

THRILOW AND HEATHFIELD PARISH COUNCIL

A Parish Council meeting will be held in The Barbara Pointon Room at Thriplow Village Hall on Monday 10th November 2025 at 7:30pm

All members of the Parish Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

All members of the public and press are welcome to attend the meeting.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press may be temporarily excluded from the meeting if matters of special or confidential nature are about to be discussed.

AGENDA

1. Apologies for Absence;
2. Minutes of the Parish Council Meeting held on the 22nd September 2025;
3. Matters arising from the above-mentioned minutes not otherwise covered by this agenda
4. Health & Safety Report, Health & Safety and Environmental Issues:
 - a) Health & Safety Reports – Parish Clerk;
 - b) Damage to the footpath in School Lane – Parish Clerk
5. Parish Recreation Grounds and Maintenance:
 - a) Work required at Thriplow Rec – Parish Clerk
 - b) Work required at Heathfield Open Space
 - a) Repairs to gate and fences – quotes – Cllrs Harvey & Schneider
 - b) Sign at the Pepperslade entrance
 - c) Ditches in Lower Street and beside the War Memorial;
 - d) Grant for Ditch Work?
 - e) Request for goal posts;
6. Updates and progress reports on:
 - a) Wooded area at Hurdles Way – Cllr Richman & Cllr Harvey;
 - b) Application re 20 mph Speed Limit – Parish Clerk;
 - c) Progress on parking on the Ringstone Open Space – all parish councillors
7. Tree Works & Tree Protection Orders
 - a) Tree Works
25/0919/TTCA – Thriplow CofE Primary School – various tree works – no objection
 - b) Work required in respect of removal of the tree stump on The Green
 - c) Six Free Tree Scheme
8. Footpaths
9. Planning matters:
 - a) Planning Applications received;
25/03500/FUL – demolition and replacement of existing cricket pavilion, removal of disused cricket net and siting of archive store – The Cricket Meadow, Thriplow – no objections;
25/03203/FUL – retrospective detached garage conversion into habitable living space, cycle store to rear, bin store to front and permeable hardstanding surface to front (submission of 23/02539/HFUL) – Mill House, Farm Lane – no objections
25/03425/HFUL – removal and coping off of existing chimney – 31 Church Street- no objections
25/03731/LBC – installation of an electric vehicle charger on the north-east facing gable wall of garage _ Bassets, 21 Lower Street – no objections

25/03259/HFUL – Air Source Heat Pump and reinstatement of fencing on a pre-existing fence line – 43 Church Street – no objections

25/03815/S73 – variation of Condition 2 of planning application 23/02539/FUL – Mill House, Thriplow – no objections

25/03954/FUL – single storey side extension – Paddock House, 65 Church Street – no objections

- b) Planning Decisions received;
- c) Planning Appeals
- d) Update on Meridian BioGas
- e) Section 106 Monies – The grain Store
- f) Any miscellaneous items

10. Financial Matters

- a) authority is requested to pay the following:

Date	Payee	Amount	VAT	Total
25/11	Payroll	1,429.70	0.00	1,429.70

- b) the following payments to be ratified having been paid between meetings:.

Date	Payee	Amount	VAT	Total
03/10	British Gas – The Smithy Electricity	22.83	1.14	23.97
06/10	Hardy Landscapes – Grass Cutting	588.55	117.71	706.26
09/10	Tom Harvey – waste & branch clearance	360.00	0.00	360.00
13/10	Bank Charges	4.25	0.00	4.25
14/10	Npower – Street Lighting	123.96	6.20	130.16
17/10	Tom Harvey – Rec Wall Removal	850.00	0.00	850.00
20/10	Carol Deed – Website Administration	250.00	0.00	250.00
21/10	SSE – Street Lighting	467.53	23.38	490.91
21/10	SSE – Street Lighting	389.00	19.45	408.45
21/10	SSE – Street Lighting	-467.53	-23.38	-490.91
23/10	Community Heartbeat Trust – Defibrillator Pads	147.95	28.59	171.54
24/10	Payroll	1429.79	0.00	1429.70
24/10	Npower – Street Lighting	155.93	7.80	163.73
29/10	SSE – Street Lighting	57.73	2.89	60.62
30/10	PKF Littlejohn – External Audit	210.00	42.00	252.00

- c) credits received;
- d) S106 monies;
- e) External Audit update
- f) Remembrance Day Wreath Donation
- g) Donation to Royston District Transport

11. Reports (if any):-

- a) Neighbourhood Forum – Cllr Richman;
- b) Village Hall Management Committee – Cllr Gough;
- c) Police & Neighbourhood Watch – Cllr Gough;
- d) District Council Information – Cllr Williams;
- e) County Council Information – Cllr McDonald;

12. Incursion of Lorries onto Hurdles Way – Cllr Richman

13. Barrels discarded near Heathfield – Cllr Gough & Parish Clerk

14. Problems with flooding in parts of the Village – Parish Clerk;

15. Update on area on Village Green outside of The Green Man;

16. Update of Standing Orders and various policies;

17. Correspondence and Information received - analysis on separate document to be supplied

18. Setting a date for Pre-Precept Meeting and Officers' Review;

19. Date of next meeting

12th January 2026

Martyn Corbet - Parish Clerk - 01.11.2025