with payments to Opus Energy. Cheques take a long time to be forwarded to their accounts department and the PC regularly get letters saying payment hasn't been received.

After receiving the 2nd non-payment letter in a week a telephone call revealed that they had the payment after all. I asked about direct debiting and was told that a 7% discount was applied to direct debit payments. I didn't have the authority to sign for this so the change could not be made over the phone and a direct debit instruction form will be sent to me for action. Investigation of direct debiting was recommended by the working party last November but no action appears to have been taken with regard to this.'

It was unanimously agreed to proceed with this when the necessary form arrives.

Post Meeting Note: Direct debiting mandate was received on 25th May, has been completed and was posted back to Opus on 26 May.

PE

- d) Credits Received
SCDC – 1st half of precept £11324.00
VAT refund £4194.07
Bequest from Barbara Pointon £1000. This came with the request that it be used for the benefit of the village hall. The P C agreed that the village hall management committee should be asked to consider an appropriate memorial to Barbara which would be of benefit to the village hall. PE
- e) **S. 106 Funds**
Previous clerk, Sue, had confirmed that calculations for reimbursement of Hurdles Way and Ringstone grass cutting of £1344.00 (2 x £672.00), were transferred from Cambs. and Saffron Building Societies to Lloyds on 26/3/31.
- f) **Audit for year ending 31.3.2021**
Copies of the end of year accounts figures as delivered to the internal auditor have been issued to all councillors via email. The internal auditors' comments are now awaited and councillors will be advised when they are received. PE
- (i) **Notes regarding audit**
Notes sent to the internal auditor explaining some of the information provided had been circulated to all councillors.
- (ii) **Acceptance of Register of Assets List**
The previous clerk had started a revised Assets register but it wasn't complete and the auditors require figures for the previous year as well as for the current year. A list was circulated showing the figures submitted last year in Column 1 and some revised figures in Column 2, reducing some of the values, particularly for play equipment as values drop once it has been installed and used. This Register of Assets was accepted and agreed.
- g) **Pay request from Carol Deed**
Carol states in an email that she has just completed her 4th year as website administrator for the parish council. Some changes can be straightforward but others can take over an hour and a half. She has over the past few months logged onto the website to make changes over 65 times on 65 different days and she also spends a lot of time responding to the emails relating to the changes required. Carol is currently paid an annual fee of £300 (which equates to less than £6 per week). She asks if her fee could be increased to £350 p.a. (which only equates to £6.75 per week). Cllr Gough said that Carol does an excellent job and proposed that the fee paid to should be increased to £400. This was unanimously agreed and PE will advise Carol of the decision. PE
- h) **Update on request from Thriplow church for financial support towards extended graveyard**
A further letter has been received from The Four Church Benefice asking whether the vicar and one of the churchwardens could attend a parish council meeting to more fully explain their reason for seeking financial support towards the churchyard extension and to justify this approach. CAPALC have not yet been asked for their advice on the previous request and it was agreed that PE would now forward this to CAPALC. PE
PE will also reply to the latest letter stating that PC meetings start promptly at 7.30 but they would be welcome to come along before the next meeting on Monday 12th July at 7.15 PE
- i) **Financial Advisory Working Party report & recommendations**
The F.A.W.P. recommend that the following actions take place as soon as possible:
- | | |
|-----------------------|---|
| Bank Accounts: | Name on accounts to be changed to Thriplow & Heathfield Parish Council
Signatory changes – Remove Sue Meehan, add Austin Flynn |
| National Savings A/C: | Change name to Thriplow & Heathfield Parish Council |
| Explanation: | The current account name includes "Youngers Smithy Fund" however the bequest from Younger has long since been spent. This account includes small funds for the Smithy, Recreation ground, General fund and Parish Development fund. There no longer appears to be any need for this account to include for Smithy, Rec & General funds so suggest that the account might simply be used for the Parish Development fund. This fund has proved to be very useful in the past and the recommendation is that it should continue |

Building Society A/C's: Cambridge B.S. for the Ringstone open space maintenance – Change name to Thriplow & Heathfield Parish Council; change signatories
Saffron B.S. for the Hurdles Way open space maintenance – change name & signatories as above
Cambridge B.S. (with small balance of 1847.93). This account should now be closed. The account contained funds resulting from smaller S.106 agreements, both in Heathfield and Thriplow village. These were community payments which could be used in various ways and investigation last year showed that they could all be considered as spent.

