

THRILOW AND HEATHFIELD PARISH COUNCIL

An Annual Parish Council meeting will be held in The Barbara Pointon Room at Thriplow Village Hall on Monday 18th May 2026 at 7:30pm

All members of the Parish Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

All members of the public and press are welcome to attend the meeting.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press may be temporarily excluded from the meeting if matters of special or confidential nature are about to be discussed.

AGENDA

1. Election of a Chairman
2. Completion of Acceptance of Office Form by the new Chairman
3. Apologies for Absence;
4. Minutes of the Parish Council Meeting held on the 9th March 2026;
5. Matters arising from the above-mentioned minutes not otherwise covered by this agenda
6. Elections
 - a) Vice Chairman
 - b) Election of Representatives
 - i) Neighbourhood Forum
 - ii) Police & Neighbourhood Watch
 - a) Village Ward
 - b) Heathfield
 - c) Parish & Recreation Ground Maintenance;
 - i) Village Ward
 - ii) Heathfield Ward
 - d) Health & Safety
 - i) Village Ward
 - ii) Heathfield Ward
 - e) Tree Warden

Appointment of parish councillors to take on responsibilities not covered by the above. Such responsibilities having been held by persons not re-elected at the 2026 Election.
7. Health & Safety Report, Health & Safety and Environmental Issues:
 - a) Health & Safety Reports – Parish Clerk;
 - b) Damage to the footpath in School Lane – Parish Clerk
 - c) Power lines on the Heathfield Open Space
8. Parish Recreation Grounds and Maintenance:
 - a) RoSPA Reports;
 - b) Work required on Thriplow rec;
 - c) Ditches in Lower Street and beside the War Memorial and drain cleaning
9. Updates and progress reports on:
 - a) Wooded area at Hurdles Way
 - b) Application re 20 mph Speed Limit – Parish Clerk;
 - c) Ramp between Kingsway and the end of The Greenway;
10. Tree Works & Tree Protection Orders
 - a) Tree Works
26/0141/TTCA – cut down Silver Birch (Right hand side of the house) The tree

would be cut down and the stump and large roots removed – 4 The Green

b) Removal of tree stump etc on The Green;

c) Tree works on Hurdles Way

11. Footpaths – state of the footpath in the village

12. Planning matters:

a) Planning Applications received

26/00928/HFUL – proposed two storey side, rear extensions to main dwelling including associated internal alterations, new boundary treatment to front and detached replacement double garage with workshop, utility and annex space over – Mill House, Farm Lane - no objections

26/01022/HFUL – replacement of existing clay tiles with slate tiles on certain sections of the roof – 8-10 Tatlers, Foremans Road – no objections

26/01435/FUL – demolition of existing (vacant) Land Warfare Hall – IWM – No objections

b) Planning Decisions received;

c) Planning Appeals

d) Duxford AVTech;

e) Any miscellaneous matters

13. Financial Matters

a) authority is requested to pay the following:

Date	Amount	Net	VAT	Total
02/04	British Gas – Smith Electricity	22.15	1.05	22.00
07/04	CAPALC - Subscription	461.92	0.00	461.92
11/04	Bank Charges	5.67	0.00	5.67
13/04	Carol Deed – Website Administration	250.00	0.00	250.00
13/04	G. Sheldrick – Smithy Repairs	85.00	0.00	0.00
13/04	Shelford Tree Services Ltd – Tree Work on The Green - £2074.40 paid via insurance	3527.00	705.40	4232.40
14/04	Thriplow Village Shop – Donation	350.00	0.00	350.00
21/04	SSE – Street Lighting	50.35	2.52	52.87
23/04	Npower – Street Lighting	171.29	8.56	179.85
24/04	Payroll	1491.90	0.00	1491.90
01/05	Hardy Landscapes – Grass Cutting	766.15	153.23	919.38
05/05	Tom Harvey – Lower Street sign repair	60.00	0.00	60.00
06/05	British Gas – Smithy Electricity	22.13	1.10	23.23
12/05	Bank Charges	5.17	0.00	5.17

b) the following payments to be ratified having been paid between meetings.:

Date	Amount	Net	VAT	Total
19/05	Parish Clerk's expenses – 4 months	248.33	32.23	280.56
20/05	RoSPA Play Equipment Inspections	313.00	62.60	375.60
25/05	Payroll	1491.90	0.00	1491.90

c) credits received;

d) S106 monies;

e) Internal & External Audits

f) Request for a S137 grant to Thriplow Village Hall Management Committee

14. Reports (if any):-

a) Neighbourhood Forum;

b) Village Hall Management Committee;

c) Police & Neighbourhood Watch;

- d) District Council Information – Cllr Williams;
- e) County Council Information – Cllr McDonald;
- 15.a) Problems with lorries using Duxford Business Park
 - b) Proposed sign in Duxford Business Park area;
 - c) Query about new sign at Duxford Business Park
- 16. Barrels discarded near Heathfield
- 17. Problems with flooding in parts of the Village – Parish Clerk;
- 18. Report on Annual Parish Meeting 2026 – Parish Clerk;
- 19. Report on 2026 Elections – Parish Clerk
- 20. Correspondence and Information received - analysis on separate document supplied
- 21.. Date of next meeting
13th July 2026

Martyn Corbet - Parish Clerk - 5th May 2026