

THRIPLow AND HEATHFIELD PARISH COUNCIL

A Parish Council meeting will be held in The Main Hall at Thriplow Village Hall on Monday 14th September 2026 at 7:30pm

All members of the Parish Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

All members of the public and press are welcome to attend the meeting.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press may be temporarily excluded from the meeting if matters of special or confidential nature are about to be discussed.

AGENDA

1. Apologies for Absence;
2. Minutes of the Parish Council Meeting held on the 13th July 2026
3. Matters arising from the above-mentioned minutes not otherwise covered
4. Health & Safety
 - a) Health & Safety Policy – Cllrs Harris & Schneider
 - b) Health & Safety Tasks – Cllr Schneider
 - c) Damage to the footpath in School Lane – Cllr Clifford
 - c) Ditches in Lower Street and beside the War Memorial and drain cleaning
 - d) Cutting back the Yew Bush at the War Memorial – Parish Clerk
5. a) Problems with lorries using Duxford Business Park – All Heathfield PCs
b) Proposed sign in Duxford Business Park area – Cllr Driscoll
c) Problems with emails – Cllr Rivett
d) Provisions for Parish Emergencies – Cllr Rivett
e) Volunteer Weekend for Parish Maintenance- Cllrs Ramsay & Clifford
f) Suggestions for signs on Thriplow Rec and The Greenway – Parish Clerk
6. Setting Up A Communications Working Party – All Parish Councillors
7. Tiger on Demand Bus Service – Cllr Rivett
8. Updates on:
 - a) Parish & Recreation Ground Maintenance;
 - i) Village Ward – work required on Thriplow Rec – Cllr Ramsay
damage to goalpost – Parish Clerk
 - ii) Heathfield Ward – work required on HOS – Cllr Rivett
work required on ROS – Cllr Richman
 - b) Damage to the footpath in School Lane, general signage including Heathfield Roundabout – Cllr Clifford
 - c) Ditches in Lower Street and beside the War Memorial and drain cleaning
 - d) New Village Flag – Parish Clerk
 - e) Parish Flag Competition
 - f) Fallen posts on Ano Domini Reiangel
 - g) Overgrown vegetation and electricity cables on Heathfield – Cllr Rivett
9. Footpaths – state of the footpaths in the village and installation of a handrail
Cllr Harris;
10. Remembrance Day 2026 – Parish Clerk
11. Planning matters:
 - a) Planning Applications received
26/02237/S73 – to vary condition 2 (Approved Plans) of planning permission 22/03609/HFUL
(Demolition of existing rear leant to element, single storey and two storey rear extension.
Conversion of garage to home office including raising of roof height and new cartlodge/garage

to front. Re-submission of 22/02380/HFUL to include cycle rest – 9 Middle Street – no objections; CCC/26/023/FUL – removal of pne flue stack and replace with one new flue stack coupled with altering second flue stack by increasing height – Cambridge Pet Crematorium- one parish councillor commented that they objected on the basis that this should not have been retrospective and would therefore question why the applicant had gone ahead with works prior to obtaining permission.

The parish council commented that it was disappointing that no positive feedback to queries raised on the application had not been received by the deadline. In sch circumstances and given the lack of co-operation in providing information requested the parish Council does not feel able to provide a definitive response to the application.

Information was later received and forwarded to parish councillors – no objections were received. 26/02708/FUL – partial demolition of existing collapsed wall and erection of a new wall – Rectory Farm, Middle Street

One parish councillor raised concerns about highway safety.

– Design, appearance and materials

New proposed design is not heritage or rural in style, not in keeping with a listed construction in the Conservation area...more appropriate materials and designs are available - see Compliance with the Local Plan below.

– Effect on listed Building and Conservation Areas

See above

– Compliance with the Local Plan

The proposed design is not in keeping with the adopted Neighbourhood Plan, specifically Policy THP 3 Protecting and enhancing village character in Thriplow, and THP 5 Parish-wide locally valued views. The entrance to the site is on the main route into the village from the A505 and as such is a much valued view. This is a dramatic, unsympathetic change

A majority of parish councillors have no objection to the application

b) Planning Decisions received;

c) Planning Appeals

d) Potato Store Application

e) Duxford AVTech Project

f) Any miscellaneous matters

12. Financial Matters

a) authority is requested to pay the following:

Date	Payee	Amount	VAT	Total
15/09	Hardy Landscapes – Grass Cutting Village	670.43	134.09	804.52
25/09	Payroll	1491.00	0.00	1491.00
	Parish Clerk's expenses – includes reimbursement for new Union Flag	150.69	0.00	150.69

b) the following payments to be ratified having been paid between meetings:.

Date	Payee	Amount	VAT	Total
23/07	SSE – Street Lighting	36.23	3.83	38.04
23/07	Tom Harvey – Cleaning Thriplow Rec	100.00	0.00	100.00
04/08	British Gas – Electricity The Smithy	16.85	0.84	17.69
04/08	Hardy Landscapes – Grass Cutting July	588.55	117.73	706.26
11/08	Bank Charges	4.25	0.00	4.25
21/08	SSE – Street Lighting	38.46	1.92	40.38
25/08	Payroll	1491.00	0.00	1491.00
26/08	Npower – Street Lighting	115.52	5.78	121.30
01/09	CAPALC - Courses	150.00	0.00	150.00
03/09	British Gas – Electricity The Smithy	14.52	0.75	15.15
11/09	Bank Charges	4.25	0.00	4.25

c) credits received;

d) S106 monies;

e) External Audit

13. Tree Works & Tree Protection Orders

a) Tree Works

26/0856/TTCA – 9 The Green – Ash in the drive, sectionally fell to low stump

14. Reports (if any):-

a) Neighbourhood Forum;

b) Village Hall Management Committee

c) Police & Neighbourhood Watch;

d) District Council Information – Cllr Williams

e) County Council Information – Cllr McDonald

15. Correspondence and Information received - analysis on separate document supplied

16. Date of next meeting

9th November 2026

Martyn Corbet - Parish Clerk - 3rd September.2026