As the documentation for the above accounts is currently with the internal auditor copies have been taken which will be given to the new R.F.O. in order that he can start processing the above changes.

The Parish Council Financial Regulations are out of date and need reviewing. New financial regulations were published in January 2021 by the L.G.A. & N.A.L.C. which the working party will consider, bearing in mind that from June 1st the clerk will not be the R.F.O.

Martyn Corbet (clerk) and Austin Flynn (R.F.O.) will be included in the discussions on the proposed amendments. The resulting revisions will then be put to the parish council for approval at the July 2021 meeting.

Cllrs Gough, Jackson & Easthope
17.5.2021

The above report was accepted and unanimously agreed.

16. Closure of Registered Charity No. 308022 – The Green & Recreation Ground, Thriplow

It is understood that in about 2012 “The Green and Recreation Ground, Thriplow” was registered as Charity number 308022.

In March 2021 Cllr Easthope received an email from the Charities Commission asking him to complete a survey. Upon investigation the three trustees listed for this charity were Cllrs Easthope, Gough & Smith. None of them knew that they were the trustees of this charity. When speaking to an officer at the Charity Commission he advised that, as the charity had submitted ‘Nil returns for several years it should be closed for the reason that it was no longer functioning as a charity. This has now been done.

17. Adoption of the latest “Model Code of Conduct”

This had previously been circulated to all councillors. It was unanimously agreed that it should be the adopted Code of Conduct for Thriplow & Heathfield P.C.

18a) Operation London Bridge/Forth Bridge protocol

The protocol that parish councils should follow was emailed to all councillors on 23.3.2021. Since then Operation Forth Bridge has been activated. A letter of condolence was sent on behalf of the parish council

The Parish Council have accepted the protocol which was followed when Forth Bridge was activated following the death of the HRH Prince Philip, Duke of Edinburgh.

b) Storage for Book of Condolence

The latest advice received is that the Book of Condolence should be kept with parish council records, however Cllr Gough suggested that the Thriplow Society could be asked if they would like to store it on behalf of the parish council. This was agreed. Cllr Easthope will ask.

DE

19. Open Day for Heathfield Open Space

A request has been received from Cllr Schneider who states:-

“As a part of the agreement with the grant provider Wren, we have to do an open day for the Heathfield Open Space. This is so we can advertise what they did for us. Due to the pandemic this has not been done – understandably.

I would like permission from the Parish council to do an opening event in 2022. This would be set up like a country fete.”

This request was unanimously agreed.

20. Reports

a) Neighbourhood Forum

Cllr Gough said that there was nothing to report except that the IWM was now open again.

b) Village Hall Management Committee

Cllr Gough reported that the boiler has broken down and a repair/service has been booked. The hall should be allowed to open properly after June 21. The bookings secretary has written to the Lane School of Dance regarding the items they have stored in the office. They have not booked any further sessions at the hall and if they do not intend to use the hall they will be asked to move their equipment. The Wool Gatherers, who also store equipment in the office, will be asked if they intend to make future bookings. Now that lockdown is easing Diane Trundley (bowls club) will be contacted again concerning the removal of the remaining bowls mats & equipment as it is understood the bowls club has now closed down. Fire inspections and extinguisher checks are due. DE will bring the extinguisher from the Smithy to the hall so that it can be included in the checks.

DE

Dist. Cllr Williams mentioned that his report gives information about Government Business Restart Grants and that the Village Hall would be eligible to apply.

c) Police & Neighbourhood Watch

Cllr Gough reported that Community Police numbers have dropped dramatically and each officer now has a much larger area to cover.

She has been approached by Mary Axe who is willing to help with Neighbourhood Watch in the village. Cllr Schneider is willing to help at Heathfield. JG will liaise with them.

