

THRIPLow AND HEATHFIELD PARISH COUNCIL

A Parish Council meeting will be held at Thriplow Village Hall on Monday 10th January 2022 at 7:30pm

All members of the Parish Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

All members of the public and press are welcome to attend the meeting.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press may be temporarily excluded from the meeting if matters of special or confidential nature are about to be discussed.

AGENDA

1. Apologies for absence
2. Minutes of the Parish Council Meeting held on the 8th November 2021
3. Matters arising from the above-mentioned minutes not otherwise covered by this agenda
4. Updates
 - a) Heathfield Defibrillator Training;
 - b) Heathfield Public Open Space;
 - c) Parish Website;
 - d) Parking at the junction of The Green and Fowlmere Road
5. Health & Safety Report, Health & Safety and Environmental Issues
 - a) Duxford Business Park air conditioning;
 - b) The Crisp Factory;
 - c) Rusted manhole cover by the village shop;
 - d) Nomination of Assets of Community Value;
 - e) Electricity supplies and alterations to street lights;
 - f) Update on applications for LHI grants and funding of road work projects generally:
 - i) application for an MVAS with mounting posts;
 - ii) yellow lines at Heathfield;
 - g) Flooding in Farm Lane;
6. Parish Recreation Grounds and Maintenance
7. Footpaths
8. Tree Works & Tree Protection Orders
 - a) Tree works;
21/1405/TTCA – tree works 5 Middle Street – no objection;
21/1667/TTCA – tree works 32 Church Street – no objection;
 - b) Free Tree Scheme;
9. Planning matters:
 - a) Planning Applications received;
21/04131/HFUL – demolition of agricultural buildings, renovation of retained building, construction of a stable block and associated feed store, change of use of land from agricultural to paddock for equine purposes and replacement of to service proposed development – 7 Middle Street - approval recommended;
21/04659/PRIOR – change of use of an agricultural building to Class E commercial usage – Thriplow Farm, Lodge Road – approval recommended;
21/04620/HFUL – demolition of existing lean-to element. Single storey front porch and part two storey

part single storey with balcony and application of external insulating render. Conversion of garage to home office/gym/storage with extension and raising roof height. Erection of cart lodge/garage to front – 6 Middle Street – approval recommended;

21/04796/FUL - erection of a timber summerhouse in place of pre-existing wooden shed in the rear garden of existing concrete base – 47 Church Street – approval recommended;

21/04798/LBC – replacement of front door, rear living room window with French doors and front living room window – 47 Church Street – approval recommended;

21/05226/HFUL – rebuild most of an existing single storey extension (re-submission of 21/02981/HFUL 23 Middle Street – approval recommended;

21/05300/FUL & 21/05301/FUL - erection of an agricultural building and grain store and concrete apron (re-submission of 21/03435/FUL & 21/03436/FUL) land to the North of A505 – approval recommended;

b) Planning Decisions received;

c) Planning Appeals;

d) Neighbourhood Plan;

e) Any miscellaneous items

10. Financial Matters

a) authority is requested to pay the following:

	Amount	VAT	Total
Payroll – January	866.66		866.66
Parish Clerk reimbursement ref ink cartridge purchase	138.91	27.78	166.69
RFO expenses 9 th November 2021 to 10 th January 2022	26.99		26.99
Parish Clerk's expenses – 9 th November 2021 to 10 th January 2022	31.68		31.68

b) ratification is requested for the following items paid between meetings:

	Amount	VAT	Total
Payroll- December	866.66		866.66
Hardy Landscapes Limited – Invoice 21362- Grass Cutting Heathfield & Rec (8), Village Green (6) and Verges (4)	1113.00	222.60	1335.60
British Gas – Direct Debit – Bill No – 998431466	14.13	0.70	14.83
Opus Energy – Direct Debit - Invoice 41262855 (£18.25), 41262856 (£4.71), 41262857 (£5.03)	26.66	1.33	27.99
PKF Littlejohn – External Audit	300.00	60.00	360.00
Opus Energy- Direct Debit – Invoice 41374153 (£19.62), 41374154 (£4.57), 41374155 (£4.90)	27.71	1.38	29.09
British Gas – Direct Debit -Bill No 490630777	14.38	0.71	15.09
Altone Limited – Plan Update - Neighbourhood Plan	386.00	0.00	386.00

c) credits received;

d) S106 monies

e) Setting the Precept for 2022/23

11. The Queen's Platinum Jubilee Celebrations;

12. Replacement of picnic table opposite the village shop;

13. Annual Parish Meeting Leaflet

1) new photographs;

2) responsibility for articles;

3) deadline for instructing printer;

14. Reports (if any):-
 - a) Neighbourhood Forum;
 - b) Village Hall Management Committee;
 - c) Police & Neighbourhood Watch;
 - d) District Council Information;
 - e) County Council Information
15. Election of Parish Council Representative for Village Hall Management Committee;
16. Correspondence and Information received - analysis on separate document to be supplied
17. Date of next meeting
 - Monday 14th March 2022 (next parish council meeting)**
 - Thursday 24th March 2022 – Annual Parish Meeting**

Martyn Corbet
Parish Clerk
29.12.21