

# THRIPLow AND HEATHFIELD PARISH COUNCIL

A Parish Council meeting will be held at Thriplow Village Hall Committee Room on Monday 10th July 2023 at 7:30pm

All members of the Parish Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

All members of the public and press are welcome to attend the meeting.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press may be temporarily excluded from the meeting if matters of special or confidential nature are about to be discussed.

## AGENDA

1. Apologies for absence
2. Minutes of the Annual Parish Council Meeting held on the 15<sup>th</sup> May 2023;
3. Matters arising from the above-mentioned minutes not otherwise covered by this agenda  
Minutes of the Extraordinary Parish Council Meeting held on the 31<sup>st</sup> May 2023;  
Matters arising from the above-mentioned minutes not otherwise covered by this agenda;
4. Co-option of new parish councillors;
5. Health & Safety Report, Health & Safety and Environmental Issues
  - a) Electricity supplies;
  - b) Parking in Church Street;
6. Parish Recreation Grounds and Maintenance
  - a) Goal posts at Ringstone;
  - b) Repair/Replacement of Pepperslade Notice Board;
  - c) Wooded area at Hurdles Way;
  - d) Work on the Village Green to prevent damage during Daffodil Weekend;
  - e) Salt Bins;
  - f) Ringstone POS parking and edging
- 7.. Footpaths
8. Tree Works & Tree Protection Orders
  - a) Tree Works;  
*23/0470/TTCA – Tree Works Notice – 24 Lower Street*  
*23/0536/TTCA – Tree Works Notice – 25 Middle Street*
  - b) Free Tree Scheme - update
9. Planning matters:
  - a) Planning Applications received;  
*23/01558/LBC – Addition of bathroom within existing attic floor, including new rooflight, existing doorway on first floor to be blocked, new door to added in corridor – 28 Middle Street*  
*no objections;*  
*23/01635/FUL – Installation of new outdoor padel court – 1 Lodge Road*  
*no objections;*  
*23/01977/LBC – Erection of a weathervane on Thriplow Smithy*  
*no objections;*
  - b) Planning Decisions received;
  - c) Planning Appeals
  - d) Neighbourhood Plan;

e) Any miscellaneous items

10. Financial Matters

a) authority is requested to pay the following:

|                                                                                                  | Amount   | VAT    | Total    |
|--------------------------------------------------------------------------------------------------|----------|--------|----------|
| Hardy Landscapes - Grass Cutting 2 - Village Green - £169.14 Rec –£ 96.49 – Heathfield - £464.04 | 729.67   | 145.04 | 875.81   |
| C G Carpentry – Seat repairs and Painting – Balance of Invoice INV0028                           | 70.00    |        | 70.00    |
| Payroll - July                                                                                   | 1,178.66 |        | 1,178.66 |
| Susannah McIntyre – Neighbourhood Plan                                                           | 330.00   |        | 330.00   |
| Parish Clerk's expenses                                                                          | 14.00    |        | 14.00    |

b) ratification is requested for the following items paid between meetings:

|                                                      | Amount   | VAT  | Total    |
|------------------------------------------------------|----------|------|----------|
| Payroll – June                                       | 1,176.66 |      | 1,176.66 |
| Npower – Heathfield Electricity                      | 93.56    | 4.68 | 98.24    |
| Refund to Groundworks UK re Neighbourhood Plan Grant | 3,925.72 |      | 3,925.72 |
| CG Carpentry – Part Payment of INV0028               | 500.00   |      | 500.00   |

c) credits received;

d) S106 monies;

f) External Audit

11. Reports (if any):-

a) Neighbourhood Forum;

b) Village Hall Management Committee;

c) Police & Neighbourhood Watch;

d) District Council Information;

e) County Council Information

12. Review of Standing Orders, Financial Regulations and Council Policies.

13. Area on Village Green outside of The Green Man;

14. Correspondence and Information received - analysis on separate document to be supplied

15. Date of next meeting -

11<sup>th</sup> September 2023

*Martyn Corbet - Parish Clerk - 29<sup>th</sup> June 2023*