JG

20 (d) District Cllr Richard Williams submitted the following report:-

Planning Matters

Planning Performance.

At its April meeting, the South Cambs Scrutiny and Overview Committee received an internal audit report on the performance of the planning service. This report was commissioned following allegations that the Council was failing to meet government targets for deciding planning applications in time and misreporting this fact to the MCHLG. The audit report related to planning applications decided in Q2 2020.

The internal audit showed that the overwhelming majority of applications were not decided within the ordinary 8 or 13 week time limits set by the Government (17 of 296 applications were decided within the target determination period). In most cases, 252 of 296 applications, an extension of time for determination was obtained from the applicants. However, 169 of these cases an agreement for an extension of time was only obtained *after* the target date for determination had already expired. Government guidance states that it is possible to obtain an extension of time after the expiry of the original determination date, but that this should be exceptional. Unfortunately, in the case of South Cambs, it was the norm for the period of the report.

A further report will be presented to the Scrutiny committee on the performance of planning for Q2 2021 shortly. The figures for Q2 2020 will have been affected by covid disruption, so the next report should give us a clearer insight into the performance of the planning service in more 'normal' times. The audit report made a number of suggestions to improve record keeping and communication within the department and these will be taken forward.

Local Plan Consultation

The Cambridgeshire Branch of the Campaign for the Protection of Rural England recently published a report questioning the Council's claims about the number of responses it received to the Local Plan Consultation

You can read the CPRE article here: <http://www.cprecambs.org.uk/news/current-news/item/2373-evaluation-of-claimed-responses-to-greater-cambridge-shared-planning>

The Council has published a response here: <https://www.scambs.gov.uk/response-to-cpre-cambs-article/>

Planning Decisions.

At the April 14th meeting of the planning committee the application to build a retirement village on the edge of Stapleford/Shelford (between Haverhill Road and Hinton Way) in the Green Belt was refused by the committee.

Government Business Restart Grants.

South Cambs is distributing funds made available by the Government for Business Restart Grants. The following is from the S. Cambs press release:

“The scheme was announced by Government on Wednesday 3 March 2021 and is designed to support businesses (including non-essential retail, leisure, personal care, sports facilities and hospitality businesses) that are predominantly reliant on delivering in-person services for the general public.

The funding scheme has two strands. Under strand one, grants of up to £6,000 will be paid to non-essential retail business premises to help them to reopen safely. Under strand two of the scheme, grants of up to £18,000 will be allocated to hospitality, accommodation, leisure, personal care and gym business premises, which may open but will be more impacted by restrictions when they do reopen. The level of grant that will be paid under both strand one and two will depend on the rateable value of the premises on Thursday 1 April 2021.”

20 (e) County Cllr. Peter McDonald had submitted the following report:-

Cambridgeshire Country Council

Represent 11 Parishes: Duxford, Shepreth, Whittlesford, Foxton, Fowlmere, Hinxton, Babraham, Thriplow & Heathfield, Chishills, Heydon, Ickleton.

Budget Headline

- For 2021-22, Cambridgeshire is set to receive £645m of funding*, excluding grants retained by its schools. But its total expected spending 2021-22 -despite finding savings and additional income of £4m, will be £655m -leaving a £9.612m gap.
- The costs of running the Council have risen by £42m (6.9%) compared to the last financial year. In particular, the impact of COVID-19 has led to increased challenges across all services areas but especially in Adult's and Children's Social care which have seen increases in both the amount and complexity of need.
- Increasing the rate at which the Adult Social Care Precept is set. The council's current Business Plan is currently based on the council being able to set an Adult Social Care precept of 2% in each of the five years that the plan covers to 2025 –26.
- The key sources of Cambridgeshire County Council's funding are council tax (£323m), business rates (£64m), central Government grants (£136m) and fees and charges income (£122m).

