

THRIPLow AND HEATHFIELD PARISH COUNCIL

A Parish Council meeting will be held at Thriplow Village Hall Committee Room on Monday 26th September 2022 at 7:30pm

All members of the Parish Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

All members of the public and press are welcome to attend the meeting.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press may be temporarily excluded from the meeting if matters of special or confidential nature are about to be discussed.

The meeting scheduled for the 11th July 2022 did not take place due to illness. The Parish Councillors available did not constitute a quorum of the purpose of transacting business. As a result various items from the agenda for that meeting are included in this agenda.

AGENDA

1. Apologies for absence
2. Minutes of the Parish Council Meeting held on the 23rd May 2022;
3. Matters arising from the above-mentioned minutes not otherwise covered by this agenda
4. Minutes of the Extraordinary Parish Council Meeting held on 13th June 2022;
5. Matters arising from the above-mentioned minutes not otherwise covered by this agenda;
6. Updates
 - a) Heathfield Defibrillator Training;
 - b) Heathfield Public Open Space;
 - c) Parish Website;
 - d) Parking at the junction of The Green and Fowlmere Road
7. Health & Safety Report, Health & Safety and Environmental Issues
 - a) Duxford Business Park air conditioning (see also Appeals)
 - b) Electricity supplies and replacement of street light on triangle near the shop;
 - c) Update on:
 - i) MVAS;
 - ii) yellow lines at Heathfield;
 - d) Parking in Church Street;
 - e) Flooding in Farm Lane;
8. Parish Recreation Grounds and Maintenance
 - Goal posts at Ringstone
 - Parking at Ringstone;
9. Footpaths
10. Tree Works & Tree Protection Orders
 - a) Tree works;
22/0205/TTCA – 42 Church Street - comments were made in respect of the Cherry Tree;
22/0610/TTCA – 25 Middle Street – no objections;
22/0897/TTCA – 5 Lower Street – removal of Anelancher Tree – no objections but replacement requested.
 - b) Free Tree Scheme;
 - c) Tree Works on The Green
11. Planning matters:

a) Planning Applications received;

22/00961/HFUL – conversion of double garage to provide accommodation – 13 Middle Street
no objections approval recommended;

22/02380/HFUL – demolition of existing rear lean to element, single storey and two storey rear extension, conversion of garage to home office including raising of roof height and new cartlodge/garage to the front- 6 Middle Street- no objections approval recommended;

22/03357/FUL - demolition of 1,032 sq feet of agricultural buildings, renovation of retained buildings, construction of stable, block and concreted feed store, change of use of land from agricultural to paddock for equine purposes and replacement of farm track to service proposed development – 7 Middle Street – no objections approval recommended;

22/03532/PRIOR – change of use of an agricultural building into ClassB8 commercial usage – Thriplow Farm – no objections approval recommended;

22/3353/FUL - change of use of existing summerhouse to on site refreshment area – 5 Heath Cottage Swimming Pool – no objections approval recommended.

b) Planning Decisions received;

c) Planning Appeals

22/0489/FUL – Retrospective application for erection of five air conditioning units within plant compounds for a/c units providing noise mitigation and planting flues matt black Heathfield House

d) Neighbourhood Plan;

e) Any miscellaneous items

12. Financial Matters

a) authority is requested to pay the following:

	Amount	VAT	Total
Carol Deed -website administration half year	200.00		200.00
Hardy Landscapes – 01/08 – grass cutting Rec -91.67 (4) – Heathfield – 440.84 (4) and Village Green – 160.68 (4)	693.19	138.64	831.83
Hardy Landscapes – 01/09 – grass cutting – Village Verges – 447.02 (2)	447.02	89.40	536.42
PKF Littlejohn – Invoice SB20221738 – External Audit	200.00	40.00	240.00

b) ratification is requested for the following items paid between meetings:

	Amount	VAT	Total
CommunityActionSuffolk – Insurance Premium for 2022/23	3,309.14		3,309.14
British Gas - Bill Number 967814318 – electricity supply to The Smithy	16.82	0.80	16.82
CAPALC – Affiliation Fee – 1 st April 2022 to 31 st March 2023	455.70		455.70
Payroll - July	866.66		866.66
Opus Energy – 41940912 - £15.59, 41940914 - £4.87 and 41940913 - £4.57	23.84	1.19	25.03
British Gas – The Smithy - 984585571	13.90	0.69	14.59
Microsoft 365 subscription renewal – reimbursement to parish clerk	66.66	13.33	79.99
Npower – Electricity HRA			
January	131.34		131.34
February	113.03		113.03
March	102.49		102.49
April	118.71		118.71
May	98.60		98.60
Payroll – August	866.66		866.66

Opus Energy – 42019084 - £15.77, 42019085 - £4.71; and 42019086 - £5.04	24.31	1.21	25.52
British Gas – The Smithy - 430718819	14.13	0.70	14.83
Payroll – September	866.66		866.66
Opus Energy – 42094356 - £15.68, 4209437 - £4.71; and 4209438 - £5.04	24.22	1.21	25.43

- d) credits received;
- e) S106 monies;
- f) Conclusion of External Audit for 2021/22
- 13. Co-option of new parish councillors;
- 14. Clothing Collection Bin at the Village Hall
- 15. Review of Data Protection Policies
- 16. Reports (if any):-
 - a) Neighbourhood Forum;
 - b) Village Hall Management Committee;
 - c) Police & Neighbourhood Watch;
 - d) District Council Information;
 - e) County Council Information
- 17. Correspondence and Information received - analysis on separate document to be supplied
- 18. Date of next meeting:
14th November 2022

Martyn Corbet
Parish Clerk
 14.09.22