

THRIPLow AND HEATHFIELD PARISH COUNCIL

An Annual Parish Council meeting will be held at Thriplow Village Hall Committee Room on Monday 15th 2023 at 7:30pm

All members of the Parish Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

All members of the public and press are welcome to attend the meeting.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press may be temporarily excluded from the meeting if matters of special or confidential nature are about to be discussed.

AGENDA

1. Election of a Chairman;
2. Completion of Acceptance of Office Form by the new Chairman;
3. Apologies for absence
4. Minutes of the Parish Council Meeting held on the 13th March 2023;
5. Matters arising from the above-mentioned minutes not otherwise covered by this agenda
6. Elections:
 - a) Vice Chairman;
 - b) Election of Representatives
 - i) Neighbourhood Forum;
 - ii) Police & Neighbourhood Watch;
 - c) Parish & Recreation Ground Maintenance;
 - d) Health & Safety;
 - e) Tree Warden
7. Co-option of new parish councillors;
8. Health & Safety Report, Health & Safety and Environmental Issues
 - a) Electricity supplies;
 - b) Parking in Church Street;
 - c) Defibrillator Training
 - d) Complaint of dog fouling on land behind the Church and on The Drift;
9. Parish Recreation Grounds and Maintenance
 - a) Goal posts at Ringstone;
 - b) Repair/Replacement of Pepperslade Notice Board
 - c) Salt Bins;
 - d) Wooded area at Hurdles Way.
10. Footpaths
11. Tree Works & Tree Protection Orders
 - a) Tree Works;
23/0364/TTCA – Tree Works Notice – 18 Middle Street – no objections.
 - b) Free Tree Scheme
12. Planning matters:
 - a) Planning Applications received;
22/00943/FUL – split No 53 into two semi-detached bungalows and access to each property – 53 Church Street – no objections;
split No 53 into two semi-detached bungalows, front extension for a porch and access to each property – 53 Church Street – no objections;
split No 53 into two semi-detached bungalows, front extension

for a porch and access to each property – 53 Church Street –
 revised plans and addition of access – no objections;
 22/01299/HFUL – convert existing parking and store element into a bedroom and utility room
 erection of a detached oak-framed car barn – Forge House, Foreman’s Road.

- b) Planning Decisions received;
- c) Planning Appeals
- d) Neighbourhood Plan;
- e) Any miscellaneous items

13. Financial Matters

a) authority is requested to pay the following:

	Amount	VAT	Total
Payroll – May	1,176.66		1,176.66
Cambridgeshire County Council	1,175.45	235.10	1,410.54
CAPALC – membership subscription	426.96		426.96
Npower – Heathfield Street Lighting	73.66	3.68	77.34
Hardy Landscapes – Grass Cutting 1 Village Green – 169.14, Rec – 96.49 – Heathfield – 464.04	729.67	145.94	875.61
Fowlmere Joiner – repairs at The Smithy	125.00	25.00	150.00
Parish Clerk’s expenses	40.60		40.60

b) ratification is requested for the following items paid between meetings:

	Amount	VAT	Total
Payroll – April	1,176.66		1,176.66

- c) credits received;
- d) S106 monies;
- e) application for donation under S137 from Thriplow Village Hall Management Committee;
- f) Internal Audit

14. Application for a CCC Grant re 20 mph zone;

15. Comments on Annual Parish Meeting 2023;

16. Reports (if any):-

- a) Neighbourhood Forum;
- b) Village Hall Management Committee;
- c) Police & Neighbourhood Watch;
- d) District Council Information;
- e) County Council Information

17. Review of Standing Orders, Financial Regulations and Council Policies.

18. Area on Village Green outside of The Green Man;

19. Request from Thriplow Society for permission to install a weathervane on the Smithy.

20. Correspondence and Information received - analysis on separate document to be supplied

21. Meetings for forthcoming year -

Next Meeting 10th July 2023

Other meetings 11th September and 13th November 2023, 8th January and 11th March 2024.

Annual Parish Council Meeting 13th May 2024;

Annual Parish Meeting Thursday 25th March 2024

Martyn Corbet - Parish Clerk - 4th May 2023