Additional Spending

- 2021/22 Budget
- £20 million extra for footpath maintenance
- £2.73 million extra for flood attenuation and improving our biodiversity.
- £6.97 million in improvements to the B1050, however
- A cut of £7.5m to the roads programme !
- What the Lib Dem group wanted to see....
- Increased adult social care especially money for Long Covid
- Green apprenticeships.
- Roads programme to be enhanced.
- More information on 'This Land' (loans of £122m from County Council)

My Priorities

- 1. Two committees:
 - Commercial & Investment
 - All commercial aspects e.g. new capital spending
 - General Purposes
 - Oversees general financial position –I have asked for clarity on This Land the Development company
- 2. Highways Matters
 - Pot holes !
 - General maintenance
 - Gulley cleaning.
- 3. Thakeham Action Group-SWCAG
 - Fighting the proposed new 25,000 house development
- 4. Infrastructure
 - A505
 - Foxton & Whittlesford Travel Hub.
- 5. School support

- Post C19
- Duxford school re-build
- Supporting Foxton on the pre-school provision.
- 6. Represent you on County Farms
 - Currently 33,000 acres
 - Environmental Land Management
 - Tree planting
 - New farm acquisition



South West Cambridgeshire Action Group

Update on Progress

District & County Councillors

Representing villages within the Thakeham proposal area, & promoting SWCAG objectives – ‘Prevent the proposed Thakeham development’

- Jose Hales -District Councillor for Melbourn, Meldreth, Whaddon, Shepreth
- Sebastian Kindersley -County Councillor for Barrington, Orwell, Wimpole & the Gamlingay Division villages
- Peter McDonald –County Councillor for Shepreth, Foxton & the Duxford Division villages
- Susan van de Ven -County Councillor for Bassingbourn-cum-Kneesworth, Whaddon, Meldreth, Melbourn
- Aidan Van De Weyer -District Councillor for Barrington, Orwell, Wimpole
- (District Cllrs Nigel Cathcart and Deborah Roberts –Observers only, protecting their right to vote on the Local Plan)

What SWCAG Have Done.

1. Engaged with 800+ people in a new Facebook page & website.
2. Filed Fol's with HM Government departments –HM Treasury, Ministry of Housing.
3. Lobbied Thakeham directly.
4. Started to engage with the 'Save West Grinstead & the Weald' campaign in Sussex.
5. Engaged with Anthony Browne.
6. Held 3 public meetings.
7. Held 2 parish meetings.
8. Now engaging with National Trust, RSPB

Support we requested from Anthony Browne:

1. Get the Ministry of Housing, Communities and Local Government to make a Government statement that the stakeholder bid for 4 new settlements excludes Thakeham.
2. Represent us on the select committees with ref to OxCam Arc, that the 25,000 homes proposal is completely unsustainable.
3. Write to Environment Agency to ask them to highlight water resources are completely unsustainable for Thakeham.
4. Write to the Mayor to confirm his opposition to the Thakeham proposal, based on lack of infrastructure.
5. Write to the Greater Cambridge Partnership to secure opposition based on housing numbers and traffic (50,000 extra cars).

6. Ask the Chancellor to make a Government statement ruling out Thakeham as one of the 2020 budget stated development corporations.
7. Write to the NFU asking landowners not to engage with Thakeham as the plan will never come to fruition.

21. Correspondence and Information Received

A letter has been received from David Walston of Thriplow Farms concerning the footpaths crossing farm land. As well as other changes he is suggesting opening up 5.7km of new footpaths for which the parish council would be charged £500 per kilometre per annum. This was received too late for the agenda for this meeting and will need to be included on the Agenda for July. In the meantime the letter and attachments will be circulated to all. Cllr Easthope suggested that The Ramblers Association should also be asked for their views on the legal status of footpaths across farm land and this was agreed. In the meantime a reply will be sent to David Walston informing him that his letter will be on the agenda for the next meeting.

PE/MC

Cllr Gough reported that Nigel Smith is concerned about very heavy lorries which are using Church Street again. They are usually travelling northwards but it isn't known where they come from. It was agreed that KWS should be asked if know anything about these lorries.

Cllr Easthope asked permission for the Thriplow Society to put a display cabinet in the Smithy to hold some of their artefacts. This was agreed and DE will inform the Society.

