

THRILOW AND HEATHFIELD PARISH COUNCIL

A Parish Council meeting will be held in The Barbara Pointon Room at Thriplow Village Hall on Monday 13th July 2026 at 7:30pm

All members of the Parish Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

All members of the public and press are welcome to attend the meeting.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press may be temporarily excluded from the meeting if matters of special or confidential nature are about to be discussed.

AGENDA

1. Apologies for Absence;
2. Minutes of the Annual Parish Council Meeting held on the 18th March 2026
3. Matters arising from the above-mentioned minutes not otherwise covered
4. Minutes of the Extraordinary Parish Council Meeting held on the 17th June 2026
5. Matters arising from the above-mentioned minutes not otherwise covered by this agenda
6. a) Chairman's proposals for future Parish Council Meetings etc
b) adoption of new Code of Conduct
7. Updates on:
 - a) Parish & Recreation Ground Maintenance;
 - i) Village Ward – work required on Thriplow Rec – Cllr Ramsay
damage to goalpost – Parish Clerk
 - ii) Heathfield Ward – work required on HOS – Cllr Rivett
work required on ROS – Cllr Richman
 - b) Health & Safety
 - a) Updating Health & Safety Policy – Cllrs Harris & Schneider
 - c) Damage to the footpath in School Lane – Cllrs Clifford & Rivett
 - d) Power lines on the Heathfield Open Space – Parish Clerk
 - e) Disgarded Barrels at Heathfield – Cllr Rivett & Parish Clerk
 - c) Ditches in Lower Street and beside the War Memorial and drain cleaning
 - d) New Village Flag – Parish Clerk
 - e) Repairs to Victorian Water Pump in Fowlmere Road – Parish Clerk
8. Footpaths – state of the footpaths in the village
9. a) Problems with lorries using Duxford Business Park – All Heathfield PCs
b) Proposed sign in Duxford Business Park area – Cllr Driscoll
10. Tiger on Demand Bus Service
11. Planning matters:
 - a) Planning Applications received
26/01968/HFUL – Single Storey Rear Conservatory – 13 Hurdles Way
One parish councillor had the following comments:
 - (1) loss of light/overshadowing – considerable loss of light to the North of property No 11
 - (2) layout and density – the planned conservatory extends beyond the existing line of the neighbour to the South (No 15) and in an already narrow space will make the rear of No 11 tightly enclosed on both sides – other parish councillors had no objection
26/02277/S73 – S73 variation of condition 2 – 9 Middle Street – no objections
 - b) Planning Decisions received;
 - c) Planning Appeals
 - e) Any miscellaneous matters

12. Financial Matters

a) authority is requested to pay the following:

Date	Amount	Net	VAT	Total
21/07	Payroll	1491.90	0.00	1491.90
07/04	CAPALC – Course fees	300.00	0.00	300.00
13/07	Parish Clerk's Expenses	23.50	0.00	23.50

b) the following payments to be ratified having been paid between meetings:.

Date	Amount	Net	VAT	Total
26/05	Heathfield Residents Association Limited – Drop Curb Ramp	315.00	0.00	315.00
27/05	SSE – Street Lighting	43.56	2.18	45.74
28/05	CAS Insurance Services - PLI	4664.52	0.00	4664.52
01/06	Hardy's Landscapes – grass cutting	1258.98	251.80	1510.78
03/06	British Gas – Smithy Electricity	24.79	1.23	26.02
09/06	Bank Charges	4.25	0.00	4.25
09/06	SCDC – Dog Bin Charges	416.00	83.20	499.20
18/06	LGS Services – Internal Audit	200.00	40.00	240.00
19/06	Npower – Street Lighting	117.89	5.89	123.78
22/06	SSE – Street Lighting	40.14	2.01	42.15
25/06	Payroll	1491.90	0.00	1491.90
06/07	British Gas – Smithy Electricity	22.83	1.14	23.97

c) credits received;

d) S106 monies;

e) Internal & External Audits

13. Tree Works & Tree Protection Orders

a) Tree Works

26/0429/TTCA – Tree Works - 23 Church Street - no objections

26/0464/TTCA - Tree Works – 38 School Lane and strip of land between Pidgeon's Close and Barker's Close – no objections

26/0508/TTCA - Tree Works - 38 Church Street – no objections

14. Reports (if any):-

a) Neighbourhood Forum;

b) Village Hall Management Committee

c) Police & Neighbourhood Watch;

d) District Council Information – Cllr Williams

e) County Council Information – Cllr McDonald

15. Correspondence and Information received - analysis on separate document supplied

16. Date of next meeting

14th September 2026

Martyn Corbet - Parish Clerk - 29.06.2026