

# THRIPLow AND HEATHFIELD PARISH COUNCIL

A Parish Council meeting will be held at Thriplow Village Hall Committee Room on Monday 9<sup>h</sup> January 2023 at 7:30pm

All members of the Parish Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

All members of the public and press are welcome to attend the meeting.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press may be temporarily excluded from the meeting if matters of special or confidential nature are about to be discussed.

## AGENDA

1. Apologies for absence
2. Minutes of the Parish Council Meeting held on the 14<sup>th</sup> November 2022;
3. Matters arising from the above-mentioned minutes not otherwise covered by this agenda
4. Updates
  - a) Heathfield Defibrillator Training;
  - b) Heathfield Public Open Space;
  - c) Parking at the junction of The Green and Fowlmere Road;
  - d) Co-option of Parish Councillors;
5. Health & Safety Report, Health & Safety and Environmental Issues
  - a) Electricity supplies and replacement of street light on triangle near the shop;
  - b) Update on:
    - i) MVAS;
    - ii) yellow lines at Heathfield;
    - iii) repainting White Lines at Heathfield;
  - c) Parking in Church Street;
  - d) Flooding in Farm Lane;
  - e) White Lines at junction of The Green and Fowlmere Road;
6. Parish Recreation Grounds and Maintenance
  - a) Goal posts at Ringstone;
  - b) Repair/Replacement of Pepperslade Notice Board;
  - c) Salt Bins;
7. Footpaths
8. Tree Works & Tree Protection Orders
  - a) Tree works;  
22/1374/TTCA – Tree works at 36 Middle Street
  - b) Free Tree Scheme – update
9. Planning matters:
  - a) Planning Applications received;  
22/04531/FUL – Relocation of existing air conditioning units Heathfield House – no objections – approval recommended;
  - 22/04431/FUL – Reconfigure of a single storey building to accommodate additional office space, relocation of existing server room to convert the room into a new social/kitchen space, addition of new MVHR unit and replacement of windows and external doors Building 5 IWM – no objections – approval recommended;

- 22/5105/HFUL & 22/05188/LBC – Single storey garden room at rear – 52 Church Street – no objections - approval recommended;
- 22/04778/HFUL – Two storey side extension, changes to the fenestration and single storey rear extension to replace conservatory 3 Foreman's Road – no objections- approval recommended;
- 22/04233/FUL - Provision of a new agricultural grain store, access track and relocated access point – Gravel Pit Hill – no objections – approval recommended;
- 22/05059/FUL & 22/05060/LBC – ramp, addition of canopy, removal of existing canopy and delivery platform, demolition of external wall, replacement of rainwater goods, refurbishment or replacement of windows (to include secondary glazing) and doors, new doors, enlargement of two windows to create double door, installation of UV film, installation of air source heat pumps, insulation of loft and walls, removal of internal walls, blocking up of doorways, reinstatement of original openings and revise internal layout to include increased office space – Building 6 IWM – no objections - approval recommended;
- 22/05368/HFUL & 22/05369/LBC – alterations to existing dwelling and conversion of additional outbuildings for ancillary domestic use in association with 26A Middle Street – no objections – approval recommended;

b) Planning Decisions received;

c) Planning Appeals

d) Any miscellaneous items

10. Approval of draft Neighbourhood Plan;

11. Financial Matters

a) authority is requested to pay the following:

	Amount	VAT	Total
Payroll – January	866.66		866.66
Cambridgeshire ACRE – consultancy support for Neighbourhood Plan	500.00	100.00	600.00
Hardy Landscapes – Invoice 22183 – Hedge/Shrub pruning for 2022 season	442.00	88.40	530.40
Npower – Heathfield Lights			
January 2022	125.09	6.25	131.34
February 2022	107.65	5.38	113.03
March 2022	113.06	5.65	118.71
April 2022	97.61	4.88	102.49
May 2022	93.90	4.70	98.60
June 2022	82.84	4.14	86.98
July 2022	83.69	4.18	87.87
August 2022	83.69	4.18	87.87
September 2022	87.41	4.37	91.78
October 2022	60.15	3.01	63.16
November 2022	67.75	3.39	71.14
Responsible Finance Officer's expenses	10.75		10.75
Parish Clerk's expenses	16.43		16.43

b) ratification is requested for the following items paid between meetings:

	Amount	VAT	Total
Payroll – December	866.66		866.66
Opus Energy – Invoice 42271885 £19.19, Invoice 42271886 £4.57 and Invoice 42271887 £4.89	27.29	1.36	28.65
British Gas – Bill number 103614863 Smithy electricity	14.13	0.70	14.83
British Gas - Bill number 996514443 Smithy electricity	13.67	0.68	14.35

- c) credits received;
  - d) S106 monies;
  - e) setting the Precept for 2023/24;
  - f) Donation to Royston Community Transport
12. Unauthorised use of motorcycles on Open Spaces;
  13. Annual Parish Meeting 2023;
  14. Reports (if any):-
    - a) Neighbourhood Forum;
    - b) Village Hall Management Committee;
    - c) Police & Neighbourhood Watch;
    - d) District Council Information;
    - e) County Council Information
  15. Correspondence and Information received - analysis on separate document to be supplied
  16. Date of next meeting:
    - 13<sup>th</sup> March 2023
    - Date of Annual Parish Meeting 23<sup>rd</sup> March 2023

*Martyn Corbet - Parish Clerk - 28<sup>th</sup> December*

2022