DE

Other Correspondence received 3/3/21 to mid-day 24.5.21- list does not include items listed separately on the agenda

Sender	No	Letter or email	Subject	For info & circulation	For action by:- Clerk	Cllrs
SCDC	25	e	Weekly & rural bulletins, community briefing session, greening older homes, Zero carbon communities grant & free energy surveys for community buildings	✓		
RSN	2	e	Rural funding digest	✓		
P McDonald	4	e	Thakeham; Housing trajectory briefing; County reports for April & May Joint administration agreement	✓ ✓		
IHMC	3	e	Incident reports, roadworks bulletins	✓		
SCDC	9	e	Covid updates	✓		
Cambs CC	6	e	Highway events diary, stand firm toolkit, Go left toolkit, Asphalt/fibre works programme update, roadworks & events, Event application – IWM summer show	✓ ✓		
Greater Cambridge Shared Planning	13	e	Weekly applications summary Quarterly meeting with parishes On-line planning register Committee notifications	✓		
Playsafety (RoSPA)	2	e	Thriplow & Ringstone play areas booked for inspection during April Reports & Invoice	✓ ✓	✓	
Good Giving	1	e	Charity fundraising	✓		
Greater Camb. Planning	2	e	Housing trajectory briefing, access to planning searches Appeal to Sec of State – Grain store /Revivals Lodge Rd	✓ ✓		
SCAMBS			Parish/Cabinet liaison meeting	✓		
Greater Cambridge Partnership	1	e	Newsletter	✓		
East-West Rail	1	e	Consultation opens 1.4.21	✓		
B. Wild (Royston Crow)	2	e	Re PC meetings	✓		
Greater Cambs Shared Planning	15	e	Tree work applications x 3 Planning applications x 10 Planning decision x 1 Planning Appeal x 1	✓ ✓ ✓ ✓		✓ ✓ ✓ ✓
P Earnshaw	1	e	Daff w/e caravan on V. green 'till Easter?	✓		
Ldn Stanstead Airport	1	e	On line meeting re air space	✓		

M Corbet	1	e	Application for parish clerk position	✓		
Austin Flynn	1	e	Application for RFO position	✓		
Rowan Pashley	1	e	Continuing problems with air cond. @ Heathfield House	✓		
SWAG	1	e	Public meeting re Thakeham	✓		
Angela Melaniphy	1	e	Service marking death of Prince Philip	✓		
Cambs CC	2	e	Operation Forth Bridge; mourning period	✓		
			Fostering advertisement	✓		
SCambs	2	e	Community energy peer mentoring prog	✓		
			Covid Community update	✓		
Rural services network	2	e	Monthly bulletin	✓		
BHIB Councils ins.	1	e	Holding Covid safe meetings after 7/5	✓		
CamCycle	1	e	Safer cycling	✓		
NALC	1	e	On-line events	✓		
Care Network	1	e	Funding- supporting young people in physical activity	✓		
East-west rail link	1	e	Keeping you connected Spring 2021	✓		
Mary Axe	1	e	2019 LHI app. Re mobile speed sign		✓	
Karen Lemon	1	e	Van illegally parked	✓		
Cambridge Carbon Footprint	2	e	Net Zero Now	✓		
L G S (Ben)	2	e	Audit		✓	
Fowlmere & Thriplow News	2	e	Report requests		✓	
Various junk emails						

22. Date of next meetings

The village hall has been booked for the following dates:-

Annual Parish Meeting

Thursday 24th June 2021 at 8pm

Parish Council

Monday 12th July - 7.30pm

“ “

Monday 13th September - 7.30pm

“ “

Monday 8th November - 7.30 pm

2022

“ “

Monday 10th January - 7.30pm

“ “

Monday 14th March – 7.30pm

Annual Parish Meeting

Thursday 24th March – 8pm

Annual Parish Council meeting

Monday 9th May (assuming 2022 elections will be on 5th May)

There being no further business the meeting closed at 9.30pm.

Signed

Chairman

Date